

January 29, 2024

OFFICIAL PROCEEDINGS

St. Clair County Board Meeting



COUNTY BOARD MEETING –January 29, 2024

1. Invocation – Tom Holbrook, County Clerk
2. Pledge of Allegiance
3. Call to Order – Chairman Mark A. Kern
4. Roll Call by Tom Holbrook, County Clerk; Present – 25; Absent – 3
Absent: Mr. Dinges, Mr. Gomric and Mr. Meile (The Chairman noted that Mr. Dinges, Mr. Gomric and Mr. Meile are excused.)
5. Public Participation- Doug Gaines- O’Fallon – Expressed concern that our election machines are connected to the internet allowing access to foreign adversaries. He stated no action has been taken to make sure our election is secure and accurate. He suggested that we need to go back to all paper ballots and hand counting. He offered to help implement a plan for St. Clair County.
6. Approval of Minutes of December 18, 2023 County Board Meeting

Motion to Approve
CJ Baricevic - made
R. Mosley, Jr. - seconded
M/C - RC - Unanimous
7. Reports & Communications from the Chairman
 - a. Proclamation Presentation- Joy Robinson
Chairman Kern presented a proclamation to Joy Robinson to acknowledge her retirement. A standing ovation and applause followed.
 - b. Appointment – Vice-Chairman, St. Clair County Board – Lonnie Mosley

Motion to Approve 7-b
H. Hollingsworth - made
CJ Baricevic – seconded
M/C - RC - Unanimous
 - c. Appointment – Privacy Official – Ann Barnum

Motion to Approve 7-c
CJ Baricevic - made
M. Smallheer – seconded
M/C - RC - Unanimous
 - d. Reappointment - Member, Metro East Park and Recreation Board – George Markezich

Motion to Approve 7-d
S. Tieman - made
J. Moll – seconded
M/C - RC - Unanimous

- e. Reappointment - Member, St. Clair County Transit District – Herbert Simmons

Motion to Approve 7-e

K. Easterley - made

CJ Baricevic – seconded

Motion carried with K. Sharkey abstaining.

- f. Reappointment - Members, Zoning Board of Appeals – Steven Howell and Alexa Edwards

Motion to Approve 7-f

C.R. Vernier - made

K. Sharkey – seconded

M/C - RC - Unanimous

- g. Reappointment - Commissioner, Bi-State Development Agency – Irma Golliday

Motion to Approve 7-g

J. Moll - made

R. Mosley, Jr. – seconded

M/C - RC - Unanimous

- h. Appointment - Trustee, Prairie DuPont Public Water District – LuCinda Aldridge to Complete the Unexpired Term of Wade Bivins Due to His Passing Effective Immediately and Expiring on May 2, 2027

Motion to Approve 7-h

S. Tieman - made

C. Moore – seconded

M/C - RC - Unanimous

- i. Appointment – Appointed Officials
Herbert Simmons, Director, Emergency Management Agency
Rick Stubblefield, Director, Intergovernmental Grants and Director, Economic Development
Anne Markezich, Manager, Zoning/Mapping and Platting
Jeffrey Sandusky, Director, Information Technology
Ann Barnum, Manager, Human Resources
Brian Buehlhorn, Supt., St. Clair County Parks
Ashley Jett, Superintendent, Animal Services
Kimberly Huth, Director, Military Affairs

Motion to Approve 7-i

M. Smallheer - made

S. Reeb – seconded

M/C - RC - Unanimous

8. Miscellaneous Reports

Motion to Receive and File

CJ Baricevic – made

J. Coers – seconded

M/C - RC - Unanimous

9. Committee Reports

a. Environment Committee:

1. Report

Motion to Approve 9-a-1

P. Henning – made

CJ Baricevic – seconded

M/C – RC – Unanimous

b. Finance Committee:

1. Treasurer's Monthly Report

Motion to Approve 9-b-1

M. Crawford – made

S. Gruberman – seconded

M/C - RC - Unanimous

2. Treasurer's Report of Funds Invested

Motion to Approve 9-b-2

M. Crawford – made

J. Coers – seconded

M/C - RC - Unanimous

3. Res. #2895-24-R - Approving and Authorizing the Expenditure of DCEO Grant Funds and Other Actions Necessary for the St. Clair County Demolition Program

Motion to Approve 9-b-3

B. Trentman – made

M. Crawford – seconded

M/C - RC - Unanimous

4. Approval for Central Services to Purchase One (1) 2023 Ford F150 for the Emergency Service and Disaster Agency Through the State Bid List from Bob Ridings Fleet Sales in the Amount of \$42,513

Motion to Approve 9-b-4

M. Crawford – made

CJ Baricevic – seconded

M/C - RC - Unanimous

5. Approval for Central Services to Purchase Two (2) 2024 Ford Maverick Hybrid Crew Cab for the Building and Zoning Department Through the State Bid List from Bob Ridings Fleet Sales in the Amount of \$56,246

Motion to Approve 9-b-5

M. Crawford – made

J. Moll – seconded

M/C - RC - Unanimous

6. Salary Claims

Motion to Approve 9-b-6

M. Crawford – made

CJ Baricevic – seconded

M/C - RC - Unanimous

7. Expense Claims – Claims Subcommittee

Motion to Approve 9-b-7

M. Crawford – made

L. Mosley – seconded

M/C - RC - Unanimous

c. Grants Committee:

1. Approval of Letter of Recognition to Discover Downstate Illinois Tourism for Fiscal Year 2025

Motion to Approve 9-c-1

S. Reeb – made

C. Moore – seconded

M/C – RC – Unanimous

d. Judiciary Committee:

1. Ord. #24-1291 – Amending Chapter 28 of the Revised Code of Ordinances – Personnel Code

Motion to Approve 9-d-1

R. Mosley, Jr. – made

S. Tieman – seconded

M/C – RC – Unanimous

e. Transportation Committee:

1. Ord. #24-1292 - Altering the Street Name of the County Portion of 19th Street in East St. Louis to Bishop Otis A. Eanes, Sr. Way

Motion to Approve 9-e-1

L. Mosley – made

CJ Baricevic – seconded

M/C - RC - Unanimous

2. Res. #2896-24-RT – Authorizing a Contract with Oates Associates for Design and Preparation for the Widening of North Green Mount Road From .25 Miles North of Lebanon Avenue to .31 Miles South of Frank Scott Parkway East in the Amount of \$782,391

Motion to Approve 9-e-2

J. Moll – made

R. Wilhelm – seconded

M/C - RC - Unanimous

3. Res. #2897-24-RT – Authorizing Additional Funds to Volkert, Inc. for the Replacement of a Crossroad Box Culvert on Baldwin Road Approximately 600 Feet North of Golden Rule Mine Road in the Amount of \$8,040

Motion to Approve 9-e-3

S. Tieman – made

CJ Baricevic – seconded

M/C - RC - Unanimous

4. Res. #2898-24-RT – Awarding a Contract to Metal Culverts to Provide Corrugated Steel Culvert Pipe and Bands for the Calendar Year 2024

- Motion to Approve 9-e-4**
C.R. Vernier – made
R. Wilhelm – seconded **M/C - RC - Unanimous**
- 5. Res. #2899-24-RT – Awarding a Contract to the Suppliers for a Set Price for Supplying HMA and Bituminous Mix for the Calendar Year 2024**
- Motion to Approve 9-e-5**
C.R. Vernier – made
K. Easterley – seconded **M/C - RC - Unanimous**
- 6. Res. #2900-24-RT – Awarding a Contract to the Suppliers for a Set Price for Supplying Seal Coat Aggregate, Rip Rap and CA06 for the Calendar Year 2024**
- Motion to Approve 9-e-6**
C.R. Vernier – made
M. O'Donnell – seconded **M/C - RC - Unanimous**
- 7. Res. #2901-24-RT – Authorizing the Expenditure from the County Highway Fund for the Inner-Office Expenditures Related to Section 20-00304-06-BR Bridge Projects in the Amount of \$20,000**
- Motion to Approve 9-e-7**
C.R. Vernier – made
B. Trentman – seconded **M/C - RC - Unanimous**
- 8. Res. #2902-24-RT – Authorizing Additional Funds from the County Rebuild Illinois Funds for Additional Cost Related to Imbs Station Road Bridge in the Amount of \$8,000**
- Motion to Approve 9-e-8**
C. R. Vernier – made
S. Tieman – seconded **M/C - RC - Unanimous**
- 9. Res. #2903-24-RT – Authorizing Additional Funds to Gonzalez Companies, LLC from the County Matching Funds for Additional Cost Related to Section 19-00999-00-BR Bridge Resurfacing in the Amount of \$8,000**
- Motion to Approve 9-e-9**
C.R. Vernier – made
S. Tieman – seconded **M/C - RC - Unanimous**
- 10. Res. #2904-24-RT – Awarding a Contract to the Low Bidder Piasa Road Oil, LLC. in the Amount of \$1,498,917 for Chip and Oil for the Calendar Year 2024**
- Motion to Approve 9-e-10**
B. Trentman – made
C.R. Vernier – seconded **M/C - RC - Unanimous**

11. Res. #2905-24-RT – Authorizing the County Engineer to Sell or Dispose of Surplus Equipment

Motion to Approve 9-e-11

C.R. Vernier – made

C. Moore – seconded

M/C - RC - Unanimous

f. Trustee Committee:

1. Res. #2906-24-R – Delinquent Taxes

Motion to Approve 9-f-1

L. Mosley – made

H. Hollingsworth – seconded

M/C – RC – Unanimous

2. Approval of Extensions

Motion to Approve 9-f-2

S. Greenwald – made

R. Mosley, Jr. – seconded

M/C - RC - Unanimous

10. Grants Payroll and Expenses

Motion to Receive and File

S. Reeb - made

C. R. Vernier - seconded

M/C - RC - Unanimous

11. County Health Department Report

Motion to Receive and File

K. Easterley - made

CJ Baricevic - seconded

M/C - RC - Unanimous

12. Department of Revenue Report

Motion to Receive and File

K. Easterley – made

CJ Baricevic – seconded

M/C - RC - Unanimous

13. Comments by the Chairman

Executive Session – Pending Litigation / Workers Compensation / Personnel

Motion to go into executive session at 7:49 p.m.

J. Coers– made

R. Mosley, Jr. – seconded

M/C – RC – Unanimous

Motion to return to regular session at 7:52 p.m.

J. Coers – made

G.W. Scott, Jr. – seconded

M/C – RC – Unanimous

Motion to approve the settlement of the workers' compensation claim filed by Lisa Brennan-Fleming for a date of injury of 9/10/2020, causing permanent disability to

the employee's right arm, right shoulder, spine and body as a whole causing Petitioner to suffer a 15% loss of use of the body as a whole representing a payment of \$56,086.50. The Finance Committee has considered and recommended approval of the settlement amount. The Committee also recommended that counsel present said settlement to an Arbitrator of the Illinois Workers' Compensation Commission for judicial approval as discussed after St. Clair County Board approval. After approval of said settlement by an Arbitrator of the Illinois Workers' Compensation Commission, the Board hereby authorizes payment of the settlement to the employee through their attorney.

M. Crawford – made

B. Allen – seconded

M/C – RC – Unanimous

14. Any other Pertinent Business – None

15. Adjournment

There being no further business, a motion was made by CJ Baricevic, seconded by R. Wilhelm that the Board stand adjourned until Monday, February 26, 2024, at 7:30 p.m., for the February Meeting, and to convene in the County Board Meeting Room B-564, 10 Public Square, Belleville, Illinois, when it will be the pleasure for all to attend. Motion carried unanimously.

**THOMAS HOLBROOK, COUNTY CLERK AND
EX-OFICIO CLERK OF THE COUNTY BOARD**

JUDICIARY COMMITTEE



MARK A. KERN
CHAIRMAN

ST. CLAIR COUNTY BOARD

10 PUBLIC SQUARE, ROOM B-561, BELLEVILLE, ILLINOIS 62220-1623

(618) 825-2203 • FAX: (618) 825-2740

District 5
LONNIE MOSLEY
VICE-CHAIRMAN

BOARD MEMBERS

District 1
ROBERT L. ALLEN, JR.

District 2
GW SCOTT, JR.

District 3
ROY MOSLEY, JR.

District 4
HARRY HOLLINGSWORTH

District 6
MARTY T. CRAWFORD

District 7
COURTNEY D. MOORE

District 8
STEVEN GOMRIC

District 9
KEN EASTERLEY

District 10
SCOTT GREENWALD

District 11
KENNETH G. SHARKEY

District 12
C. RICHARD VERNIER

District 13
STEPHEN E. REEB

District 14
BOB TRENTMAN

District 15
JERRY J. DINGES

District 16
CJ BARICEVIC

District 17
SCOTT TIEMAN

District 18
MICHAEL O'DONNELL

District 19
PHIL HENNING

District 20
ED COCKRELL

District 21
ANDY BITTLE

District 22
SUSAN GRUBERMAN

District 23
JANA MOLL

District 24
KEVIN DAWSON

District 25
RICHIE MEILE

District 26
ROBERT WILHELM

District 27
MATT SMALLHEER

District 28
JOHN COERS

COUNTY BOARD MEETING – January 29, 2024

7:30 p.m.

1. Invocation
2. Pledge of Allegiance
3. Call to Order
4. Roll Call
5. Public Participation
6. Approval of Minutes of December 18, 2023
7. Reports & Communications from the Chairman
 - a. Proclamation Presentation- Joy Robinson
 - b. Appointment - Vice-Chairman, St. Clair County Board – Lonnie Mosley
 - c. Appointment – Privacy Official – Ann Barnum
 - d. Reappointment - Member, Metro East Park and Recreation Board – George Markezich
 - e. Reappointment – Member, St. Clair County Transit District – Herbert Simmons
 - f. Reappointment – Members, Zoning Board of Appeals – Steven Howell and Alexa Edwards
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 - h. Appointment – Trustee, Prairie DuPont Public Water District – LuCinda Aldridge to Complete the Unexpired Term of Wade Bivins Due to His Passing Effective Immediately and Expiring on May 2, 2027
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Jeffrey Sandusky, Director, Information Technology
Ann Barnum, Manager, Human Resources

Brian Buehlhorn, Superintendent, St. Clair County Parks
Ashley Jett, Superintendent, Animal Services
Kimberly Huth, Director, Military Affairs

8. Miscellaneous Reports

9. Committee Reports

a. Environment Committee:

1. Report

b. Finance Committee:

1. Treasurer's Monthly Report
2. Treasurer's Report of Funds Invested
3. Res. #2895-24-R – Approving and Authorizing the Expenditure of DCEO Grant Funds and Other Actions Necessary for the St. Clair County Demolition Program
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7. Expense Claims – Claims Subcommittee

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10. Res. #2904-24-RT – Awarding a Contract to the Low Bidder Piasa Road Oil, LLC. in the Amount of \$1,498,917 for Chip and Oil for the Calendar Year 2024
11. Res. #2905-24-RT – Authorizing the County Engineer to Sell or Dispose of Surplus Equipment

f. Trustee Committee:

1. Res. #2906-24-R – Delinquent Taxes
2. Approval of Extension

10. Grants Payroll and Expenses
11. County Health Department Report
12. Department of Revenue Reports
13. Comments by the Chairman
 - a. Executive Session – Pending Litigation / Workers Compensation / Personnel
14. Any other Pertinent Business
15. Adjournment

January 29, 2024

Honorable Mark A. Kern, Chairman
St. Clair County Board
#10 Public Square, Room B-561
Belleville, IL 62220

County Board Members:

We, the Judiciary Committee, wish to report that the Minutes from the December 18, 2023 County Board meeting have been entered on record.

The Committee has checked the minutes and recommend they be approved by this Honorable Body.

Respectfully submitted,

JUDICIARY COMMITTEE
St. Clair County Board

County of St. Clair

County



Board

Proclamation

1985 - 2023

JOY ROBINSON RETIREMENT

WHEREAS, Joy was born to Duane and Carol Jones on August 31, 1952 in East St. Louis; and

WHEREAS, Joy has been married to Eldon Martin for the past twelve years; and

WHEREAS, Joy is a proud and devoted mother to her children, Dawn, Carolynn and Richard III and to her son-in-law's Terry and Daniel; and

WHEREAS, Joy is a wonderful and supportive Grandmother to her five grandchildren, Rachel, Daniel, Ethan, Mason and Liam; and

WHEREAS, Joy is experiencing one of life's greatest moments with her great-granddaughter Emersyn Kate; and

WHEREAS, Joy began her career at St. Clair County in 1985 as an Auxiliary Deputy with the St. Clair County Sheriff's Department; and

WHEREAS, in 1992 Joy became a full-time 9-1-1 Telecommunicator for St. Clair County and continued in that position until November 1, 2017, when she transitioned to a part-time LEADS Clerk for St. Clair County 911 and has maintained that role until her full retirement on December 8, 2023; and

WHEREAS, Joy spent more than 30 years as a volunteer for the Freeburg Emergency Services and Disaster Agency; and

WHEREAS, Joy has been a friend to all, has never met a stranger and will be incredibly missed by her co-workers; and

WHEREAS, Joy will now be able to spend her time spoiling her great-granddaughter.

NOW THEREFORE BE IT PROCLAIMED that I, *Mark A. Kern, County Board Chairman*, do hereby recognize **JOY ROBINSON** and thank her for her outstanding service to St. Clair County and wish her happiness and good health in her retirement.

In Witness Whereof, I have hereunto set my hand and caused the Seal of St. Clair County to be affixed.

*Done at the Courthouse in Belleville, Illinois
this 29th day of January in the Year of Our Lord
two thousand twenty-four*

MARK A. KERN, Chairman
St. Clair County Board



MARK A. KERN
CHAIRMAN

ST. CLAIR COUNTY BOARD

10 PUBLIC SQUARE, ROOM B-561, BELLEVILLE, ILLINOIS 62220-1623

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RICHIE MEILE

District 26
ROBERT WILHELM

District 27
MATT SMALLHEER

District 28
JOHN COERS

January 29, 2024

**St. Clair County Board
#10 Public Square
Belleville, IL 62220**

Members of the Board:

Since the following appointment shall be made by the Chairman of the St. Clair County Board with the approval of the Members of the County Board, I respectively submit the following appointment for your consideration and approval:

- Vice-Chairman, St. Clair County Board:**
Appointment of **LONNIE MOSLEY** as Vice-Chairman of the St. Clair County Board effective February 1, 2024 and expiring on February 1, 2025
- Privacy Official:**
Reappointment of **ANN BARNUM** effective February 1, 2024 and expiring on February 1, 2025
- Member – Metro East Park and Recreation Board:**
Reappointment of **GEORGE MARKEZICH** to a three (3) year term effective February 1, 2024 and expiring February 1, 2027
- Member – St. Clair County Transit District:**
Reappointment of **HERBERT SIMMONS** to a four (4) year term effective immediately and expiring December 31, 2027
- Member – Zoning Board of Appeals:**
Reappointment of **STEVEN HOWELL** to a five (5) year term effective immediately and expiring December 31, 2028

Reappointment of **ALEXA EDWARDS** to a five (5) year term effective immediately and expiring December 31, 2028
- Commissioner – Bi-State Development Agency:**
Reappointment of **IRMA GOLLIDAY** to a five (5) year term effective immediately and expiring January 21, 2029
- Trustee – Prairie DuPont Public Water District:**
Appointment of **LUCINDA ALDRIDGE** to complete the unexpired term of Wade Bivins due to his passing effective immediately and expiring on May 2, 2027

8. **Appointed Officials:**

Reappointment of HERBERT SIMMONS as Director, Emergency Management Agency

Reappointment of RICK STUBBLEFIELD as Director, Intergovernmental Grants and Director, Economic Development

Reappointment of ANNE MARKEZICH as Manager, Zoning Department/ Mapping and Platting

Reappointment of JEFFREY SANDUSKY as Director, Information Technology

Reappointment of ANN BARNUM as Manager, Human Resources

Reappointment of BRIAN BUEHLHORN as Superintendent, St. Clair County Parks

Reappointment of ASHLEY JETT as Superintendent, Animal Services

Reappointment of KIMBERLY HUTH as Director, Military Affairs



MARK A. KERN, Chairman
St. Clair County Board

MAK/sg

LuCinda Aldridge

Dupo, IL 62239

SKILLS

- Notary Public Commission in the State of Illinois
- Customer service
- Payroll
- Taxes
- Time management skills

WORK HISTORY

Office Manager/Treasurer | 01/2000 to 06/2022

Prairie DuPont Public Water District – East Carondelet, IL

- Send bills to the District's water customers in a timely manner.
- Collect all money and record in the District's ledger.
- Deposit all of the District's money in the appropriate accounts.
- Responsible for all book work and recording to ensure efficient and proper operation of the District.
- Open all mail received by the District.
- Keep record of all hours worked by all employees.
- Take all telephone calls received by the District.
- Keep District's office clean.
- Register customers for public alert/notification system.

EDUCATION

Dupo High School – Dupo, IL

Graduated 1975

6 month college computer course in 1993

TO: ST. CLAIR COUNTY BOARD

FROM: MARK A. KERN, Chairman
ST. CLAIR COUNTY BOARD

SUBJ: Miscellaneous Reports

DATE: January 29, 2024

The following routine informational reports are by various department heads for you to receive and to have placed on file by voice vote; no other action being necessary:

Juvenile Detention Center

The population from December 8, 2023 to January 3, 2024 consisted of 388 juveniles: 333 boys and 55 girls. The report of same will be placed on file in the County Board office.

County Jail

The Jailer reports that prisoners from the period of December 13, 2023 through January 23, 2024 are an average of 363 prisoners per day. The report of same will be placed on file in the County Board office.

This Miscellaneous Report will become a part of the County Board Meeting Minutes.



St. Clair County Juvenile Detention Center

GREGORY F. NORKUS
DIRECTOR
Court Services and Probation Department
20th Judicial Circuit

9006 Lebanon Rd.
Belleville, IL 62223.1503
Phone: [618] 397. 0766
Fax: (618) 397. 5284
lbre@co.st-clair.il.us

Lawrence Brazil
Superintendent

LISA K. BRENNAN-FLEMING
Assistant Superintendent

January 09, 2024

Public Safety Committee
St. Clair County Building
10 Public Square
Belleville, IL 62220

Dear Committee Members

Please be advised, as indicated by my Population Report, that we did not exceed the D.O.C. rate capacity of 38 for the reporting period of December 08, 2023 through January 03, 2023.

If you have any questions about this matter, please contact me.

Sincerely

Lawrence Brazil
Superintendent

Population Report December 08, 2023 to January 03, 2023

	Boys	Girls	Total
12/08/23	11	2	13
12/09/23	11	2	13
12/10/23	11	2	13
12/11/23	11	2	13
12/12/23	12	2	14
12/13/23	12	2	14
12/14/23	11	2	13
12/15/23	11	2	13
12/16/23	11	2	13
12/17/23	11	2	13
12/18/23	12	2	14
12/19/23	13	3	16
12/20/23	12	2	14
12/21/23	10	2	12
12/22/23	8	2	10
12/23/23	12	2	14
12/24/23	13	2	15
12/25/23	13	3	16
12/26/23	13	3	16
12/27/23	13	4	17
12/28/23	13	2	15
12/29/23	14	2	16
12/30/23	15	2	17
12/31/23	16	1	17
01/01/24	16	1	17
01/02/24	15	1	16
01/03/24	13	1	14

Total 333 55

Grand Total 388



Daily Peak Population Report

For Period Beginning on December 13, 2023 Through January 23, 2024 - Current Capacity: 418

Date	Population	Over/Under	Status
Wednesday, December 13, 2023	370	48	Under Capacity
Thursday, December 14, 2023	368	50	Under Capacity
Friday, December 15, 2023	380	38	Under Capacity
Saturday, December 16, 2023	366	52	Under Capacity
Sunday, December 17, 2023	379	39	Under Capacity
Monday, December 18, 2023	377	41	Under Capacity
Tuesday, December 19, 2023	374	44	Under Capacity
Wednesday, December 20, 2023	370	48	Under Capacity
Thursday, December 21, 2023	365	53	Under Capacity
Friday, December 22, 2023	349	69	Under Capacity
Saturday, December 23, 2023	335	83	Under Capacity
Sunday, December 24, 2023	332	86	Under Capacity
Monday, December 25, 2023	348	70	Under Capacity
Tuesday, December 26, 2023	346	72	Under Capacity
Wednesday, December 27, 2023	349	69	Under Capacity
Thursday, December 28, 2023	352	66	Under Capacity
Friday, December 29, 2023	357	61	Under Capacity
Saturday, December 30, 2023	346	72	Under Capacity
Sunday, December 31, 2023	357	61	Under Capacity
Monday, January 1, 2024	355	63	Under Capacity
Tuesday, January 2, 2024	369	49	Under Capacity
Wednesday, January 3, 2024	361	57	Under Capacity
Thursday, January 4, 2024	363	55	Under Capacity
Friday, January 5, 2024	373	45	Under Capacity
Saturday, January 6, 2024	365	53	Under Capacity
Sunday, January 7, 2024	377	41	Under Capacity
Monday, January 8, 2024	383	35	Under Capacity
Tuesday, January 9, 2024	368	50	Under Capacity
Wednesday, January 10, 2024	369	49	Under Capacity
Thursday, January 11, 2024	368	50	Under Capacity
Friday, January 12, 2024	365	53	Under Capacity
Saturday, January 13, 2024	356	62	Under Capacity
Sunday, January 14, 2024	355	63	Under Capacity
Monday, January 15, 2024	362	56	Under Capacity
Tuesday, January 16, 2024	368	50	Under Capacity
Wednesday, January 17, 2024	368	50	Under Capacity
Thursday, January 18, 2024	362	56	Under Capacity
Friday, January 19, 2024	363	55	Under Capacity
Saturday, January 20, 2024	366	52	Under Capacity
Sunday, January 21, 2024	371	47	Under Capacity
Monday, January 22, 2024	376	42	Under Capacity
Tuesday, January 23, 2024	377	41	Under Capacity



Daily Peak Population Report

For Period Beginning on December 13, 2023 Through January 23, 2024 - Current Capacity: 418

Date	Population	Over/Under	Status
------	------------	------------	--------

Average Daily Population: 363

Days In Reporting Period: 42

* - Designates Min and Max Dates

... End of Report ...

ENVIRONMENT COMMITTEE MEETING

December 12th, 2023

The regular meeting of the Environment Committee of the St. Clair County Board was called to order on Tuesday, December 12th, 2023, at 300 P.M. by Richie Meile.

Members present:, Philip Henning, John Coers, Ken Easterly, Richie Meile, Matt Smallheer

Member excused:, C.J Baricevic, Marty Crawford

Staff in attendance: Brean Winterbauer, Assistant Director

Members recited the Pledge of Allegiance.

MOTION by Easterly, second by Coers to approve Minutes from November, 2023. Motion Carried

MOTION by Smallheer, second by Henning to approve Zoning Board Hearing 2023-13-SP. Motion Carried

MOTION by Henning, second by Smallheer to approve Zoning Fee Report. Motion Carried.

MOTION by Coers second by Smallheer to approve Occupancy Program Report for November, 2023. Motion Carried.

MOTION by Smallheer, second by Easterly to approve Building Permit Report for November, 2023. Motion Carried.

HEALTH DEPARTMENT REPORT – SHARON VALENTINE

No Report

ZONING DIRECTOR REPORT – ANNE MARKEZICH

MOTION by Easterly, second by Henning to approve *Hayes Contracting INC and Mitch Consulting Invoices*. Motion Carried

CLEAN SWEEP PROGRAM

No Report

STATES ATTORNEY'S OFFICE

No Report

MOTION to adjourn by Smallheer, second by Henning. Motion Carried.



DECEMBER 2023 FEE REPORT

Payment Date Range 12/01/23 - 12/31/23
Summary Listing

9-a-1

Payment Code	Payment Category	Zoning - Zoning & Mapping	Default Bank Account	Number of Transactions	Total Amount Collected
ZB100 - AZC-APP Zoning Compliance Permit	BOE-Investment Pool			37	1,110.00
ZB100-3 - Plan Review Residence	BOE-Investment Pool			4	300.00
ZB100-4 - Plan Review Commercial	BOE-Investment Pool			2	200.00
ZB101 - Commercial & Industrial Permit	BOE-Investment Pool			2	4,676.92
ZB102 - Demolition Permit	BOE-Investment Pool			2	200.00
ZB103-1 - Electrical Permit 1 Insp	BOE-Investment Pool			14	1,050.00
ZB103-2 - Electrical Permit 2 Insp	BOE-Investment Pool			1	100.00
ZB104 - Garage/Pole Barn Permit	BOE-Investment Pool			3	525.00
ZB104-3 - Portable Shed > 200 sq ft Permit	BOE-Investment Pool			1	125.00
ZB105 - Misc Accessory Structure Permit	BOE-Investment Pool			6	2,725.00
ZB105-1 - Deck Permit	BOE-Investment Pool			1	125.00
ZB106-1 - Modular/Manuf Home Permit	BOE-Investment Pool			2	300.00
ZB108 - Reinspection fee - new constr	BOE-Investment Pool			12	900.00
ZB109-1 - B/P Renewal	BOE-Investment Pool			1	171.50
ZB110 - Res Additions Permit	BOE-Investment Pool			1	300.00
ZB113-1 - Single Fam Res Permit <2500 sqft	BOE-Investment Pool			1	500.00
ZB114 - Stormwater Erosion Permit	BOE-Investment Pool			1	1,020.00
ZB115-1 - Swimming Pool Permit-In Ground	BOE-Investment Pool			7	400.00
ZB117 - Solar Energy System-Residential	BOE-Investment Pool			3	800.00
ZB118 - Solar Energy System Fee \$10-\$50K	BOE-Investment Pool			10	2,500.00
ZB119 - Solar Energy System Fee >\$50,000	BOE-Investment Pool			4	1,200.00
ZCB103 - B/P Village of Freeburg	BOE-Investment Pool			6	850.00
ZCB106 - B/P Village of Millstadt	BOE-Investment Pool			9	1,965.50
ZCB107 - B/P Village of New Athens	BOE-Investment Pool			4	1,437.50
ZCB108 - B/P Village of St. Libory	BOE-Investment Pool			1	808.00
ZCO102 - OCC Village of Millstadt	BOE-Investment Pool			1	125.00
ZH100 - ABV-Area/bulk Variance	BOE-Investment Pool			3	900.00
ZM100 - Sanitary Landfill license	BOE-Investment Pool			2	1,000.00
ZM102 - Mobile Home Inspection	BOE-Investment Pool			1	100.00
Z-MB Inv - Misc Billing by Invoice	BOE-Investment Pool			1	100.00
ZO100 - OCC Multi-family	BOE-Investment Pool			12	900.00
ZO101 - OCC Single Family	BOE-Investment Pool			38	4,750.00
ZO102 - OCC Manuf/Mobile Home Insp	BOE-Investment Pool			3	300.00
ZO103 - Reinspection Fee-Occupancy	BOE-Investment Pool			8	400.00
ZO104 - Certification of Occupancy	BOE-Investment Pool			52	1,820.00
ZO105 - Certification of Occupancy-Mod	BOE-Investment Pool			3	75.00
ZO106 - OCC Duplex/Condo Inspection	BOE-Investment Pool			11	1,100.00

Payment Category	Zoning - Zoning & Mapping	Totals
		271
Grand Totals		\$35,859.42

Honorable County Board Members
St. Clair County
Belleville, Illinois

Gentlemen:

We your Finance Committee recommend the approval of the
following report of Andrew Lopinot, County Treasurer of
receipts and disbursements for the month of December 2023

This report being filed as per Illinois Compiled Statutes
Chapter 30, Section 15/1.

Matty Cusack
Cynthia Kenna
Janae Moll
John A. Cuen
L. Mosley
Jumper



FUND SUMMARY
Cash/Checking Activity
December 1, 2023 - December 31, 2023

Asset Num	Fund Description	Beginning Balance	Deposits	Withdrawals	Interest Received	Ending Balance
100-1000	Gen County Fund	40,715,905.16	9,115,117.01	5,297,770.91	116,446.50	44,649,697.76
116-1160	Working Cash Fund	1,327,860.79	0.00	0.00	3,693.64	1,331,554.43
117-1170	Pers Prop Replacement	19,191,990.12	351,953.32	6,106,930.11	53,691.99	13,490,705.32
130-1300	Geographic Inf System	137,480.54	19,521.00	103,153.55	244.59	54,092.58
140-1400	Pari-Mutual Fund	1,002,819.09	38,283.88	41,944.57	2,748.24	1,001,906.64
150-1500	Tort Liability Fund	6,708,911.66	1,071,892.46	1,092,241.65	19,096.11	6,707,658.58
160-1600	Capital Replacement Tax	-4,830,627.99	6,287,446.85	1,333,018.19	-11,826.13	111,974.54
170-1700	Metrolink Security Fund	954,024.19	0.00	214,604.93	2,312.81	741,732.07
175-1750	Dispatching Services	-258,053.07	243,146.33	279,019.11	-1,083.77	-295,009.62
180-1800	SA Offender Accountability Pro	32,454.00	3,309.51	0.00	91.57	35,855.08
180-1802	States Attorney Settlements	-12,845.52	0.00	0.00	-35.73	-12,881.25
190-1900	Payroll Escrow Fund	401,939.36	60,000.00	0.00	1,114.58	463,053.94
200-2000	County Highway Fund	8,528,249.33	532,605.66	235,430.20	23,981.61	8,849,406.40
201-2010	County Bridge Fund	8,771,023.00	21,510.54	200,553.46	24,045.93	8,616,026.11
202-2020	Matching Tax Fund	6,656,563.20	271,670.84	6,835.47	18,745.41	6,940,143.98
203-2030	Motor Fuel Tax Fund	13,954,162.00	541,011.98	3,218,099.19	32,671.85	11,309,746.64
203-2031	Motor Fuel Rebuild	4,475,339.86	2,913,885.22	0.00	19,151.86	7,408,376.94
205-2050	Highway Special Projects	627,547.74	0.00	0.00	1,744.71	629,292.45
205-2051	Hwy Spec Proj 2013 Bonds	23,419,901.36	0.00	0.00	65,146.26	23,485,047.62
206-2060	Highway Equipment Trust Fund	262,893.02	116,089.76	28,024.90	743.05	351,700.93
207-2070	Township Motor Fuel Tax	1,990,355.94	1,078,500.90	293,158.84	7,872.27	2,783,570.27
207-2071	Township Motor Fuel Rebuild	1,064,193.32	0.00	949,645.54	775.75	115,323.53
208-2080	Township Bridge Fund	385,491.69	0.00	98,085.10	897.03	288,303.62
209-2090	Highway Payroll Fund	85,002.38	170,327.97	255,825.16	65.79	-429.02
210-2100	Lease Payable Fund	2,215,526.33	2,729,460.01	0.00	11,703.37	4,956,689.71
211-2110	Social Security Fund	2,430,063.10	510,207.19	246,486.34	7,025.35	2,700,809.30
212-2120	Retirement Fund	10,721,579.70	1,981,874.29	312,881.10	30,610.42	12,421,183.31
215-2150	Sale In Error	501,793.94	316,140.00	5,081.44	1,630.83	814,483.33
216-2160	Indemnity Fund	1,000,000.00	140,880.00	2,879.45	2,879.45	1,140,880.00
217-2170	Recorder's Office Escrow	369,647.13	24,617.00	35,653.91	1,023.36	359,633.58
218-2180	Trustee E St L Demolition	2,836,252.01	1,077,200.04	0.00	8,636.45	3,922,088.50
218-2180W	Trustee Wash Park Demolition	313,655.78	146,725.56	2.61	968.80	461,347.53
221-2210	Parks Grant Commission	2,830,320.58	62,977.88	515,545.93	6,687.41	2,384,439.94
221A-2211	Parks Grant Comm Prop/Rec	2,087,271.37	578,523.81	108,419.18	6,996.37	2,564,372.37

Portfolio CFUN

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LP (PRE_LPF) 7.3.11

Report Ver: 7.3.11

FUND SUMMARY
Cash/Checking Activity
December 1, 2023 - December 31, 2023

Page 2

Asset Num	Fund Description	Beginning Balance	Deposits	Withdrawals	Interest Received	Ending Balance
225-2250	Veterans Assistance	956,344.58	84,924.67	47,332.05	2,698.15	996,635.35
226-2260	Office On Aging Grant	0.00	20,173.00	1.00	4.30	20,177.30
236-2360	County Clerk Grants	31,494.82	88,614.00	253.64	253.64	120,108.82
237-237-NEW	Special Grants Fund	-556,688.37	125,765.49	-1,452.57	-1,518.88	-430,989.19
237-2372	Special Grants Fund	783,456.70	0.00	2,178.47	2,178.47	783,456.70
240-2400	County Health Fund	4,248,314.82	1,016,900.56	608,501.52	12,181.34	4,668,895.20
241-2410	Landfill Surcharge Fund	536,321.21	0.00	21,709.20	1,479.40	516,091.41
245-2450	Mental Health Fund	2,552,293.96	565,862.52	249,992.07	7,355.78	2,875,520.19
246-2460	Mental Health Grants	-2,661.62	54,925.73	1,957.86	75.02	50,381.27
250-2500	Civil Defense Emergency	888,056.69	0.00	49,508.52	2,408.28	840,956.45
251-2510	American Rescue Plan	40,693,148.47	0.00	260,235.42	113,355.93	40,546,268.98
253-2530	Emergency Telephone System	6,509,029.73	179.31	704,232.41	17,180.78	5,822,157.41
257-2570	Pet Population	83,989.83	3,222.50	1,740.00	234.39	85,706.72
260-2600	Court Automation Fund	2,764,125.18	91,754.51	74,251.76	7,705.31	2,789,333.24
261-2610	Court Document Storage Fund	2,975,140.70	91,332.82	122,124.63	8,302.29	2,952,651.18
262-2620	Electronic Citation Fund	597,111.04	5,261.23	0.00	1,668.33	604,040.60
264-2640	Circuit Clerk Title IV-D	-11,182.47	27,383.97	14,522.87	-57.11	1,621.52
265-2650	Maint/Child Support	40,343.73	7,813.00	33,612.71	134.47	14,678.49
266-2660	Foreclosure Mediation Fund	166,465.58	5,071.50	2.00	465.98	172,001.06
267-2670	Visitation Center Fee	49,153.20	32,260.00	8.00	189.19	81,594.39
268-2680	Law Library Fund	1,785,773.24	50,911.51	13,427.65	4,985.17	1,828,242.27
269-2690	Bailiff Fund	480,803.92	115,754.87	101,552.12	1,362.13	496,268.80
270-2700	SA Title IV-D	114,842.49	3,971.40	81,403.86	218.94	37,628.97
272-2720	CASA Fee Fund	4,385.53	2.87	0.00	12.17	4,400.57
273-2730	Children's Advocacy Center	63,058.39	15,935.10	6,750.00	178.82	72,422.31
275-2750	ACCS State's Attorney	11,314.95	0.00	0.00	31.47	11,346.42
277-2770	SA Records Automation Fund	153,203.66	186.71	0.00	425.39	153,816.76
278-2780	SA Forfeiture Bond Escrow	67,140.64	0.00	481.74	175.00	66,833.90
278-2781	SA Federal Forfeitures	278,801.17	175.00	0.00	775.43	279,751.60
285-2850	Prob Service Outer	0.00	0.00	3.72	3.72	0.00
285-2851	Probation Service	3,123,543.36	20,427.60	13,240.29	8,693.80	3,139,424.47
285-2852	Probation Payroll	-402,699.89	220,044.75	237,689.68	-1,168.46	-421,513.28
286-2860	Mental Health Court	77,104.71	690.72	0.00	215.26	78,010.69
290-2900	County Detention Home	187,256.50	231,249.24	200,332.68	622.62	218,795.68

Portfolio CFUN
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LP (PRF_LPF) 7/3/11
Report Ver 7/3/11

FUND SUMMARY

Cash/Checking Activity

December 1, 2023 - December 31, 2023

Page 3

Asset Num	Fund Description	Beginning Balance	Deposits	Withdrawals	Interest Received	Ending Balance
295-2950	Coroner's Fund	122,195.12	21,195.07	4,079.81	351.84	139,662.22
300-3000	Drug Traffic Prevention	1,438.97	84.30	0.00	4.11	1,527.38
305-3050	Sheriff's DUI Fund	18,898.75	1,575.26	4,758.49	46.64	15,762.16
306-3060	Transportation Safety	1,686.65	0.00	0.00	4.73	1,691.38
315-3150	Sheriff's Asset Forfeiture	-68,489.81	35,095.61	7,197.01	-141.43	-40,712.64
315-3151	Sheriff State Forfeiture	402,701.31	0.00	59.65	1,079.77	403,721.43
330-3300	Commissary Fund	487,230.85	14,850.95	8,571.14	1,305.85	494,816.51
335-3350	Jail Medical Fund	1,958.23	876.29	0.00	9.98	2,844.50
350-3500	Victim Witness Grant	11,026.88	100.00	5,752.27	23.62	5,398.23
355-3550	Domestic Violence Advocate	24,663.49	560.00	6,482.45	59.87	18,800.91
370-3700	Project Renee Grant	21,046.70	2,250.00	64,706.43	-6.79	-41,416.52
383-3830	Judicial Grants	-5,132.62	5,132.62	3,655.32	-17.10	-3,672.42
384-3840	State's Atty Grants	15,334.04	389,172.05	89,122.91	64.52	315,447.70
385-3850	Probation Grants	-67,127.61	68,002.32	37,608.75	-167.49	-36,901.53
386-3860	DUI Alcohol Safety Fund	-18,273.02	23,427.78	38,174.36	-73.50	-33,093.10
387-3870	Auto Theft Grant	1,720,000.23	750.00	116,356.61	4,769.21	1,609,162.83
450-4500	Bonds Payable Fund	1,637,414.84	0.00	1,620,786.00	3,250.80	19,879.64
455-4550	Joint Use Bond Escrow	7,218,554.08	0.00	0.00	20,459.93	7,239,014.01
500-5000	MidAmerica Airport Fund	1,137,819.17	27,583.93	0.00	3,192.78	1,168,595.88
500-5001	MidAmerica Airport Fund	110,330.83	0.00	0.00	306.91	110,637.74
500-5002	MidAmerica CFC	94,914.49	3,399.96	0.00	263.10	98,577.55
520-5200	Belle-Chair Fairgrounds & Expo	26,390.94	46,071.26	56,119.94	60.65	16,402.91
550-5500	Employees Medical Trust	1,192,645.20	2,101,605.61	1,063,982.53	3,566.55	2,233,834.83
570-5700	SCC Unemployment Trust	264,457.64	528.88	1,994.72	732.45	263,724.25
600-6000	Post Employment Benefits	-1,027.54	0.00	0.00	2.81	1,030.35
610-6100	Prior Year Protest	-25,405.13	0.00	0.00	-68.01	-25,473.14
610A-6100	Bankruptcy	3,011.55	0.00	0.00	8.36	3,019.91
650-6500	Unclaimed Property Fund	82,141.11	16,399.70	239.30	239.30	98,540.81
700-7000	Arbitration Fund	12,083.54	31,499.97	23,174.98	13.04	20,421.57
710-7100	Condemnation Fund	107,863.76	0.00	300.28	300.28	107,863.76
720-7200	Estates Of Deceased Persons	90,651.53	0.00	0.00	252.18	90,903.71
725-7250	Gen Co Escheat Fund	9,029.36	0.00	0.00	25.12	9,054.48
930-9300	County Flood Prevention Fund	26,654,445.81	0.00	4,500.00	73,733.47	26,733,679.28
9913	CC Returned Checks	4,515.60	0.00	0.00	19.27	4,634.87

Data Updated: ~REPORT~ 01/18/2024 16:05

Run Date 01/18/2024 - 16:05

9-6-1

Portfolio CFUN

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LP (PRE_LPF) 7.3.11

Report Ver 7.3.11

FUND SUMMARY
Cash/Checking Activity
December 1, 2023 - December 31, 2023

Page 4

Asset Num	Fund Description	Beginning Balance	Deposits	Withdrawals	Interest Received	Ending Balance
9915	Cir Clk Bonds&Fees	954,555.50	211,199.37	408,095.43	2,925.25	760,584.69
9940	Cir Clk Pool 4 Interest	242,705.13	0.00	0.00	1,013.38	243,718.51
		272,384,425.91	36,287,034.62	27,392,702.52	770,936.70	282,301,178.01



St. Clair County Bldg.
10 Public Square
Belleville, Illinois 62220-1623

Andrew Lopinot
Treasurer
St. Clair County

Phone
(618) 825-2707

January 1, 2024

Honorable Mark Kern, Chairman
St. Clair County Board
County Court House
Belleville, Illinois

Dear Sir:

In accordance with 55 ILCS 5/3-11007 of the 2014 Illinois Compiled Statutes, the County

Treasurer submits the attached report on investments of funds as of December 1, 2023

Respectfully,

Andrew Lopinot
Treasurer
St. Clair County

AL\FH
Attachments

ST. CLAIR COUNTY
INVESTMENT HOLDINGS
POSITION REPORT
BY FUND
AS OF 12/31/2023

<u>FUND NAME</u>	<u>COST BALANCE</u>
TREASURER INVESTMENT POOL#1	\$281,292,239.94
CIRCUIT CLERK POOL #4	\$1,008,938.07
GRAND TOTAL	\$282,301,178.01

ST. CLAIR COUNTY
INVESTMENT HOLDINGS

POSITION REPORT
BY FINANCIAL INSTITUTION
AS OF 12/31/2023

FINANCIAL INSTITUTION	COST BALANCE
ASSOCIATED BANK	5,705,057.10
BANK OF BELLEVILLE	659,033.31
CARROLLTON BANK	2,889,601.59
CHARLES SCHWAB 1 -IG 14158	10,503,565.29
CHARLES SCHWAB 2- GC 14159	10,534,324.82
CITIZENS COMMUNITY BANK	1,532,810.08
COMMERCE	7,077,715.08
BUSEY CHECKING	19,226,343.39
BUSEY	550,979.97
FIRST FEDERAL SAVINGS BANK	3,526,139.94
FIRST NATIONAL BK OF WATERLOO	16,654,297.33
HEARTLAND BANK	1,500,891.67
ILLINOIS FUNDS	88,735,208.42
IMET	3,190,841.71
IPRIME	8,010,128.47
LINDELL BANK	250,000.00
PFM	8,501,026.17
PURCHASED INTEREST	10,317.79
RBC	67,311,859.89
SIMMONS BANK	15,917,485.03
SIMMONS BANK PINE B	3,842,319.59
SPRINGFIELD BANK	2,612,344.51
TOWN AND COUNTRY	397,649.85
US BANK	3,101,237.01
VILLIAGE BANK	60,000.00
GRAND TOTAL	282,301,178.01



St. Clair County Investments
Investments by All Types
Active Investments
December 31, 2023

St. Clair County

9-b-2

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Certificates of Deposit										
XXXXXX24749D	14638	1	First Federal Savings Bank	330,000.00	100.0000000	330,000.00	4.000	01/07/2024		
XXXXXX0320C	14700	1	First Federal Savings Bank	1,000,000.00	100.0000000	1,000,000.00	4.000	03/23/2024		
XXXXXX2496C	14807	1	First Federal Savings Bank	205,000.00	100.0000000	205,000.00	2.750	01/18/2024		
XXXXXX25720D	14814	1	First Federal Savings Bank	115,000.00	100.0000000	115,000.00	2.750	01/25/2024		
4756D	14833	1	First Federal Savings Bank	386,000.00	100.0000000	386,000.00	3.000	02/15/2024		
24764B	14878	1	First Federal Savings Bank	250,000.00	100.0000000	250,000.00	4.750	09/13/2024		
4913B	14879	1	First Federal Savings Bank	279,000.00	100.0000000	279,000.00	4.750	09/14/2024		
2132	14974	1	First Federal Savings Bank	100,014.79	100.0000000	100,014.79	4.500	12/24/2024		
32026U2W5	14936	1	First Natl Bk of M Kalamazoo	240,000.00	100.0000000	240,000.00	5.050	10/29/2027		
32114VCL9	14900	1	FIRST NATL BK AMER EAST LANS	240,000.00	100.0000000	240,000.00	4.500	09/15/2028		
32110YF83	14912	1	1st National Bank of Waterloo	240,000.00	100.0000000	240,000.00	4.500	09/28/2027		
XXXXXX0546	14682	1	1st National Bank of Waterloo	2,000,000.00	100.0000000	2,000,000.00	4.300	02/15/2024		
XXXXXX0553	14683	1	1st National Bank of Waterloo	2,000,000.00	100.0000000	2,000,000.00	4.400	02/15/2025		
0539A	14834	1	1st National Bank of Waterloo	72,000.00	100.0000000	72,000.00	4.000	09/20/2024		
0183B	14877	1	ALBANY ASSOCIATION	234,150.00	100.0000000	234,150.00	4.542	06/13/2025		
17230	15025	1	ALERUS FIN	241,667.97	100.0000000	241,667.97	5.384	06/27/2024		
3931	15015	1	AMERICAN PLUS	229,000.00	100.0000000	229,000.00	4.544	12/22/2025		
58469	15005	1	Associated Bank	488,576.62	100.0000000	488,576.62	3.000	01/08/2024		
XXXXXX11723	14733	1	Associated Bank	520,348.85	100.0000000	520,348.85	3.750	05/04/2024		
XXXXXX769D	14812	1	Associated Bank	265,899.48	100.0000000	265,899.48	3.850	01/10/2024		
XXXXXX7829	14939	1	Associated Bank	348,872.52	100.0000000	348,872.52	4.000	11/24/2024		
5453	14986	1	BANK DEERFIELD WIS	874,424.94	100.0000000	874,424.94	4.000	11/25/2024		
5396A	14913	1	BANK FIVE NINE OCONOMOWIC WIS	240,000.00	100.0000000	240,000.00	4.850	09/25/2026		
061785FL0	14744	1	BAXTER CREDIT	245,000.00	100.0000000	245,000.00	4.400	05/12/2027		
062119BU5	15000	1	BMO Harris Bank	232,550.00	100.0000000	232,550.00	5.009	06/13/2025		
05600XQB9	14751	1	BMW	245,000.00	100.0000000	245,000.00	4.600	05/08/2026		
05580A3F9	14905	1	BRIDGEWATER BK BLOOMINGTON	240,000.00	100.0000000	240,000.00	4.700	09/15/2027		
108622PA3	14908	1	BUCKEYE ST BK POWELL	240,000.00	100.0000000	240,000.00	5.300	09/15/2028		
11824BAB2	14904	1	Celtic Bank	240,000.00	100.0000000	240,000.00	4.850	09/21/2026		
15118RH91	14990	1	CENTIER BANK	238,050.00	100.0000000	238,050.00	4.957	12/20/2024		
12854	14749	1	CIBC BK USA	245,000.00	100.0000000	245,000.00	4.450	05/14/2027		
12547CBF4	14932	1	Commerce Bank	240,000.00	100.0000000	240,000.00	5.000	10/29/2027		

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Certificates of Deposit										
202291AM2	14898	1	COMMERCIAL SVCS BK CARROLL	240,000.00	100.0000000	240,000.00	4.850	09/22/2026		
68588	14997	1	CONSUMERS CREDIT UNION	237,150.00	100.0000000	237,150.00	5.389	12/20/2024		
5496	15009	1	CORNERSTONE BK	226,200.00	100.0000000	226,200.00	5.112	12/22/2025		
23204HPE2	14931	1	Customers Bank	240,000.00	100.0000000	240,000.00	4.950	10/27/2028		
24367JCL7	14911	1	DEDHAM INSTN	240,000.00	100.0000000	240,000.00	5.550	09/21/2028		
2546734U7	14750	1	Discover Bank	245,000.00	100.0000000	245,000.00	4.450	05/10/2027		
4779	15016	1	DREAM FIRST	241,667.97	100.0000000	241,667.97	5.384	06/27/2024		
27631PCQ5	14907	1	EASTERN COLO BK CHEY WELLS	240,000.00	100.0000000	240,000.00	5.300	09/20/2028		
31810PBU2	14902	1	FINEWISE BANK (UTAH)	240,000.00	100.0000000	240,000.00	5.500	09/22/2028		
32065RAN5	14903	1	FIRST KEYSTONE CMNTY BK	240,000.00	100.0000000	240,000.00	5.500	09/21/2028		
4256	14989	1	FIRST NATIONAL BANK	243,400.00	100.0000000	243,400.00	5.388	06/18/2024		
3887	15007	1	FIRST NATIONAL BANK	228,600.00	100.0000000	228,600.00	4.636	12/22/2025		
21805	14992	1	FIRST STATE	237,750.00	100.0000000	237,750.00	5.105	12/20/2024		
34607	15006	1	FIRST INTERNET	228,600.00	100.0000000	228,600.00	4.559	12/22/2025		
58626	14995	1	GBANK	237,050.00	100.0000000	237,050.00	5.419	12/20/2024		
22366	15004	1	GBC INTERNATIONAL	229,650.00	100.0000000	229,650.00	4.386	12/22/2025		
58263	14993	1	GLOBAL BANK	237,450.00	100.0000000	237,450.00	5.236	12/20/2024		
29657	15008	1	GREAT MIDWEST	229,250.00	100.0000000	229,250.00	4.486	12/22/2025		
52470QDY7	14906	1	LEGACY BK & TR CO ROGERSVILLE	240,000.00	100.0000000	240,000.00	5.400	09/22/2028		
XXXXXX6024	14643	1	Lindell Bank	250,000.00	100.0000000	250,000.00	0.350	01/22/2024		
56035JBB4	14934	1	Mainstreet Community Bank	240,000.00	100.0000000	240,000.00	5.000	11/01/2027		
9889	15017	1	MID PENN	241,667.97	100.0000000	241,667.97	5.384	06/27/2024		
60425SKC2	14746	1	Minwest Bank	245,000.00	100.0000000	245,000.00	4.400	11/09/2026		
61768ETD5	14748	1	MORGAN STANLEY	245,000.00	100.0000000	245,000.00	4.600	05/10/2027		
61690U573	14747	1	MORGAN STAN	245,000.00	100.0000000	245,000.00	4.600	05/10/2027		
61768UJA6	14914	1	MORGAN STAN	240,000.00	100.0000000	240,000.00	5.350	09/22/2026		
29209	14996	1	NEXBANK	236,900.00	100.0000000	236,900.00	5.478	12/20/2024		
57097	15018	1	Northstar Bank	241,667.97	100.0000000	241,667.97	5.384	09/27/2024		
677721DF6	14937	1	OHIO VALLEY BK	240,000.00	100.0000000	240,000.00	5.100	11/03/2026		
26555	15019	1	ONE LOCAL	197,479.72	100.0000000	197,479.72	5.384	06/27/2024		
73317ACI4	14896	1	POPULAR BK NEW YORK BRH	240,000.00	100.0000000	240,000.00	4.950	09/17/2026		
33539	14987	1	PREFERRED BANK IL	243,350.00	100.0000000	243,350.00	5.448	06/18/2024		
18983	15020	1	RIVER CITY	85,848.40	100.0000000	85,848.40	5.384	06/27/2024		
10344	15003	1	SCHERTZ BANK TRUST	226,900.00	100.0000000	226,900.00	5.043	12/22/2025		
57993	15002	1	SEAVIS FIRST BANK	231,250.00	100.0000000	231,250.00	5.447	06/13/2025		
85512RBP6	14901	1	STAR FINL BK ANDERSON IN	240,000.00	100.0000000	240,000.00	5.500	09/20/2028		
8562853E9	14895	1	State Bank of India	240,000.00	100.0000000	240,000.00	4.900	09/15/2026		
86400LAE8	14899	1	STUDIO BK NASHVILLE TENN	240,000.00	100.0000000	240,000.00	5.450	09/18/2028		

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Certificates of Deposit										
8421	14994	1	SUSQUEHANNA COMMUNITY	238,000.00	100.00000000	238,000.00	4.987	12/20/2024		
87164DWS5	14910	1	Synovus Bank	240,000.00	100.00000000	240,000.00	5.450	09/22/2026		
57703	14988	1	T BANK NATIONAL	243,400.00	100.00000000	243,400.00	5.409	06/18/2024		
89214PDZ9	14909	1	TOWNEBANK	240,000.00	100.00000000	240,000.00	5.500	09/15/2028		
90954LA03	14752	1	UNITED BANK IOWA IDA GROVE	245,000.00	100.00000000	245,000.00	4.600	11/17/2025		
91527PBX4	14745	1	UNIVEST NATL BK TR SOUDERTON	245,000.00	100.00000000	245,000.00	4.450	05/12/2027		
61093	14691	1	VIBRANT CREDIT	237,150.00	100.00000000	237,150.00	5.373	12/20/2024		
XXXXXX24156B	14647	1	The Village Bank	10,000.00	100.00000000	10,000.00	2.500	02/27/2024		
XXXXXX06539B	14680	1	The Village Bank	50,000.00	100.00000000	50,000.00	2.500	02/27/2024		
94789PCF9	14915	1	Webster Bank	240,000.00	100.00000000	240,000.00	5.300	09/20/2028		
949764HD9	14935	1	Wells Fargo Bank	240,000.00	100.00000000	240,000.00	5.050	11/01/2027		
57512	14999	1	WESTERN ALLIANCE	231,850.00	100.00000000	231,850.00	5.212	06/13/2025		
Subtotal				26,680,159.91		26,680,159.91				

Brokered CD										
33650JAD4**	14886	1	FIRST ST BK BOISE CITY OKLA	240,000.00	100.00000000	240,000.00	5.500	09/27/2028		
020080CB1	13831	1	Alma Bank	245,000.00	100.00000000	245,000.00	0.450	12/23/2025		
XXXXXXABM3A	14077	1	American Express Bank	245,000.00	100.00000000	245,000.00	1.800	03/03/2025		
06251A2Q2	13835	1	Bank Hapoalim BM	245,000.00	100.00000000	245,000.00	0.500	12/15/2025		
7416ONKS8*	14891	1	PRIME ALLIANCE BK UTAH	240,000.00	100.00000000	240,000.00	5.300	09/29/2028		
05584CJR8*	14885	1	BNY MELLON	240,000.00	100.00000000	240,000.00	4.900	09/28/2026		
58228	15021	1	BUSINESS FIRST	248,320.95	100.00000000	248,320.95	4.511	06/30/2025		
501798UY6	14881	1	LCA BK CORP PK CITY UTAH	240,000.00	100.00000000	240,000.00	4.750	03/18/2027		
30246AG05	14892	1	F&M CLARKSVILLE TENN	240,000.00	100.00000000	240,000.00	4.850	09/29/2027		
32022RVV6*	14888	1	1ST FINL BK USA DAKOTA DUNES	240,000.00	100.00000000	240,000.00	5.100	03/27/2026		
26518EAN9	14019	1	DUNDEE BANK NEBRASKA	245,000.00	100.00000000	245,000.00	0.550	10/29/2025		
83439JAK1*	14882	1	SOLUTIONS BK FORRESTON ILL	240,000.00	100.00000000	240,000.00	5.300	09/22/2028		
41939HCY2*	14894	1	HAVEN SVGS BK HOBOKEN NJ	240,000.00	100.00000000	240,000.00	5.000	10/06/2026		
42237HAH2	14018	1	Heartland Bank	245,000.00	100.00000000	245,000.00	0.850	10/29/2026		
XXXXXX8AN8	14022	1	IDABEL NATIONAL BANK	245,000.00	100.00000000	245,000.00	0.850	10/26/2026		
XXXXXX0PAZ8	14035	1	INSTITUTION FOR SAVINGS	245,000.00	100.00000000	245,000.00	1.000	10/28/2026		
XXXXXXPKR5	14007	1	Jonesboro	245,000.00	100.00000000	245,000.00	0.550	10/20/2025		
XXXXXXVWBX2	14026	1	JP Morgan Chase	245,000.00	100.00000000	245,000.00	1.050	10/29/2026		
50116CCN7A	13836	1	Kansas State Bank	245,000.00	100.00000000	245,000.00	0.350	11/29/2024		
85508VAM1*	14890	1	STAR BK MAPLE LAKE MINN	240,000.00	100.00000000	240,000.00	4.700	09/29/2027		
XXXXXX6SPO	14006	1	LIVE OAK BANK	245,000.00	100.00000000	245,000.00	0.700	10/17/2025		
XXXXXXABH8	14016	1	MALAGA BANK	245,000.00	100.00000000	245,000.00	0.800	10/29/2026		

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Brokered CD										
XXXXXXDLWA	14023	1	Medallion Bank	245,000.00	100.0000000	245,000.00	1.000	10/28/2026		
46091MAM6*	14889	1	INVESTAR BANK NATIONAL ASSN	240,000.00	100.0000000	240,000.00	5.050	03/30/2026		
XXXXXXXXKAY7A	14076	1	NELNET BK DRAPER UTAH	245,000.00	100.0000000	245,000.00	1.750	03/02/2026		
XXXXXXXXTAG8A	14079	1	OCEANFIRST BANK	245,000.00	100.0000000	245,000.00	1.650	03/10/2025		
70320KU2*	14884	1	PATHEFINDER BK OSWEGO NEW	240,000.00	100.0000000	240,000.00	5.500	09/28/2026		
06424QD11*	14887	1	BANK OF MO PERRYVILLE	240,000.00	100.0000000	240,000.00	4.800	09/28/2027		
XXXXXXFBG3	14010	1	POPPY BANK	245,000.00	100.0000000	245,000.00	0.650	04/22/2026		
795451BG7	14074	1	Sallie Mae Bank	245,000.00	100.0000000	245,000.00	1.884	02/24/2025		
84223QAU1*	14893	1	SOUTHERN BANKCORP BK ARK	240,000.00	100.0000000	240,000.00	4.500	10/05/2026		
XXXXXXXX3J87	14008	1	State Bank of India	245,000.00	100.0000000	245,000.00	1.100	10/19/2026		
882411JN1A	13837	1	Texas Exchange Bank	245,000.00	100.0000000	245,000.00	0.600	11/25/2025		
XXXXMLY5	14026	1	Toyota Financial Savings	245,000.00	100.0000000	245,000.00	1.050	10/28/2026		
89388CEE4	13833	1	Transportation Alliance Bank	245,000.00	100.0000000	245,000.00	0.300	12/18/2024		
XXXXXXXXJU99	14009	1	UBS BK USA	245,000.00	100.0000000	245,000.00	1.000	10/20/2026		
06333QABO*	14883	1	BANK LOW COUNTY WAL TERBORO S	240,000.00	100.0000000	240,000.00	5.550	09/25/2028		
94976	15014	1	Wells Fargo Bank	248,468.83	100.0000000	248,468.83	4.502	12/29/2025		
Subtotal				9,246,789.78		9,246,789.78				
Commercial Paper Disc. -Amortizing										
8923A0AC7	14716	1	Toyota Financial Savings	500,000.00	96.1144000	480,572.00	5.200	01/12/2024		
Subtotal				500,000.00		480,572.00				
Federal Agency Coupon Securities										
91282CDY4	14762	1	Commerce Bank	20,000.00	86.9835000	17,396.70	1.875	02/15/2032		
91282CDY4	14776	1	Commerce Bank	8,000.00	85.8563750	6,868.51	1.875	02/15/2032		
91282CDY4	14777	1	Commerce Bank	5,000.00	85.7398000	4,286.99	1.875	02/15/2032		
91282CDY4	14778	1	Commerce Bank	12,000.00	85.6510000	10,278.12	1.875	02/15/2032		
3135G05X7	13899	1	Fannie Mae	1,400,000.00	98.7179093	1,382,050.73	0.375	08/25/2025		
3133EMHGOA	13828	1	Federal Farm Credit Bank	3,500,000.00	100.0000000	3,500,000.00	0.500	06/02/2025		
3133EMNK4A	13854	1	Federal Farm Credit Bank	2,000,000.00	100.0000000	2,000,000.00	0.310	07/22/2024		
3133EMSC7	13872	1	Federal Farm Credit Bank	6,500,000.00	100.0000000	6,500,000.00	0.480	03/03/2025		
3133ENRG7	14104	1	Federal Farm Credit Bank	3,500,000.00	100.0000000	3,500,000.00	2.220	03/10/2026		
3133EPTA3	14666	1	Federal Farm Credit Bank	45,000.00	100.0000000	45,000.00	5.600	02/14/2030		
3133EPGL3	14726	1	Federal Farm Credit Bank	1,300,000.00	100.0000000	1,300,000.00	5.290	04/21/2026		
3133EPNS0	14794	1	Federal Farm Credit Bank	191,000.00	99.7200000	190,465.20	5.960	06/28/2030		
3133EPNS0	14797	1	Federal Farm Credit Bank	59,000.00	99.9040000	58,943.36	5.980	06/28/2030		

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Federal Agency Coupon Securities										
3133EPQV0	14798	1	Federal Farm Credit Bank	65,000.00	99.7550000	64,840.75	6.000	07/24/2030		
3133EPQV0	14799	1	Federal Farm Credit Bank	23,000.00	99.7933913	22,952.48	6.000	07/24/2030		
3133EPNS0	14802	1	Federal Farm Credit Bank	92,000.00	99.7200000	91,742.40	5.980	06/28/2030		
3133EPQV0	14804	1	Federal Farm Credit Bank	50,000.00	99.7550000	49,877.50	6.000	07/24/2030		
3133EPG74	14843	1	Federal Farm Credit Bank	300,000.00	99.9700000	299,910.00	6.250	11/28/2033	05/28/2024	100.0000000
3130A2UW4A	13806	1	Federal Home Loan Bank	4,000,000.00	110.1150000	4,404,600.00	2.875	09/13/2024		
3130AMRZ7	13900	1	Federal Home Loan Bank	11,700,000.00	100.0000000	11,700,000.00	0.375	06/28/2024		
XXXXXXNJ18	13978	1	Federal Home Loan Bank	2,600,000.00	100.0000000	2,600,000.00	0.900	08/28/2026		
3130ASUC1	14235	1	Federal Home Loan Bank	200,000.00	100.0000000	200,000.00	4.050	08/10/2027		
3130ASWE5-GC	14316	1	Federal Home Loan Bank	250,000.00	100.0000000	250,000.00	4.250	08/25/2026		
3130AT3D7	14479	1	Federal Home Loan Bank	150,000.00	98.1500000	147,225.00	4.500	09/16/2027	03/16/2024	100.0000000
GC3130AT3D7	14490	1	Federal Home Loan Bank	150,000.00	98.1500000	147,225.00	4.500	09/16/2027		
3134GXFE6	14318	1	Federal Home Loan Mfg Corp	250,000.00	100.0570000	250,142.50	4.000	08/01/2025		
3134GYEKA	14684	1	Federal Home Loan Mfg Corp	5,000,000.00	100.0000000	5,000,000.00	5.150	01/27/2024	100.0000000	
3134GWYZ3B	13805	1	FREDDIE MAC	3,000,000.00	100.0000000	3,000,000.00	0.530	10/28/2025		
3134GXFX7	13827	1	FREDDIE MAC	2,000,000.00	100.0000000	2,000,000.00	0.375	09/16/2024		
313GXFE6	14296	1	FREDDIE MAC	250,000.00	100.0610000	250,152.50	4.000	08/01/2025		
313GYPS5	14727	1	FREDDIE MAC	1,300,000.00	100.0000000	1,300,000.00	5.300	04/28/2027		
3134GYPF3	14728	1	FREDDIE MAC	1,300,000.00	100.0000000	1,300,000.00	4.750	07/12/2027		
91282CDV4-GC	14764	1	US TREASURY	25,000.00	85.6710000	21,417.75	1.875	02/15/2032		
Subtotal				51,245,000.00		51,615,375.49				

Treasury Coupon Securities

91282CHC8	14805	1	Commerce Bank	15,000.00	95.7478000	14,362.17	3.375	05/15/2033		
91282CHC8	14822	1	Commerce Bank	20,000.00	94.6443000	18,928.86	3.375	05/15/2033		
91282CHC8	14823	1	Commerce Bank	5,000.00	94.6266000	4,731.43	3.375	05/15/2033		
91282CHC8	14825	1	Commerce Bank	10,000.00	94.2908500	9,429.07	3.375	05/15/2033		
91282CHC8	14861	1	Commerce Bank	10,000.00	91.4851000	9,148.51	3.375	05/15/2033		
91282CHC8	14862	1	Commerce Bank	90,000.00	91.2280000	82,105.20	3.375	05/15/2033		
91282CHC8	14921	1	Commerce Bank	20,000.00	89.7969000	17,959.38	3.375	05/15/2033		
91282CHC8	14922	1	Commerce Bank	7,000.00	86.9642857	6,227.50	3.375	05/15/2033		
91282CJE2	14950	1	Commerce Bank	250,000.00	100.1562500	250,390.63	5.000	10/31/2025		
912828ZT0	14998	1	United States Treasury Note	530,000.00	94.1796868	499,152.34	0.250	05/31/2025		
912810TT5	14923	1	U.S. Treasury	10,000.00	86.3789000	8,637.89	4.125	08/15/2053		
912810TT5	14924	1	U.S. Treasury	10,000.00	86.2539000	8,625.39	4.125	08/15/2053		
912810TT5	14925	1	U.S. Treasury	10,000.00	86.0710000	8,607.10	4.125	08/15/2053		
912810TT5	14926	1	U.S. Treasury	10,000.00	85.1960000	8,519.60	4.125	08/15/2053		

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Treasury Coupon Securities										
912810TT5	14927	1	U.S. Treasury	10,000.00	84,961,700.00	8,496.17	4.125	08/15/2053		
91282CEV9	14265	1	US TREASURY	2,000.00	102,315,520.00	2,046.31	3.250	06/30/2029		
91282CEY3	14265	1	US TREASURY	27,000.00	99,995,940.00	26,998.90	3.000	07/15/2025		
912828Y95-IG	14268	1	US TREASURY	25,000.00	96,524,000.00	24,131.00	1.875	07/31/2026		
91282CFB2	14269	1	US TREASURY	15,000.00	99,471,160.00	14,920.67	2.750	07/31/2027		
9128284V9	14270	1	US TREASURY	15,000.00	99,992,000.00	14,998.80	2.875	08/15/2028		
912828Y95A	14320	1	US TREASURY	25,000.00	96,022,720.00	24,005.68	1.875	07/31/2026		
91282CFA4B	14323	1	US TREASURY	21,000.00	99,862,720.00	20,971.17	3.000	07/31/2024		
91282CFB2A	14326	1	US TREASURY	25,000.00	99,494,520.00	24,873.63	2.750	07/31/2027		
9128CEV9-IG	14327	1	US TREASURY	25,000.00	102,671,000.00	25,667.75	3.250	06/30/2029		
9128284V9A	14329	1	US TREASURY	10,000.00	99,510,000.00	9,951.00	2.875	08/15/2028		
91282CFB2B	14330	1	US TREASURY	25,000.00	99,073,120.00	24,768.28	2.750	07/31/2027		
91282CEV9B	14331	1	US TREASURY	25,000.00	102,061,320.00	25,515.33	3.250	06/30/2029		
91282CEV9C	14339	1	US TREASURY	7,000.00	98,859,000.00	8,920.13	3.250	06/30/2029		
IG-9128284V9	14353	1	US TREASURY	25,000.00	96,335,200.00	24,083.80	1.875	07/31/2026		
IG-9128284V9	14354	1	US TREASURY	25,000.00	100,006,120.00	25,001.53	2.875	08/15/2028		
IG-912828Y95	14370	1	US TREASURY	25,000.00	91,393,560.00	22,848.39	1.875	07/31/2026		
IG-91282CFB2	14371	1	US TREASURY	25,000.00	93,458,240.00	23,364.56	2.750	07/31/2027		
IG-9128284V9A	14372	1	US TREASURY	25,000.00	92,943,400.00	23,235.85	2.875	08/15/2028		
IG-91282CEV9	14373	1	US TREASURY	23,000.00	94,506,521.7	21,736.50	3.250	06/30/2029		
IG-91282CFB2A	14375	1	US TREASURY	4,000.00	97,404,880.00	3,896.20	3.000	07/31/2024		
IG-912828Y95B	14384	1	US TREASURY	50,000.00	91,114,660.00	45,557.33	1.875	07/31/2026		
IG-91282CFB2	14385	1	US TREASURY	50,000.00	93,132,260.00	46,566.13	2.750	07/31/2027		
IG-9128284V9	14386	1	US TREASURY	50,000.00	92,494,860.00	46,247.43	2.875	08/15/2028		
IG-9128284V9B	14387	1	US TREASURY	50,000.00	92,335,000.00	46,167.50	2.875	08/15/2028		
IG-91282CEV9	14388	1	US TREASURY	50,000.00	94,025,400.00	47,012.70	3.250	06/30/2029		
IG-91282CEY3	14389	1	US TREASURY	23,000.00	96,059,700.00	22,093.73	3.000	07/15/2025		
IG-91282CFA4C	14391	1	US TREASURY	25,000.00	97,255,440.00	24,313.86	3.000	07/31/2024		
IG-912828Y95A	14404	1	US TREASURY	25,000.00	90,901,560.00	22,725.39	1.875	07/31/2026		
IG-91282CFB2A	14405	1	US TREASURY	25,000.00	92,647,000.00	23,161.75	2.750	07/31/2027		
IG-91282CEV9A	14406	1	US TREASURY	25,000.00	93,733,720.00	23,433.43	3.250	06/30/2029		
IG-91282CEV9B	14407	1	US TREASURY	25,000.00	93,359,000.00	23,339.75	3.250	06/30/2029		
IG-91282CEY3A	14408	1	US TREASURY	50,000.00	95,911,660.00	47,955.83	3.000	07/15/2025		
IG-912828Y95B	14431	1	US TREASURY	50,000.00	91,364,480.00	45,682.24	1.875	07/31/2026		
IG-91282CFB2A	14432	1	US TREASURY	75,000.00	93,491,000.00	70,118.25	2.750	07/31/2027		
IG-9128284V9	14433	1	US TREASURY	50,000.00	92,826,560.00	46,413.28	2.875	08/15/2028		
IG-91282CEV9	14434	1	US TREASURY	50,000.00	94,421,000.00	47,210.50	3.250	06/30/2029		
IG-91282CEY3C	14435	1	US TREASURY	50,000.00	96,247,340.00	48,123.67	3.000	07/15/2025		

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Treasury Coupon Securities										
IG-91282CFA4D	14436	1	US TREASURY	25,000.00	97.4236400	24,355.91	3.000	07/31/2024		
IG-91282CFA4E	14437	1	US TREASURY	25,000.00	97.4080000	24,352.00	3.000	07/31/2024		
9128CDY4	14714	1	US TREASURY	20,000.00	87.7715000	17,554.30	1.875	02/15/2032		
91282CEH0	14718	1	US TREASURY	250,000.00	97.3242200	243,310.55	2.625	04/15/2025		
91282CFA4	14719	1	US TREASURY	250,000.00	98.2226560	245,556.64	3.000	07/31/2024		
91282CGG0	14721	1	US TREASURY	250,000.00	100.0000000	250,000.00	4.125	01/31/2025		
912828W71	14722	1	US TREASURY	250,000.00	97.6300000	244,075.00	2.125	03/31/2024		
9128286Z9	14723	1	US TREASURY	250,000.00	98.2500000	245,625.00	2.500	01/31/2024		
91282CFO9	14775	1	US TREASURY	250,000.00	100.1410000	250,352.50	4.375	10/31/2024		
91282CHN4	14838	1	US TREASURY	250,000.00	99.6640650	249,160.16	4.750	07/31/2025		
912828	15013	1	US TREASURY	285,000.00	94.1757811	249,565.82	0.250	05/31/2025		
Subtotal				4,214,000.00		4,065,287.37				

CORPORATE NOTE

00507VAK5	14944	1	Activision Blizzard	25,000.00	94.1000000	23,525.00	3.400	09/15/2026		
02079KAB3	13995	1	ALPHABET INC	100,000.00	106.9150000	106,915.00	3.375	02/25/2024		
023135BW5	13924	1	AMAZON.COM	100,000.00	100.1240000	100,124.00	0.450	05/12/2024		
SYS14309	14309	1	AMERICAN EXPRES	100,000.00	100.0230000	100,023.00	3.950	08/01/2025		
IG025816CY3	14377	1	AMERICAN EXPRES	50,000.00	96.3010000	48,150.50	3.950	08/01/2025		
IG-025816CY3	14412	1	AMERICAN EXPRESS CO	100,000.00	96.5720000	96,572.00	3.950	08/01/2025		
IG-025816CY3A	14413	1	AMERICAN EXPRESS CO	100,000.00	96.4860000	96,486.00	3.950	08/01/2025		
025816CY3	14461	1	AMERICAN EXPRESS CO	50,000.00	96.5790000	48,289.50	3.950	08/01/2025		
025816CY3A	14463	1	AMERICAN EXPRESS CO	100,000.00	96.5010000	96,501.00	3.950	08/01/2025		
037633AS9	13980	1	APPLE INC	100,000.00	107.8050000	107,805.00	3.450	05/06/2024		
06051GFS3A	13913	1	Bank of America	100,000.00	111.2270000	111,227.00	3.875	08/01/2025		
06051GFS3C	14973	1	Bank of America	100,000.00	97.8750000	97,875.00	3.875	08/01/2025		
05531FBH5	13981	1	BB&T Corp	100,000.00	105.3150000	105,315.00	2.500	08/01/2024		
XXXXXXFB2	14441	1	BB&T Corp	100,000.00	96.7800000	96,780.00	3.700	06/05/2025		
GC20453KAA3	14446	1	BBVA USA	250,000.00	96.3240000	240,810.00	3.875	04/10/2025		
20453KAA3A	14614	1	BBVA USA	250,000.00	99.9500000	249,875.00	3.875	04/10/2025		
09247XAL5	13996	1	BLACKROCK INC	100,000.00	107.1670000	107,167.00	3.500	03/18/2024		
06406HCS6	13925	1	BNY MELLON	100,000.00	108.4790000	108,479.00	3.650	02/04/2024		
06051GFU8	14858	1	Bank of America	65,000.00	96.8890000	62,977.85	4.450	03/03/2026		
06051GFU8	14941	1	Bank of America	10,000.00	96.3750000	9,637.50	4.450	03/03/2026		
06051GFU8	14845	1	Bank of America	10,000.00	96.3560000	9,635.80	4.450	03/03/2026		
06051GFU8	14861	1	Bank of America	18,000.00	97.8890000	17,620.02	4.450	03/03/2026		
06051GFU8	14865	1	Bank of America	14,000.00	97.8890000	13,704.46	4.450	03/03/2026		

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CORPORATE NOTE										
10373QBE9	14916	1	BP CAP MARKETS AMERICA	100,000.00	95.865000	95,865.00	3.410	02/11/2026	12/11/2025	100.0000000
112585AH7	14139	1	BROOKFIELD ASSET MAN	100,000.00	99.976000	99,976.00	4.000	01/15/2025		
112585AH7A	14236	1	BROOKFIELD ASSET MAN	50,000.00	99.922000	49,961.00	4.000	01/15/2025		
112585AH7B	14254	1	BROOKFIELD ASSET MAN	50,000.00	99.800000	49,900.00	4.000	01/15/2025		
112585AH7C	14259	1	BROOKFIELD ASSET MAN	100,000.00	99.991000	99,991.00	4.000	01/15/2025		
112585AH7D	14273	1	BROOKFIELD ASSET MAN	50,000.00	99.860000	49,930.00	4.000	01/15/2025		
IG-112585AH7	14362	1	BROOKFIELD ASSET MAN	100,000.00	97.300000	97,300.00	4.000	01/15/2025		
GC112585AH7	14442	1	BROOKFIELD ASSET MAN	40,000.00	97.062000	38,824.80	4.000	01/15/2025		
112585AH7E	14467	1	BROOKFIELD ASSET MAN	10,000.00	97.290000	9,729.00	4.000	01/15/2025		
11271RAA7	14766	1	BROOKFIELD ASSET MAN	16,000.00	98.326000	15,732.16	4.000	01/15/2025		
112585AH7	14851	1	BROOKFIELD ASSET MAN	8,000.00	97.383000	7,790.64	4.000	01/15/2025		
14020A068	14785	1	Capital Impact	50,000.00	100.000000	50,000.00	5.750	06/15/2024		
14912LB00	13933	1	CATERPILLAR FINANCIAL SE	100,000.00	108.391000	108,391.00	3.300	06/09/2024		
XXXXXX3AX3	14123	1	CHARLES SCHWAB CORP	100,000.00	101.231000	101,231.00	3.850	05/21/2025		
808513AX3	14692	1	CHARLES SCHWAB CORP	33,000.00	96.314000	31,783.62	3.850	05/21/2025		
808513AX3	14696	1	CHARLES SCHWAB CORP	33,000.00	96.318000	31,784.94	3.850	05/21/2025		
808513AX3	14709	1	CHARLES SCHWAB CORP	10,000.00	96.748000	9,674.80	3.850	05/21/2025		
808513AX3	14712	1	CHARLES SCHWAB CORP	15,000.00	96.744000	14,511.60	3.850	05/21/2025		
808513AX3	14771	1	CHARLES SCHWAB CORP	25,000.00	97.253000	24,313.25	3.850	05/21/2025		
808513AX3	14772	1	CHARLES SCHWAB CORP	30,000.00	96.740000	29,022.00	3.850	05/21/2025		
808513AX3	14779	1	CHARLES SCHWAB CORP	52,000.00	96.566000	50,214.32	3.850	05/21/2025		
808513AX3	14780	1	CHARLES SCHWAB CORP	9,000.00	96.773100	8,709.58	3.850	05/21/2025		
808513AX3	14781	1	CHARLES SCHWAB CORP	13,000.00	96.476000	12,541.88	3.850	05/21/2025		
808513AX3	14784	1	CHARLES SCHWAB CORP	39,000.00	96.499000	37,634.61	3.850	05/21/2025		
16676ABT6	13914	1	CHEVRON	100,000.00	106.480000	106,480.00	2.895	03/03/2024		
17275RAN2	13927	1	CISCO SYSTEMS INC.	100,000.00	109.047000	109,047.00	3.625	03/04/2024		
GC-17330FVU2	14150	1	CITIGROUP INC.	15,000.00	99.700000	14,955.00	4.050	05/27/2025		
172967KG5	14859	1	CITIGROUP INC.	100,000.00	95.568000	95,568.00	3.700	01/12/2026		
191216CL2	14040	1	Coca-Cola Co	100,000.00	102.662000	102,662.00	1.750	09/06/2024		
19416QEG1	13928	1	COLGATE-PALMOLIVE CO	100,000.00	108.220000	108,220.00	3.250	03/15/2024		
NBL4	14982	1	COMCAST CORP	100,000.00	97.836000	97,836.00	3.375	02/15/2025		
200339DX4	14277	1	Comerica Bank	250,000.00	99.070000	247,675.00	4.000	07/27/2025		
IG-200339DX4	14418	1	Comerica Bank	250,000.00	95.333000	238,332.50	4.000	07/27/2025		
GC-20396EAA0	14151	1	COMMUNITY HEALTH NET	10,000.00	101.069000	10,106.90	4.237	05/01/2025		
IG-20396EAA01	14255	1	COMMUNITY HEALTH NET	30,000.00	101.488000	30,446.40	4.237	05/01/2025		
IG-20268JAA1	14357	1	COMMUNITY HEALTH NET	50,000.00	97.625000	48,812.50	2.760	10/01/2024		
20268JAA1	14138	1	COMMON SPIRIT HEALTH	50,000.00	97.730000	48,865.00	2.760	10/01/2024		
20268JAA1B	14302	1	COMMON SPIRIT HEALTH	50,000.00	97.676000	48,839.00	2.760	10/01/2024		

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CORPORATE NOTE										
20268JAA1A	14338	1	COMMON SPIRIT HEALTH	4,000.00	97.4520000	3,898.08	2.760	10/01/2024		
IG-20268JAA1	14363	1	COMMON SPIRIT HEALTH	119,000.00	94.9970000	113,046.43	2.760	10/01/2024		
IG-20268JAA1A	14379	1	COMMON SPIRIT HEALTH	81,000.00	95.0610000	76,999.41	2.760	10/01/2024		
GC20268JAA1	14447	1	COMMON SPIRIT HEALTH	96,000.00	94.9930000	91,193.28	2.760	10/01/2024		
20268JAA1	14675	1	COMMON SPIRIT HEALTH	10,000.00	96.3720000	9,637.20	2.760	10/01/2024		
251526CJ6	14278	1	DZ BANK	200,000.00	94.5740000	189,148.00	0.898	05/28/2024		
842400HK2	14137	1	EDISON INTERNTL	100,000.00	94.8500000	94,850.00	0.975	08/01/2024		
842400HK2A	14257	1	EDISON INTERNTL	100,000.00	94.8500000	94,850.00	0.975	08/01/2024		
IG-842400HK2	14380	1	EDISON INTERNTL	100,000.00	92.8050000	92,805.00	0.975	08/01/2024		
29736RANDC	14975	1	Estee Lauder Co Inc	100,000.00	96.7100000	96,710.00	2.000	12/01/2024		
30231GBD3	13916	1	EXXON MOBILE	100,000.00	105.1770000	105,177.00	2.275	08/16/2026		
369550AY4	14949	1	GENERAL DYNAMICS CORP	100,000.00	96.8630000	96,863.00	2.375	11/15/2024	09/15/2024	100.0000000
377373AG0	13934	1	GLAXOSMITHKLINE CAPITAL	100,000.00	107.3260000	107,326.00	3.000	06/01/2024		
38141GXJ8	14142	1	GOLMAN SACHS INTER N	50,000.00	99.1100000	49,555.00	3.500	04/01/2025		
38141GXJ8	14193	1	GOLMAN SACHS INTER N	50,000.00	98.9770000	49,488.50	3.500	04/01/2025		
38141GXJ8	14194	1	GOLMAN SACHS INTER N	50,000.00	98.9580000	49,479.50	3.500	04/01/2025		
38141GXL8C	14233	1	GOLMAN SACHS INTER N	100,000.00	98.9770000	98,977.00	3.500	04/01/2025		
IG-38141GXJ8A	14422	1	GOLMAN SACHS INTER N	100,000.00	95.0140000	95,014.00	3.500	04/01/2025		
GC38141GXJ8E	14470	1	GOLMAN SACHS INTER N	100,000.00	95.0260000	95,026.00	3.500	04/01/2025		
38141GXJ8-IG	14623	1	GOLMAN SACHS INTER N	33,000.00	96.8740000	31,968.42	3.500	04/01/2025		
38141GXJ8	14673	1	GOLMAN SACHS INTER N	25,000.00	97.2780000	24,319.50	3.500	04/01/2025		
XXXXXXGXJ8A	14119	1	Goldman Sachs Bank	100,000.00	99.2290000	99,229.00	3.500	04/01/2025		
XXXXXXLAE6	14120	1	Goldman Sachs Bank	100,000.00	100.9510000	100,951.00	3.750	05/22/2025		
IG-38141GXJ8	14359	1	Goldman Sachs Bank	50,000.00	99.2390000	49,619.50	3.500	04/01/2025		
413086AH2	14319	1	HARMAN INTERNTL	100,000.00	100.8790000	100,879.00	4.150	05/15/2025		
IG-413086AH2	14350	1	HARMAN INTERNTL	100,000.00	100.8790000	100,879.00	4.150	05/15/2025		
437076BC5	13917	1	HOME DEPOT	100,000.00	108.7410000	108,741.00	3.750	02/15/2024		
438516BW5	13918	1	HONEYWELL	100,000.00	105.8050000	105,805.00	2.300	02/15/2024		
458140BD1	13982	1	INTEL Corp	100,000.00	106.2780000	106,278.00	2.875	05/11/2024		
24422ELUX5	13915	1	JOHN DEERE	100,000.00	106.2340000	106,234.00	2.600	03/07/2024		
46625HJV4	13919	1	JP Morgan Chase	100,000.00	107.3800000	107,380.00	2.950	10/01/2026		
46625HJV9	13930	1	JP Morgan Chase	100,000.00	109.2760000	109,276.00	3.625	05/13/2024		
57636QAQ9B	13920	1	MASTERCARD	100,000.00	108.4400000	108,440.00	2.950	11/21/2026		
58933YAU9	13921	1	MERCK & CO	100,000.00	106.9010000	106,901.00	2.900	03/07/2024		
606822BS2A	14149	1	MTSUBISHI UFJ FINANCIAL	200,000.00	93.0980000	186,196.00	1.412	07/17/2025		
606822BN3	14141	1	ISHI UFJ FINANCIAL	200,000.00	96.0260000	192,052.00	2.193	02/25/2025		
68C6	14983	1	MORGAN STAN	100,000.00	97.7930000	97,793.00	4.000	07/23/2025		
68235PAL2	14136	1	ONE GAS	61,000.00	95.6700000	58,358.70	1.100	03/11/2024		

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CORPORATE NOTE										
68235PAL2A	14211	1	ONE GAS	50,000.00	95.8050000	47,902.50	1.100	03/11/2024		
68235PAL2B	14224	1	ONE GAS	25,000.00	95.7520000	23,938.00	1.100	03/11/2024		
68235PAL2C	14249	1	ONE GAS	75,000.00	95.7490000	71,811.75	1.100	03/11/2024		
68235PAL2D	14260	1	ONE GAS	59,000.00	95.6740000	56,447.66	1.100	03/11/2024		
68235PAL2	14695	1	ONE GAS	8,000.00	96.2750000	7,702.00	1.100	03/11/2024		
717081DM2	13997	1	Pfizer Inc	100,000.00	107.3270000	107,327.00	3.400	05/15/2024		
693475AX3	13922	1	PNC BANK	100,000.00	106.6000000	106,600.00	2.600	07/23/2026		
773903AG4	14122	1	ROCKWELL AUTOMATION	100,000.00	98.7340000	98,734.00	2.875	03/01/2025		
78016E259	14143	1	ROYAL BANK OF CANADA	100,000.00	99.1290000	99,129.00	3.375	04/14/2025		
78016E259A	14262	1	ROYAL BANK OF CANADA	150,000.00	99.1420000	148,713.00	3.375	04/14/2025		
78014RGZ7	14342	1	ROYAL BANK OF CANADA	40,000.00	99.5000000	39,800.00	4.375	03/28/2024		
78014RGZ7	14509	1	ROYAL BANK OF CANADA	40,000.00	99.5000000	39,800.00	4.375	03/28/2024		
61746BDZ6	14703	1	Morgan Stanley Smith Barney	100,000.00	96.3380000	96,338.00	3.875	01/27/2026		
61746BDZ6	14917	1	Morgan Stanley Smith Barney	100,000.00	95.9620000	95,962.00	3.875	01/27/2026		
86562MCA6	14299	1	sunimoto mitsu	200,000.00	93.6900000	187,380.00	1.474	07/08/2025		
86787EBC0	13931	1	SUNTRUST	100,000.00	107.5060000	107,506.00	3.200	04/01/2024		
86787EBCOA	13937	1	SUNTRUST	100,000.00	107.5130000	107,513.00	3.200	04/01/2024		
78486QAD3	14140	1	SVB FINANCIAL GROUP	12,000.00	98.6940000	11,843.28	3.500	01/29/2025		
78486QAD3A	14345	1	SVB FINANCIAL GROUP	13,000.00	95.5490000	12,421.37	3.500	01/29/2025		
IG78486QAD3	14369	1	SVB FINANCIAL GROUP	100,000.00	95.2420000	95,242.00	3.500	01/29/2025		
IG78486QAD3A	14382	1	SVB FINANCIAL GROUP	100,000.00	95.0980000	95,098.00	3.500	01/29/2025		
GC78486QAD3	14448	1	SVB FINANCIAL GROUP	100,000.00	95.2420000	95,242.00	3.500	01/29/2025		
87612EBD7	13968	1	TARGET CORP	100,000.00	108.8390000	108,839.00	3.500	07/01/2024		
882508BR4	14955	1	Texas Instrument Inc	100,000.00	99.1470000	99,147.00	4.700	11/18/2024		
892331AM1	13923	1	Toyota Financial Savings	100,000.00	100.6860000	100,686.00	1.339	03/25/2026		
911312BT2A	13998	1	UNITED PARCEL SERVICE INC	100,000.00	104.7860000	104,786.00	2.200	09/01/2024		
91159HHV5	13938	1	U.S. Bancorp Investments Inc.	100,000.00	107.5730000	107,573.00	3.375	02/05/2024		
91159HHX1	13984	1	U.S. Bancorp Investments Inc.	100,000.00	105.1150000	105,115.00	2.400	07/30/2024		
91159HHM5	14860	1	U.S. Bancorp Investments Inc.	48,000.00	93.5880000	44,922.24	3.100	04/27/2026		
91159HHM5	14918	1	U.S. Bancorp Investments Inc.	28,000.00	92.6140000	25,931.92	3.100	04/27/2026		
91159HHM5	14920	1	U.S. Bancorp Investments Inc.	23,000.00	92.1380000	21,191.74	3.100	04/27/2026		
95001DC40	14144	1	WELLS FARGO & CO	200,000.00	100.8160000	201,632.00	4.500	07/28/2025		
94974BGH7	14153	1	WELLS FARGO & CO	50,000.00	98.7400000	49,370.00	3.000	02/19/2025		
95001DC57	14315	1	WELLS FARGO & CO	135,000.00	100.0000000	135,000.00	4.100	08/15/2025		
95001DC57A	14332	1	WELLS FARGO & CO	15,000.00	100.0000000	15,000.00	4.100	08/15/2025		
94974BGH7A	14337	1	WELLS FARGO & CO	10,000.00	95.0570000	9,505.70	3.000	02/19/2025		
GC94974BGH7	14449	1	WELLS FARGO & CO	100,000.00	94.6830000	94,683.00	3.000	02/19/2025		
GC94974BGH7F	14453	1	WELLS FARGO & CO	15,000.00	94.7500000	14,212.50	3.000	02/19/2025		

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CORPORATE NOTE										
IG95001DCG3	14486	1	WELLS FARGO & CO	150,000.00	100.0000000	150,000.00	6.000	10/28/2025		
GC95001DCG3	14500	1	WELLS FARGO & CO	100,000.00	100.0000000	100,000.00	6.000	10/28/2025		
95001DCS7	14964	1	Wells Fargo Bank	16,000.00	99.8590000	15,977.44	5.050	01/25/2026	01/25/2024	100.0000000
976843BP6 1	14704	1	WISCONSIN PUBLIC SERVICE	100,000.00	100.4160000	100,416.00	5.350	11/10/2025		
Subtotal				11,371,000.00		11,355,935.75				
MBS										
38383XBP4	14765	1	ABS-CLO	241,862.81	100.4062000	242,845.26	5.500	09/20/2044		
38383XBP4	14773	1	ABS-CLO	241,862.81	100.4062000	242,845.26	5.500	09/20/2044		
3136BPPZ8	14665	1	FEDERAL NATIONAL MTG ASSOC.	223,785.03	101.2498994	226,582.12	6.000	06/25/2042		
3136BPPZ8	14674	1	FEDERAL NATIONAL MTG ASSOC.	149,190.02	101.2498968	151,054.89	6.000	06/25/2042		
GC-3137H9CG2	14503	1	Federal Home Loan Mtg Corp	213,168.99	100.3750000	213,968.37	5.500	01/25/2040		
IG3137H9CG2	14572	1	Federal Home Loan Mtg Corp	213,168.99	100.3750000	213,968.37	5.500	01/25/2040		
GC3137H93K3B	14580	1	Federal Home Loan Mtg Corp	231,256.78	98.8749939	228,655.13	5.000	09/25/2050		
IG3137H93K3B	14583	1	Federal Home Loan Mtg Corp	231,256.78	98.8749939	228,655.13	5.000	09/25/2050		
3137H9BT5GC	14619	1	Federal Home Loan Mtg Corp	260,891.14	100.0000000	260,891.14	5.000	07/25/2047		
3137H9BT5-IG	14620	1	Federal Home Loan Mtg Corp	391,336.75	100.0000000	391,336.75	5.000	07/25/2047		
GC31416WHF2A	14577	1	Federal National Mtg Assn	53,128.46	100.0000000	53,128.46	4.500	06/01/2030		
38383TWE9	14300	1	Government National Mortgage A	125,833.18	100.9999995	127,091.51	4.000	09/20/2044		
IG-38383TWE9	14352	1	Government National Mortgage A	123,357.91	99.9999995	127,091.51	4.000	09/20/2044		
36179X6Z4	14874	1	Government National Mortgage A	123,357.91	99.7500023	123,049.52	6.000	08/20/2038		
36384ETG0	14875	1	Government National Mortgage A	252,576.09	99.9374980	252,418.22	6.000	03/20/2050		
Subtotal				3,078,508.92		3,083,581.64				
Municipal Bonds										
IG-010047FL7	14393	1	AKRON OH	10,000.00	81.2500000	8,125.00	3.010	12/01/2030		
010053BW5	14460	1	AKRON OH	40,000.00	93.1400000	37,256.00	3.625	12/01/2026		
ALACOR	14863	1	ALAMEDA CORRIDOR CA	20,000.00	62.2300000	12,446.00		10/01/2031		
0124AQCT1	14305	1	ALBANY NY MUN WT	35,000.00	90.8400000	31,794.00	0.650	12/01/2025		
018340HJ1	14671	1	Allentown PA	15,000.00	67.3220000	10,098.30		10/01/2030		
065022AL1	14864	1	AZUSA CALIF PEN	10,000.00	80.3900000	8,039.00	2.785	08/01/2031		
IG-110290NC3	14416	1	BRISTOL TWP	30,000.00	83.5700000	25,071.00	3.050	06/01/2030		
IG-12022GAH6	14417	1	BULLHEAD CITY	10,000.00	79.2000000	7,920.00	2.052	07/01/2029		
GC-13077DOES	14529	1	CALIFORNIA ST UNI	45,000.00	85.3200000	38,394.00	1.142	11/01/2026		
GC13077DOESC	14563	1	CALIFORNIA ST UNI	280,000.00	85.7000000	239,960.00	1.142	11/01/2026		
143735YP7	14205	1	CAROL STREAM	10,000.00	72.7810000	7,278.10		11/01/2029		

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Municipal Bonds										
1440RBP3-GC	14617	1	Carpinteria Val	85,000.00	95.2270000	80,942.95	2.935	07/01/2025		
GC-14915TAY7	14231	1	CATHEDRAL CITY	155,000.00	98.9280000	153,338.40	3.755	12/01/2027		
155498JB5	14246	1	CENT TX REG MOBILITY	10,000.00	94.6000000	9,460.00	1.445	01/01/2025		
16772PC00	14227	1	CHICAGO IL TRANS	25,000.00	96.4700000	24,117.50	2.064	12/01/2024		
16772PC00	14788	1	CHICAGO IL TRANS	35,000.00	95.1000000	33,285.00	2.064	12/01/2024		
16772PC06	14793	1	CHICAGO IL TRANS	20,000.00	91.0170000	18,203.40	2.481	12/01/2026		
16772PC06	14850	1	CHICAGO IL TRANS	25,000.00	91.5950000	22,898.75	2.481	12/01/2026		
167393NO6	14672	1	Chicago Heights	15,000.00	95.7070000	14,356.05	3.855	12/01/2026		
196480MS3	14615	1	Colorado Hsg Fin Co	55,000.00	93.1340000	51,223.70	1.012	11/01/2024		
196480KP1	14616	1	Colorado Hsg Fin Co	65,000.00	93.6090000	60,845.85	1.118	10/01/2024		
GC-20281PMK5	14347	1	COMMONWEALTH	70,000.00	95.1040000	66,572.80	2.319	06/01/2026		
214183PL3A	14166	1	COOK COUNTY	10,000.00	76.9360000	7,693.60	1.700	12/01/2030		
213471HK4	14206	1	COOK COUNTY	35,000.00	82.3390000	28,818.65	2.375	12/01/2032		
215219ND4	14852	1	COOK COUNTY	10,000.00	76.4800000	7,648.00	2.375	12/01/2032		
214075FK4	14865	1	COOK COUNTY	10,000.00	99.6000000	9,960.00	5.800	12/01/2028		
215219ND4	14962	1	COOK COUNTY	10,000.00	79.9900000	7,999.00	2.375	12/01/2032		
IG-21969AAH5	14419	1	CORONA CALIFORNIA	30,000.00	80.7400000	24,222.00	2.042	05/01/2029		
21969AAD4	14456	1	CORONA CALIFORNIA	140,000.00	89.9400000	125,916.00	1.131	05/01/2025		
GC-21969AAH5	14538	1	CORONA CALIFORNIA	55,000.00	80.3740000	44,205.70	2.042	05/01/2029		
223047AJ0	14767	1	COVINA CALIFORNIA	35,000.00	81.2980000	28,454.30	2.066	08/01/2030		
223047AJ0	14789	1	COVINA CALIFORNIA	65,000.00	81.8270000	53,187.55	2.066	08/01/2030		
22973PAH4	14232	1	CUDAHY CALIFORNIA	10,000.00	99.3200000	9,932.00	3.779	10/01/2026		
249002JH0	14230	1	DENTON TX	10,000.00	92.8450000	9,284.50	1.940	08/15/2024		
292528CM6	14845	1	ENCINITAS CA SPL	15,000.00	79.2170000	11,882.55	1.869	09/01/2030		
340731NT0	14468	1	FL HIGHER ED	30,000.00	90.7540000	27,226.20	1.869	12/01/2025		
340731NT0	14782	1	FL HIGHER ED	20,000.00	92.3100000	18,462.00	1.869	12/01/2025		
348188BG7	14263	1	fort ordinary califo	60,000.00	92.7100000	55,626.00	2.410	09/01/2027		
356640JP8	14853	1	FREEPORT IL	25,000.00	92.3720000	23,093.00	4.125	01/01/2030		
IG-365471AL5	14556	1	GARDENA CALIF	40,000.00	83.2000000	33,280.00	2.963	04/01/2031		
GC-365471AL5B	14558	1	GARDENA CALIF	30,000.00	83.2000000	24,960.00	2.963	04/01/2031		
365471AL5	14967	1	GARDENA CALIF	15,000.00	87.5700000	13,135.50	2.963	04/01/2031		
IG-37736QY5	14394	1	GLASSBORO	10,000.00	77.0100000	7,701.00	1.942	01/15/2030		
3788612AN5	14168	1	GLENDORA CALIF PENS	15,000.00	87.6600000	13,149.00	2.395	06/01/2030		
3788612AN5A	14169	1	GLENDORA CALIF PENS	15,000.00	87.9240000	13,188.60	2.395	06/01/2030		
878612AN5-IG	14621	1	GLENDORA CALIF PENS	5,000.00	81.7650000	4,088.25	2.395	06/01/2030		
38122NB27	14180	1	GOLDEN ST TOBACCO	135,000.00	89.4800000	120,798.00	2.086	06/01/2028		
GC-38122NC75	14203	1	GOLDEN ST TOBACCO	30,000.00	90.4800000	27,144.00	2.532	06/01/2028		
38122NC75	14311	1	GOLDEN ST TOBACCO	15,000.00	90.4800000	13,572.00	2.532	06/01/2028		

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Municipal Bonds										
IG-38122NC83	14421	1	GOLDEN ST TOBACCO	20,000.00	82.8100000	16,562.00	2.587	06/01/2029		
IG38122NC59	14443	1	GOLDEN ST TOBACCO	25,000.00	88.7700000	22,192.50	2.158	06/01/2026		
GC-38122NC75	14539	1	GOLDEN ST TOBACCO	25,000.00	83.3100000	20,827.50	2.532	06/01/2028		
GC-38122NC59X	14557	1	GOLDEN ST TOBACCO	10,000.00	90.8200000	9,082.00	2.158	06/01/2026		
38122NC27	14756	1	GOLDEN ST TOBACCO	5,000.00	88.2700000	4,413.50	2.086	06/01/2028		
38122NC83	14757	1	GOLDEN ST TOBACCO	10,000.00	87.2860000	8,728.60	2.587	06/01/2029		
384712EW1	14179	1	GRAHAM TX GO	95,000.00	89.6150000	85,134.25	2.420	08/15/2029		
41978CAX3	14312	1	HAWAII ST ARPTS	15,000.00	96.6950000	14,504.25	2.008	07/01/2024		
IG-43323VVJ7	14395	1	HILLSBORO	40,000.00	85.9000000	34,360.00	2.191	07/01/2027		
GC-484062LY8	14306	1	KANE ETG IL CCD	90,000.00	91.8070000	82,626.30	1.000	12/15/2025		
GC494135AP1	14471	1	KILLEEN TEX GO	25,000.00	92.8800000	23,220.00	0.804	04/01/2025		
IG-48526C8R7	14410	1	KS MEA PWR	45,000.00	89.4150000	40,236.75	1.477	07/01/2025		
GC48526C8R7	14451	1	KS MEA PWR	10,000.00	89.3840000	8,938.40	1.477	07/01/2025		
485106MV7	14307	1	KS CITY MO	25,000.00	97.3600000	24,340.00	2.759	10/01/2025		
503433AH7	14208	1	LAHABRA CALIF PENSI	10,000.00	90.1200000	9,012.00	2.473	08/01/2029		
86459ADQ2	14182	1	LAKE EL SINORE	50,000.00	89.7260000	44,863.00	2.023	03/01/2028		
50962C8H6	14946	1	Lake Esnore CA	250,000.00	77.2340000	193,085.00	2.330	09/01/2031		
516447CX5	14207	1	LANSING MI	15,000.00	96.7300000	14,509.50	3.450	05/01/2029		
IG-516447CX5	14365	1	LANSING MI	15,000.00	89.1800000	13,377.00	3.450	05/01/2029		
516447CX5	14824	1	LANSING MI	5,000.00	91.6500000	4,582.50	3.450	05/01/2029		
50420BDF6	14855	1	LANSING MI	20,000.00	86.6300000	17,326.00	3.680	05/01/2031	05/01/2029	100.0000000
IG-50420BDF6	14170	1	LA QUINTA CA	45,000.00	90.7790000	40,850.55	1.418	09/01/2026		
504516EU5	14181	1	LASALLE CNTY	100,000.00	89.2390000	89,239.00	2.150	12/15/2028		
546462EP3	14826	1	LA ST ENGY & PW	10,000.00	77.0630000	7,706.30	2.332	06/01/2032		
546462EP3	14827	1	LA ST ENGY & PW	15,000.00	77.0980000	11,564.70	2.332	06/01/2032		
546462EP3	14839	1	LA ST ENGY & PW	15,000.00	77.0980000	11,564.70	2.332	06/01/2032		
546462EP3	14840	1	LA ST ENGY & PW	10,000.00	76.5530000	7,655.30	2.332	06/01/2032		
546462EN8	14948	1	LA ST ENGY & PW	15,000.00	77.7350000	11,660.25	2.182	06/01/2031	06/01/2030	100.0000000
518481AAS5	14237	1	LAUDERDALE COUNTY	15,000.00	92.8200000	13,923.00	1.900	07/01/2026		
546399FB7	14228	1	LOUISIANA PUBLIC FAC	25,000.00	97.8200000	24,455.00	2.974	12/15/2025		
IG-546399MQ6	14423	1	LOUISIANA PUBLIC FAC	15,000.00	82.4300000	12,364.50	2.410	06/01/2029		
546399FB7	14710	1	LOUISIANA PUBLIC FAC	5,000.00	95.2400000	4,762.00	2.974	12/15/2025		
550802LB6	14846	1	LYCOMING CON PA	15,000.00	82.7900000	12,418.50	2.464	07/01/2030		
56453RBF0	14796	1	Manteca Califor	135,000.00	82.6800000	111,618.00	2.493	10/01/2031		
56453RBC7	14472	1	MANTECA CALIFORNIA	40,000.00	83.4600000	33,384.00	2.213	10/01/2028		
56453RBC8	14854	1	MANTECA CALIFORNIA	115,000.00	79.0200000	90,873.00	2.593	10/01/2032		
56453RBC8	14866	1	MANTECA CALIFORNIA	80,000.00	77.5600000	62,048.00	2.593	10/01/2032		

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Municipal Bonds										
GC57421FAC1	14497	1	MARYLAND ST DEP	135,000.00	88.3260000	119,240.10	0.806	08/01/2025		
GC-57421FAC1C	14530	1	MARYLAND ST DEP	30,000.00	88.5240000	26,557.20	0.806	08/01/2025		
592250DX9	14204	1	MET PIER	20,000.00	97.6200000	19,524.00	3.955	12/15/2026		
592250DX9	14238	1	MET PIER	150,000.00	99.4230000	149,134.50	3.955	12/15/2026		
592643DY3	14171	1	MET WA DC ARPT	175,000.00	89.2980000	156,271.50	2.471	10/01/2029		
59333P3R7	14176	1	MIAMI DADE	15,000.00	98.4100000	14,761.50	3.862	10/01/2029		
59333NU68	14183	1	MIAMI DADE	50,000.00	86.8000000	43,400.00	2.036	10/01/2029		
IG-58447TWG4	14425	1	MICHIGAN FIN	15,000.00	83.8800000	12,583.50	3.210	11/01/2030		
596567CD7	14195	1	MIDDLESEX CN	10,000.00	69.5640000	6,956.40		10/01/2030		
IG-602368VP8	14424	1	MILWAUKEE WI	60,000.00	83.5500000	50,130.00	2.870	03/01/2030		
613357CF7	14239	1	MINTGRY CN MD LTD	10,000.00	90.9190000	9,091.90	2.000	11/01/2027		
GC613357CF7	14537	1	MNTGRY CN MD LTD	15,000.00	87.1000000	13,065.00	2.000	11/01/2027		
612193AJ1	14867	1	MONTCLAIR CALIF	10,000.00	79.0800000	7,908.00	2.489	06/01/2031		
612496AZ2	14196	1	MONTREY CA	15,000.00	95.2500000	14,287.50	2.900	09/01/2027		
61255QAH9	14792	1	MONTREY CA	135,000.00	81.8900000	110,551.50	1.793	06/01/2029		
61255QAH9	14928	1	MONTREY CA	25,000.00	79.6200000	19,905.00	1.793	06/01/2029		
613601DK6	14209	1	MONTGOMERY COUNTY	105,000.00	87.4200000	91,791.00	2.180	05/01/2030		
IG-613601DK6	14542	1	MONTGOMERY COUNTY	70,000.00	79.3310000	55,531.70	2.180	05/01/2030		
62620HCNOA	14163	1	MUNICIPAL ELECTRIC	50,000.00	88.5900000	44,295.00	2.257	01/01/2029		
62620HCM2	14184	1	MUNICIPAL ELECTRIC	105,000.00	88.9400000	93,387.00	2.117	01/01/2028		
64890FY65	14185	1	NEW YORK	10,000.00	94.0650000	9,406.50	3.159	03/15/2029		
IG-650367RB3	14396	1	NEWARK NJ	110,000.00	64.9380000	71,431.80	0.100	04/01/2030		
6503658B6	14868	1	NEWARK NJ	30,000.00	63.9500000	19,185.00		04/01/2031		
645021CF1	14856	1	NEW HAVEN CONN	10,000.00	80.3800000	8,038.00	2.862	08/01/2032		
IG-64990FY65	14248	1	NEW YORK STATE	20,000.00	91.3550000	18,271.00	1.221	04/01/2026		
64988YLC9	14367	1	NEW YORK STATE	35,000.00	88.3400000	30,919.00	3.159	03/15/2029		
64966QCG3	14210	1	NEW YORK NY	30,000.00	91.2910000	27,387.30	2.800	08/01/2030		
IG-64966QCG3	14366	1	NEW YORK NY	125,000.00	83.5900000	104,487.50	2.800	08/01/2030		
IG-64966QCG3A	14381	1	NEW YORK NY	145,000.00	82.5000000	119,625.00	2.800	08/01/2030		
644684FX5	14711	1	NH ST WTR FAC	20,000.00	99.5990000	19,919.80	4.750	04/01/2024		
64577B8D9	14247	1	NJ ECON DEV	85,000.00	97.6000000	82,960.00	3.470	06/15/2024		
GC-645913BD5AB	14536	1	NJ ECON DEV	10,000.00	88.7920000	8,879.20		02/15/2025		
64577B8D9	14819	1	NORFOLD VA	5,000.00	94.5010000	4,725.05	3.470	06/15/2027		
655867YV5	14308	1	NORFOLD VA	15,000.00	95.5600000	14,334.00	2.130	10/01/2025		
IG-656457NNA	14600	1	NORRISTOWN	20,000.00	89.2300000	17,846.00	3.709	11/01/2029		
667728BA6	14942	1	NW Open Access WA	185,000.00	77.2400000	142,894.00	2.120	12/01/2030		
679225BW1	14240	1	OLMULGEE COUNTY	10,000.00	90.8900000	9,089.00	1.650	12/01/2026		
GC679225BW1	14533	1	OLMULGEE COUNTY	10,000.00	86.0900000	8,609.00	1.650	12/01/2026		

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Municipal Bonds										
686087X51	14769	1	OREGON STATE	110,000.00	100,082,000	110,090.20	5.202	01/01/2031		
68803PDD9	14241	1	OSCEOLA CO	10,000.00	95,631,000	9,563.10	3.632	10/01/2029		
IG-688664PU9	14427	1	OSWEGO IL GO	20,000.00	78,290,000	15,658.00	1.800	12/15/2029		
688664PU9	14758	1	OSWEGO IL GO	10,000.00	83,357,000	8,335.70	1.800	12/15/2029		
70869PNS2	14310	1	PA ECO DEV FA	25,000.00	92,650,000	23,162.50	1.940	12/01/2025		
GC70869PMR5	14445	1	PA ECO DEV FA	150,000.00	86,221,000	129,331.50	1.364	06/15/2026		
696089D32	14242	1	PALATINE IL	10,000.00	98,533,000	9,853.30	3.300	12/01/2025		
696624BB0	14188	1	PALM DESERT	145,000.00	97,630,000	141,563.50	3.625	10/01/2028		
IG-707487GT5	14397	1	PENN HILLS	10,000.00	90,964,000	9,096.40	4.750	10/01/2030		
73208PBM2	14801	1	Pomona CA Pen O	15,000.00	85,669,000	12,850.35	3.153	08/01/2031		
73208PBL4	14847	1	Pomona CA Pen O	40,000.00	84,930,000	33,972.00	3.003	08/01/2030		
73208PBM2	14966	1	Pomona CA Pen O	10,000.00	87,510,000	8,751.00	3.153	08/01/2031		
IG-735240S38	14398	1	PORT	20,000.00	86,180,000	17,236.00	3.715	07/01/2030		
735000TN1	14197	1	PORT OAKLAND	145,000.00	91,842,000	133,170.90	1.517	05/01/2026		
755553G32	14172	1	READING PA GO	10,000.00	89,160,000	8,916.00	2.399	11/01/2029		
IG-755553G32	14368	1	READING PA GO	5,000.00	82,700,000	4,135.00	2.399	11/01/2029		
75637PAK3	14795	1	Red Bluff Calif	15,000.00	81,264,000	12,189.60	2.476	07/15/2031		
75637PAK3	14919	1	Red Bluff Calif	10,000.00	77,170,000	7,717.00	2.476	07/15/2031		
765531GA0	14199	1	RIGHTON PARK IL	15,000.00	90,746,000	13,611.90	2.950	12/01/2030		
GC768231GK2	14473	1	RIVER GROVE	25,000.00	87,811,000	21,952.75	1.040	12/15/2025		
IG-769036BN3	14399	1	RIVERSIDE	20,000.00	89,620,000	17,924.00	2.490	06/01/2026		
IG-76913CBB0	14428	1	RIVERSIDE	15,000.00	86,760,000	13,014.00	3.120	02/15/2029		
GC76913CBB2	14474	1	RIVERSIDE	20,000.00	88,300,000	17,660.00	3.070	02/15/2028		
GC-76913CBB2	14534	1	RIVERSIDE	15,000.00	88,112,000	13,216.80	3.070	02/15/2028		
IG-769036BN3AB	14544	1	RIVERSIDE	5,000.00	90,910,000	4,545.50	2.490	06/01/2026		
76913CBB0	14759	1	RIVERSIDE	10,000.00	91,800,000	9,180.00	3.120	02/15/2029		
76913CBB2	14817	1	RIVERSIDE	10,000.00	91,630,000	9,163.00	3.070	02/15/2028		
76913CBB2	14820	1	RIVERSIDE	5,000.00	92,130,000	4,606.50	3.070	02/15/2028		
773160G4	14200	1	ROCKFORD	15,000.00	91,040,000	13,656.00	2.847	12/15/2029		
773160H44	14869	1	ROCKMONT IL	20,000.00	81,046,000	16,209.20	3.147	12/15/2032	12/15/2028	100,000,000
777543T22	14458	1	ROSEMONT IL	90,000.00	98,364,000	88,527.60	4.750	12/01/2025		
79467BGAT	14668	1	Sales Tax IL	15,000.00	100,000,000	15,000.00	4.847	01/01/2031		
79467BGAT	14670	1	Sales Tax IL	15,000.00	100,000,000	15,000.00	4.847	01/01/2031		
79467BGAT	14694	1	Sales Tax IL	10,000.00	98,098,000	9,809.80	4.847	01/01/2031		
79467BGAT	14783	1	Sales Tax IL	10,000.00	99,339,000	9,933.90	4.847	01/01/2031		
79467BGAT	14821	1	Sales Tax IL	5,000.00	98,690,000	4,934.50	4.847	01/01/2031		
799381AG3A	14165	1	SAN RAMON	55,000.00	88,590,000	48,724.50	1.870	07/01/2026		
IG799381AH1	14485	1	SAN RAMON	75,000.00	79,380,000	59,535.00	1.980	07/01/2029		

St. Clair County Investments
Investments by All Types
December 31, 2023

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Municipal Bonds										
IG-79687DB1	14429	1	SAN BERNARDINO C	10,000.00	81.0400000	8,104.00	2.382	09/01/2029		
79687DBU8	14848	1	SAN BERNARDINO C	30,000.00	82.0700000	24,621.00	2.482	09/01/2030		
80083EAM4	14870	1	SANGER CALIFORNIA	10,000.00	81.0200000	8,102.00	2.012	07/15/2029		
80083EAL5	14963	1	SANGER CALIFORNIA	10,000.00	81.7600000	8,176.00	2.542	07/15/2032	07/15/2031	100.0000000
79854ABV3	14189	1	SAN LUIS	50,000.00	88.0000000	44,000.00	1.680	03/01/2028		
79854ABW1	14212	1	SAN LUIS	10,000.00	87.2700000	8,727.00	1.900	03/01/2029		
79854ABX9	14213	1	SAN LUIS	15,000.00	86.2800000	12,942.00	2.030	03/01/2030		
79854ABX9	14693	1	SAN LUIS	15,000.00	81.7200000	12,258.00	2.030	03/01/2030		
79854ABX9	14790	1	SAN LUIS	30,000.00	83.2530000	24,975.90	2.030	03/01/2030		
IG801139AJ	14403	1	SANTA ANA CALIF	50,000.00	76.0800000	38,040.00	2.089	08/01/2030		
801139AE6	14618	1	SANTA ANA CALIF	75,000.00	87.1420000	65,356.50	1.176	08/01/2026		
901139AK2	14871	1	SANTA ANA CALIF	30,000.00	77.1100000	23,133.00	2.189	08/01/2031		
801139AK2	14947	1	SANTA ANA CALIF	10,000.00	78.8300000	7,883.00	2.189	08/01/2031		
799381AH1	14803	1	CHARLES SCHWAB 1	10,000.00	85.1200000	8,512.00	1.980	07/01/2029		
80168NHV8	14214	1	SANTA CLARA	80,000.00	84.3510000	67,480.80	1.622	04/01/2030		
IG-80168NHV8	14545	1	SANTA CLARA	115,000.00	77.5000000	89,125.00	1.622	04/01/2030		
80168NHV8	14713	1	SANTA CLARA	10,000.00	81.3600000	8,136.00	1.622	04/01/2030		
816459QV0	14252	1	SELMA AL GO	15,000.00	94.5710000	14,185.65	2.750	07/01/2027		
826239GD1	14174	1	SIERRA CA JT	30,000.00	84.0070000	25,202.10	1.445	08/01/2029		
GC830728VC2	14475	1	SKOKIE IL GO	30,000.00	89.7600000	26,928.00	1.609	12/01/2025		
830728VC2	14770	1	SKOKIE IL GO	75,000.00	92.7110000	69,533.25	1.609	12/01/2025		
903674BD0	14849	1	UKIAH CALIF PUB	75,000.00	86.1800000	64,635.00	3.076	04/01/2030		
IG-914046N29	14430	1	UNIV AK	35,000.00	83.6500000	29,277.50	2.659	10/01/2029		
IG-914046N29X	14549	1	UNIV AK	15,000.00	85.7500000	12,862.50	2.659	10/01/2029		
91476PUV8	14459	1	UNIV OK REV	80,000.00	89.4700000	71,576.00	1.081	07/01/2025		
916856HC4	14857	1	UPTOWN DEV AUTH	15,000.00	78.8200000	11,823.00	2.681	09/01/2032		
IG-931557BF9	14409	1	US TREASURY	35,000.00	84.6600000	29,631.00	2.500	08/01/2028		
IG-931557BF9AB	14541	1	WALKER COUNTY	15,000.00	84.1670000	12,625.05	2.500	08/01/2028		
942813AK2	14175	1	WAUCONDA ILL FIRE	30,000.00	86.5400000	25,962.00	2.358	12/30/2030		
942813AK2	14343	1	WAUCONDA ILL FIRE	10,000.00	79.4000000	7,940.00	2.358	12/30/2030		
IG-942813AK2	14392	1	WAUCONDA ILL FIRE	10,000.00	82.3980000	8,239.90	2.358	12/30/2030		
956134AV2	14872	1	WEST STANISLAUS	20,000.00	77.9100000	15,582.00	2.130	01/01/2031		
95236PG80	14201	1	WEST COVINA	65,000.00	96.8520000	62,953.80	2.168	08/01/2024		
95236PGC8	14202	1	WEST COVINA	100,000.00	95.3540000	95,354.00	2.318	08/01/2025		
95236PG80A	14245	1	WEST COVINA	50,000.00	96.8520000	48,426.00	2.168	08/01/2024		
95236PG80	14690	1	WEST COVINA	25,000.00	95.7950000	23,948.75	2.168	08/01/2024		
96081RBB5	14177	1	WESTMONT ILLINOIS	10,000.00	72.6500000	7,265.00		12/01/2029		
969078QN7	14178	1	WILL CN	35,000.00	77.8600000	27,251.00		11/01/2028		

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St. Clair County Investments
Investments by All Types
December 31, 2023

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Municipal Bonds										
969078QNZ7A	14218	1	WILL CN	25,000.00	77.7740000	19,443.50		11/01/2028		
969078QNZ-IG	14622	1	WILL CN	10,000.00	74.0520000	7,405.20		11/01/2028		
969078QNZ	14791	1	WILL CN	25,000.00	76.6160000	19,154.00		11/01/2028		
IG-979901GT6	14438	1	WOODRIDGE IL	45,000.00	74.1000000	33,345.00	1.750	12/30/2030		
Subtotal				8,150,000.00		7,089,895.90				
Illinois Funds										
IF71-3914-7479	10052	1	Illinois Funds	88,209,253.90	100.0000000	88,209,253.90	0.016			
IF71-3916-7772	10054	4	Illinois Funds	525,954.52	100.0000000	525,954.52	0.016			
Subtotal				88,735,208.42		88,735,208.42				
Interest Bearing Checking Accounts										
CK#1514619001	11083	1	BUSEY BANK	18,493,537.27	100.0000000	18,493,537.27	1.000			
CK#1514619001	11081	1	The BANK of Edwardsville	0.00	100.0000000	0.00	0.020			
CK#403700748	10082	1	Regions Bank	0.00	100.0000000	0.00	0.050			
CK#1514480501	11084	4	BUSEY BANK	1,658,674.32	100.0000000	1,658,674.32	1.000			
CK#1514480501	11082	4	The BANK of Edwardsville	0.00	100.0000000	0.00	0.020			
CK#403707893	10087	4	Regions Bank	0.00	100.0000000	0.00	0.050			
Subtotal				20,152,211.59		20,152,211.59				
Money Market Accounts										
5400000273	13990	1	1st National Bank of Waterloo	5,925,465.04	100.0000000	5,925,465.04	0.100			
5400001050	14280	1	1st National Bank of Waterloo	4,013,661.68	100.0000000	4,013,661.68	0.150			
XXXXXX3235	13906	1	Associated Bank	3,206,934.69	100.0000000	3,206,934.69	0.150			
ACCT#7114095	11773	1	Bank of Springfield	0.00	100.0000000	0.00	0.300			
7115229	13886	1	Bank of Springfield	2,507,262.11	100.0000000	2,507,262.11	0.500			
680370012	13890	1	Commerce Bank	473,652.27	100.0000000	473,652.27	0.100			
XXXXXX6975	13904	1	Carrollton Bank	1,698,714.41	100.0000000	1,698,714.41	0.750			
38141W273	13525	1	Goldman Sachs Bank	0.00	100.0000000	0.00	2.030			
2213230184	13940	1	IMET	3,190,841.71	100.0000000	3,190,841.71				
80258	14972	1	IPRIME PMA	356,033.22	100.0000000	356,033.22	5.264			
450542	13778	1	PFM	8,501,026.17	100.0000000	8,501,026.17				
32275108	13771	1	RBC Capital Markets	711,609.46	100.0000000	711,609.46	0.010			
32275108	13807	1	RBC Capital Markets	0.00	100.0000000	0.00	0.010			
50116235	13098	1	Reliance Bank	0.01	100.0000000	0.01	1.050			
40553953	14158	1	CHARLES SCHWAB	4,210.23	100.0000000	4,210.23	3.770			

St. Clair County Investments
Investments by All Types
December 31, 2023

CUSIP	Investment #	Pool	Issuer	Par Value	Purchase Price	Remaining Cost	Current Rate	Maturity Date	Call Date	Call Price
Money Market Accounts										
40563953B	14159	1	CHARLES SCHWAB	9,660.51	100.0000000	9,660.51	3.740	12/10/2024		
5011623599	13498	1	SIMMONS BANK	7,939,012.54	100.0000000	7,939,012.54	1.750	07/19/2024		
ACCT#2039034018	11187	1	Morgan Stanley Smith Barney	0.00	100.0000000	0.00	0.010	04/19/2025		
ACCT408001274	12631	1	U.S. Bank N.A.	3,101,237.01	100.0000000	3,101,237.01	0.300	07/19/2024		
Subtotal				41,639,321.06		41,639,321.06				

Compounding Int CD										
0168F	14971	1	First Federal Savings Bank	861,125.15	100.0000000	861,125.15	4.500	12/10/2024		
5430000063	14293	1	1st National Bank of Waterloo	200,000.00	100.0000000	200,000.00	0.500	07/19/2024		
5430000070	14294	1	1st National Bank of Waterloo	200,000.00	100.0000000	200,000.00	1.000	04/19/2025		
XXXXXX0056A	14815	1	1st National Bank of Waterloo	200,797.90	100.0000000	200,797.90	4.000	07/19/2024		
7089	14969	1	Bank of Belleville	270,354.46	100.0000000	270,354.46	5.000	11/07/2024		
7925	14960	1	Bank of Belleville	388,678.85	100.0000000	388,678.85	5.000	11/07/2024		
XXXXXX8769D	14729	1	Bank of Springfield	105,082.40	100.0000000	105,082.40	4.100	01/05/2024		
XXXXXX69299B	14810	1	BUSEY BANK	122,181.93	100.0000000	122,181.93	4.500	04/30/2024		
117234D	14835	1	BUSEY BANK	265,374.34	100.0000000	265,374.34	4.500	05/19/2024		
249580	14840	1	BUSEY BANK	173,423.70	100.0000000	173,423.70	4.500	02/29/2024		
XXXXXX5623A	14635	1	Citizens Community Bank	342,995.91	100.0000000	342,995.91	3.750	01/03/2024		
XXXXXX5624A	14636	1	Citizens Community Bank	140,681.38	100.0000000	140,681.38	3.750	01/07/2024		
XXXXXX5620D	14699	1	Citizens Community Bank	1,049,132.79	100.0000000	1,049,132.79	4.060	03/17/2024		
XXXXXX1035J	14698	1	Carrollton Bank	657,890.00	100.0000000	657,890.00	3.060	03/30/2024		
1059F	14970	1	Carrollton Bank	532,997.18	100.0000000	532,997.18	3.100	12/05/2024		
XXXXXX4692	14786	1	Heartland Bank	409,663.87	100.0000000	409,663.87	4.500	03/29/2024		
1569	14844	1	Heartland Bank	1,091,227.80	100.0000000	1,091,227.80	5.000	05/10/2024		
XXXXXX9065G	14808	1	SIMMONS BANK	541,707.65	100.0000000	541,707.65	5.100	01/28/2024		
XXXXXX5053G	14809	1	SIMMONS BANK	1,210,536.03	100.0000000	1,210,536.03	5.100	01/28/2024		
2317B	14880	1	SIMMONS BANK	277,808.82	100.0000000	277,808.82	5.100	09/05/2024		
1273H	14929	1	SIMMONS BANK	2,913,982.96	100.0000000	2,913,982.96	5.100	10/16/2024		
9985H	14930	1	SIMMONS BANK	2,511,996.34	100.0000000	2,511,996.34	5.100	10/11/2024		
1705G	14969	1	SIMMONS BANK	522,440.69	100.0000000	522,440.69	5.100	12/08/2024		
1737D	14831	1	SIMMONS BK PINE B	3,306,502.60	100.0000000	3,306,502.60	5.100	02/06/2024		
9862D	14832	1	SIMMONS BK PINE B	535,816.99	100.0000000	535,816.99	5.100	02/06/2024		
XXXXXX9737	14811	1	TOWN AND COUNTRY BANK	397,649.85	100.0000000	397,649.85	4.500	04/07/2024		
Subtotal				19,220,049.59		19,220,049.59				
Total				284,232,249.27		283,364,388.50				



St. Clair County Investments
Investments by Issuer
Active Investments
Sorted by Pool
December 31, 2023

St. Clair County

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
FIRST ST BK BOISE CITY OKLA												
33650JAD4**	14886	Brokered CD	Amort	240,000.00	5.500	240,000.00		5.479	09/27/2028	1,731		
Subtotal and Average				240,000.00		240,000.00		5.479		1,731		
First Federal Savings Bank												
XXXXXX24749D	14638	Certificates of Deposit	Amort	330,000.00	4.000	330,000.00		4.000	01/07/2024	6		
XXXXXX0320C	14700	Certificates of Deposit	Amort	1,000,000.00	4.000	1,000,000.00		4.000	03/23/2024	82		
XXXXXX2496C	14807	Certificates of Deposit	Amort	205,000.00	2.750	205,000.00		2.788	01/18/2024	17		
XXXXXX25720D	14814	Certificates of Deposit	Amort	115,000.00	2.750	115,000.00		2.750	01/25/2024	24		
4756D	14833	Certificates of Deposit	Amort	386,000.00	3.000	386,000.00		3.000	02/15/2024	45		
24764B	14878	Certificates of Deposit	Amort	250,000.00	4.750	250,000.00		4.750	09/13/2024	256		
4913B	14879	Certificates of Deposit	Amort	279,000.00	4.750	279,000.00		4.750	09/14/2024	257		
2132	14974	Certificates of Deposit	Amort	100,014.79	4.500	100,014.79		4.500	12/24/2024	358		
0168F	14971	Compounding Int CD	Amort	861,125.15	4.500	861,125.15		4.500	12/10/2024	344		
Subtotal and Average				3,526,139.94		3,526,139.94		4.028		163		
First Fndtn Bk												
32026U2W5	14936	Certificates of Deposit	Amort	240,000.00	5.050	240,000.00		5.050	10/29/2027	1,397		
Subtotal and Average				240,000.00		240,000.00		5.050		1,397		
FIRST NATL BK OF MI KALAMAZOO												
32114VCL9	14900	Certificates of Deposit	Amort	240,000.00	4.500	240,000.00		4.500	09/15/2028	1,719		
Subtotal and Average				240,000.00		240,000.00		4.500		1,719		
FIRST NATL BK AMER EAST LANS												
32110YF83	14912	Certificates of Deposit	Amort	240,000.00	4.500	240,000.00		4.500	09/28/2027	1,366		
Subtotal and Average				240,000.00		240,000.00		4.500		1,366		
1st National Bank of Waterloo												
XXXXXXXX0546	14682	Certificates of Deposit	Amort	2,000,000.00	4.300	2,000,000.00		4.300	02/15/2024	45		
XXXXXXXX0553	14683	Certificates of Deposit	Amort	2,000,000.00	4.400	2,000,000.00		4.400	02/15/2025	411		
0539A	14834	Certificates of Deposit	Amort	2,042,372.71	3.500	2,042,372.71		3.500	02/15/2024	45		

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0183B	14877	Certificates of Deposit	Amort	72,000.00	4.000	72,000.00		4.000	09/20/2024	263		
5400000273	13990	Money Market Accounts	Amort	5,925,465.04	0.100	5,925,465.04		0.100		1		
5400001050	14280	Money Market Accounts	Amort	4,013,661.68	0.150	4,013,661.68		0.150		1		
5430000063	14293	Compounding Int CD	Amort	200,000.00	0.500	200,000.00		0.500	07/19/2024	200		
5430000070	14294	Compounding Int CD	Amort	200,000.00	1.000	200,000.00		1.000	04/19/2025	474		
XXXXXX0056A	14815	Compounding Int CD	Amort	200,797.90	4.000	200,797.90		4.056	07/19/2024	200		
Subtotal and Average				16,654,297.33		16,654,297.33		1.630		72		
ABS-CLO												
38383X6P4	14765	MBS	Fair	242,845.25	5.500	242,854.93		5.363	09/20/2044	7,568		
38383X6P4	14773	MBS	Fair	242,845.25	5.500	242,854.93		5.387	09/20/2044	7,568		
Subtotal and Average				485,690.51		485,709.86		5.375		7,568		
Activision Blizza												
00507VAK5	14944	CORPORATE NOTE	Fair	23,525.00	3.400	23,570.50		5.714	09/15/2026	988		
Subtotal and Average				23,525.00		23,570.50		5.725		989		
AKRON OH												
IG-010047FL7	14393	Municipal Bonds	Amort	8,125.00	3.010	8,399.47		5.961	12/01/2036	2,526		
010053BW5	14460	Municipal Bonds	Amort	37,256.00	3.625	38,054.56		5.510	12/01/2026	1,065		
Subtotal and Average				45,381.00		46,454.03		5.724		1,360		
ALAMEDA CORRIDOR CA												
ALACOR	14863	Municipal Bonds	Fair	12,446.00		12,693.84		7.571	10/01/2031	2,830		
Subtotal and Average				12,446.00		12,693.84		7.722		2,886		
ALBANY ASSOCIATION												
17230	15025	Certificates of Deposit	Amort	234,150.00	4.542	234,150.00		4.542	06/13/2025	529		
Subtotal and Average				234,150.00		234,150.00		4.542		529		
ALBANY NY MUN WT												
01244OCT1	14305	Municipal Bonds	Amort	31,794.00	0.650	33,145.73		3.607	12/01/2025	700		
Subtotal and Average				31,794.00		33,145.73		3.761		729		
ALERUS FIN												
36931	15015	Certificates of Deposit	Amort	241,667.97	5.384	241,667.97		5.384	06/27/2024	178		

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Allentown PA												
018340HJ1	14671	Municipal Bonds	Fair	10,098.30		10,681.67		6.332	10/01/2030	2,465		
			Subtotal and Average	10,098.30		10,681.67		6.698		2,607		
Alma Bank												
020080CB1	13831	Brokered CD	Amort	245,000.00	0.450	245,000.00		0.450	12/23/2025	722		
			Subtotal and Average	245,000.00		245,000.00		0.450		722		
ALPHABET INC												
02079KAB3	13996	CORPORATE NOTE	Amort	106,915.00	3.375	100,431.19		3.375	02/25/2024	55		
			Subtotal and Average	106,915.00		100,431.19		3.170		51		
AMAZON.COM												
023135BW5	13924	CORPORATE NOTE	Amort	100,124.00	0.450	100,015.12		0.408	05/12/2024	132		
			Subtotal and Average	100,124.00		100,015.12		0.408		131		
American Express Bank												
XXXXXXABM3A	14077	Brokered CD	Amort	245,000.00	1.800	245,000.00		1.800	03/03/2025	427		
			Subtotal and Average	245,000.00		245,000.00		1.800		427		
AMERICAN PLUS												
58469	15005	Certificates of Deposit	Amort	229,000.00	4.544	229,000.00		4.544	12/22/2025	721		
			Subtotal and Average	229,000.00		229,000.00		4.544		721		
AMERICAN EXPRES												
SYS14309	14309	CORPORATE NOTE	Amort	100,023.00	3.950	100,012.22		3.268	08/01/2025	578		
IG025816CY3	14377	CORPORATE NOTE	Amort	48,150.50	3.950	48,945.79		5.399	08/01/2025	578		
			Subtotal and Average	148,173.50		148,958.01		3.990		581		
AMERICAN EXPRESS CO.												
IG-025816CY3	14412	CORPORATE NOTE	Amort	96,572.00	3.950	98,047.99		5.290	08/01/2025	578		
IG-025816CY3A	14413	CORPORATE NOTE	Amort	96,486.00	3.950	97,999.02		5.324	08/01/2025	578		
025816CY3	14461	CORPORATE NOTE	Amort	48,289.50	3.950	49,025.99		5.287	08/01/2025	578		
025816CY3A	14463	CORPORATE NOTE	Amort	96,501.00	3.950	98,007.56		5.318	08/01/2025	578		

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APPLE INC												
037833AS9	13980	CORPORATE NOTE	Amort	107,805.00	3.450	101,009.96		3.450	05/06/2024	126		
Subtotal and Average				337,848.50		343,080.56		5.389		586		
Associated Bank												
XXXXXX11723	14639	Certificates of Deposit	Amort	488,576.62	3.000	488,576.62		3.000	01/08/2024	7		
XXXXXX7690	14733	Certificates of Deposit	Amort	520,348.85	3.750	520,348.85		3.750	05/04/2024	124		
XXXXXX7829	14812	Certificates of Deposit	Amort	265,899.48	3.850	265,899.48		3.850	01/10/2024	9		
5453	14939	Certificates of Deposit	Amort	348,872.52	4.000	348,872.52		4.000	11/24/2024	328		
5396A	14986	Certificates of Deposit	Amort	874,424.94	4.000	874,424.94		4.000	11/25/2024	329		
XXXXXX3235	13906	Money Market Accounts	Amort	3,206,934.69	0.150	3,206,934.69		0.150		1		
Subtotal and Average				5,705,057.10		5,705,057.10		1.720		83		
AZUSA CALIF PEN												
055022AL1	14864	Municipal Bonds	Fair	8,039.00	2.785	8,104.27		5.949	08/01/2031	2,769		
Subtotal and Average				8,039.00		8,104.27		5.997		2,791		
BANK DEERFIELD WIS												
061785FLD	14913	Certificates of Deposit	Amort	240,000.00	4.850	240,000.00		4.850	09/25/2026	998		
Subtotal and Average				240,000.00		240,000.00		4.850		998		
BANK FIVE NINE OCONOMOWIC WIS												
062119BU5	14744	Certificates of Deposit	Amort	245,000.00	4.400	245,000.00		4.400	05/12/2027	1,227		
Subtotal and Average				245,000.00		245,000.00		4.400		1,227		
Bank of America												
06051GFS3A	13913	CORPORATE NOTE	Amort	111,227.00	3.875	104,123.32		1.195	08/01/2025	578		
06051GFS3C	14973	CORPORATE NOTE	Amort	97,875.00	3.875	97,981.25		5.219	08/01/2025	578		
Subtotal and Average				209,102.00		202,104.57		3.041		558		
BAXTER CREDIT												
66187	15000	Certificates of Deposit	Amort	232,550.00	5.009	232,550.00		5.009	06/13/2025	529		
Subtotal and Average				232,550.00		232,550.00		5.009		529		

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BB&T Corp												
	05531FBH5	CORPORATE NOTE	Amort	105,315.00	2.500	101,061.99		2.500	08/01/2024	213		
	XXXXXXFB2	CORPORATE NOTE	Amort	96,780.00	3.700	98,265.12		3.860	06/05/2025	521		
		Subtotal and Average		202,095.00		199,327.11		3.127		359		
BBVA USA												
	GC20453KAA3	CORPORATE NOTE	Amort	240,810.00	3.875	245,265.76		5.483	04/10/2025	465		
	20453KAA3A	CORPORATE NOTE	Fair	249,875.00	3.875	249,945.36		3.893	04/10/2025	465		
		Subtotal and Average		490,685.00		495,211.12		4.724		469		
Bank of Belleville												
	7089	Compounding Int CD	Amort	270,354.46	5.000	270,354.46		5.000	11/07/2024	311		
	7925	Compounding Int CD	Amort	388,678.85	5.000	388,678.85		5.000	11/07/2024	311		
		Subtotal and Average		659,033.31		659,033.31		5.000		311		
Bank Hapoalim BM												
	06251A2Q2	Brokered CD	Amort	245,000.00	0.500	245,000.00		0.500	12/15/2025	714		
		Subtotal and Average		245,000.00		245,000.00		0.500		714		
PRIME ALLIANCE BK UTAH												
	7416ONKS8*	Brokered CD	Amort	240,000.00	5.300	240,000.00		5.276	09/29/2028	1,733		
		Subtotal and Average		240,000.00		240,000.00		5.276		1,733		
BLACKROCK INC												
	09247XAL5	CORPORATE NOTE	Amort	107,167.00	3.500	100,620.76		3.500	03/18/2024	77		
		Subtotal and Average		107,167.00		100,620.76		3.286		72		
BMO Harris Bank												
	05600XQB9	Certificates of Deposit	Amort	245,000.00	4.600	245,000.00		4.600	05/08/2026	858		
		Subtotal and Average		245,000.00		245,000.00		4.600		858		
BMW												
	05580A3F9	Certificates of Deposit	Amort	240,000.00	4.700	240,000.00		4.700	09/15/2027	1,353		
		Subtotal and Average		240,000.00		240,000.00		4.700		1,353		
BNY MELLON												

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05584CJR8*	14885	Brokered CD	Amort	240,000.00	4.900	240,000.00		4.871	09/28/2026	1,001		
06406HC6	13925	CORPORATE NOTE	Amort	108,479.00	3.650	100,286.69		0.497	02/04/2024	34		
		Subtotal and Average		348,479.00		340,286.69		3.498		699		
Bank of America												
06051GFU8	14858	CORPORATE NOTE	Amort	62,977.85	4.450	63,211.18		5.827	03/03/2026	792		
06051GFU8	14941	CORPORATE NOTE	Fair	9,637.50	4.450	9,661.32		6.143	03/03/2026	792		
06051GFU8	14945	CORPORATE NOTE	Fair	9,635.80	4.450	9,659.73		6.151	03/03/2026	792		
06051GFU8	14961	CORPORATE NOTE	Fair	17,620.02	4.450	17,631.79		5.460	03/03/2026	792		
06051GFU8	14965	CORPORATE NOTE	Fair	13,704.46	4.450	13,713.62		5.460	03/03/2026	792		
		Subtotal and Average		113,575.63		113,877.64		5.796		794		
Bank of Springfield												
ACCT#714095	11773	Money Market Accounts	Amort	0.00	0.300	0.00		0.300		1		
7115229	13886	Money Market Accounts	Amort	2,507,262.11	0.500	2,507,262.11		0.500		1		
XXXXXX8769D	14729	Compounding Int CD	Amort	105,082.40	4.100	105,082.40		4.100	01/05/2024	4		
		Subtotal and Average		2,612,344.51		2,612,344.51		0.645		1		
BP CAP MARKETS AMERICA												
10373QBE9	14916	CORPORATE NOTE	Fair	95,865.00	3.410	96,383.66		5.255	02/11/2026	772	12/11/2025	
		Subtotal and Average		95,865.00		96,383.66		5.283		776		
BRIDGEWATER BK BLOOMINGTON MN												
108622PA3	14905	Certificates of Deposit	Amort	240,000.00	5.450	240,000.00		5.450	09/14/2028	1,718		
		Subtotal and Average		240,000.00		240,000.00		5.450		1,718		
BRISTOL TWP												
IG-110290NC3	14416	Municipal Bonds	Amort	25,071.00	3.050	25,846.05		5.744	06/01/2030	2,343		
		Subtotal and Average		25,071.00		25,846.05		5.921		2,415		
BROOKFIELD ASSET MAN												
112585AH7	14139	CORPORATE NOTE	Amort	99,976.00	4.000	99,989.91		4.010	01/15/2025	380		
112585AH7A	14236	CORPORATE NOTE	Fair	49,961.00	4.000	49,983.56		4.033	01/15/2025	380		
112585AH7B	14254	CORPORATE NOTE	Fair	49,900.00	4.000	49,957.35		4.086	01/15/2025	380		
112585AH7C	14259	CORPORATE NOTE	Amort	99,991.00	4.000	99,996.21		4.003	01/15/2025	380		
112585AH7D	14273	CORPORATE NOTE	Amort	49,930.00	4.000	49,970.52		4.060	01/15/2025	380		
IG-112685AH7	14362	CORPORATE NOTE	Amort	97,300.00	4.000	98,747.15		5.292	01/15/2025	380		

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BUCKEYE ST BK POWELL												
GC112585AH7	14442	CORPORATE NOTE	Amort	38,824.80	4.000	39,453.33		5.411	01/15/2025	380		
112585AH7E	14467	CORPORATE NOTE	Fair	9,729.00	4.000	9,874.09		5.458	01/15/2025	380		
11271RAA7	14766	CORPORATE NOTE	Fair	15,732.16	4.000	15,926.51		5.909	04/01/2024	91		
112585AH7	14851	CORPORATE NOTE	Fair	7,790.64	4.000	7,837.21		6.063	01/15/2025	380		
	Subtotal and Average			519,134.60		521,735.84		4.510		373		
IG-12022GAH6												
11824BAB2	14908	Certificates of Deposit	Amort	240,000.00	5.300	240,000.00		5.300	09/15/2028	1,719		
	Subtotal and Average			240,000.00		240,000.00		5.300		1,719		
BULLHEAD CITY												
IG-12022GAH6	14417	Municipal Bonds	Amort	7,920.00	2.052	8,291.83		5.850	07/01/2029	2,008		
	Subtotal and Average			7,920.00		8,291.83		6.124		2,102		
BUSEY BANK												
CK#1514619001	11083	Interest Bearing Checking Accounts	Amort	18,493,537.27	1.000	18,493,537.27		1.000		1		
XXXXXX69299B	14810	Compounding Int CD	Amort	122,181.93	4.500	122,181.93		4.500	04/30/2024	120		
1117234D	14835	Compounding Int CD	Amort	255,374.34	4.500	255,374.34		4.500	05/19/2024	139		
249580	14940	Compounding Int CD	Amort	173,423.70	4.500	173,423.70		4.500	02/29/2024	59		
CK#1514480501	11084	Interest Bearing Checking Accounts	Amort	1,658,674.32	1.000	1,658,674.32		1.000		1		
	Subtotal and Average			20,703,191.56		20,703,191.56		1.093		3		
BUSINESS FIRST												
58228	15021	Brokered CD	Amort	248,320.95	4.511	248,320.95		4.515	06/30/2025	546		
	Subtotal and Average			248,320.95		248,320.95		4.515		546		
CALIFORNIA ST UNI												
GC-13077DOES	14529	Municipal Bonds	Amort	38,394.00	1.142	40,314.24		5.265	11/01/2026	1,035		
GC13077DOESC	14563	Municipal Bonds	Amort	239,960.00	1.142	251,860.37		5.113	11/01/2026	1,035		
	Subtotal and Average			278,354.00		292,174.61		5.389		1,086		
Capital Impact												
14020AD68	14765	CORPORATE NOTE	Fair	50,000.00	5.750	50,004.66		5.771	06/15/2024	166		
	Subtotal and Average			50,000.00		50,004.66		5.772		166		
CAROL STREAM												
143735YP7	14205	Municipal Bonds	Amort	7,278.10		7,809.97		4.431	11/01/2028	2,131		

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Carpinteria Val												
14440RBP3-GC	14617	Municipal Bonds	Fair	80,942.95	2.935	82,558.20		5.000	07/01/2025	547		
Subtotal and Average				80,942.95		82,558.20		5.100		557		
CATERPILLAR FINANCIAL SE												
14912L6C0	13933	CORPORATE NOTE	Amort	108,391.00	3.300	101,405.00		0.474	06/09/2024	160		
Subtotal and Average				108,391.00		101,405.00		0.444		149		
CATHEDRAL CITY												
GC-14915TAY7	14231	Municipal Bonds	Fair	153,338.40	3.755	153,781.67		3.978	12/01/2027	1,430		
Subtotal and Average				153,338.40		153,781.67		3.989		1,434		
Celtic Bank												
15118RH91	14904	Certificates of Deposit	Amort	240,000.00	4.850	240,000.00		4.850	09/21/2026	994		
Subtotal and Average				240,000.00		240,000.00		4.850		994		
CENTIER BANK												
12854	14990	Certificates of Deposit	Amort	238,050.00	4.957	238,050.00		4.957	12/20/2024	354		
Subtotal and Average				238,050.00		238,050.00		4.957		354		
CENT TX REG MOBILITY												
155498JB5	14246	Municipal Bonds	Amort	9,460.00	1.445	9,776.29		3.807	01/01/2025	366		
Subtotal and Average				9,460.00		9,776.29		3.935		378		
CHARLES SCHWAB CORP												
XXXXXX3AX3	14123	CORPORATE NOTE	Amort	101,231.00	3.850	100,580.11		3.403	05/21/2025	506		
808513AX3	14692	CORPORATE NOTE	Amort	31,783.62	3.850	32,212.19		5.698	05/21/2025	506		
808513AX3	14696	CORPORATE NOTE	Fair	31,784.94	3.850	32,213.04		5.695	05/21/2025	506		
808513AX3	14709	CORPORATE NOTE	Fair	9,674.80	3.850	9,785.77		5.502	05/21/2025	506		
808513AX3	14712	CORPORATE NOTE	Fair	14,511.60	3.850	14,678.26		5.505	05/21/2025	506		
808513AX3	14771	CORPORATE NOTE	Fair	24,313.25	3.850	24,525.07		5.310	05/21/2025	506		
808513AX3	14772	CORPORATE NOTE	Fair	29,022.00	3.850	29,312.24		5.616	05/21/2025	506		
808513AX3	14779	CORPORATE NOTE	Fair	50,214.32	3.850	50,690.85		5.787	05/21/2025	506		
808513AX3	14780	CORPORATE NOTE	Fair	8,709.58	3.850	8,793.15		5.619	05/21/2025	506		
808513AX3	14781	CORPORATE NOTE	Fair	12,541.88	3.850	12,668.03		5.817	05/21/2025	506		

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808513AX3	14784	CORPORATE NOTE	Fair	37,634.61	3.850	37,998.98		5.826	05/21/2025	506		
		Subtotal and Average		351,421.60		353,457.69		5.056		508		
CHEVRON												
166764BT6	13914	CORPORATE NOTE	Amort	106,480.00	2.895	100,391.96		0.596	03/03/2024	62		
		Subtotal and Average		106,480.00		100,391.96		0.562		58		
CHICAGO IL TRANS												
16772PCK0	14227	Municipal Bonds	Amort	24,117.50	2.064	24,653.30		3.855	12/01/2024	335		
16772PCK0	14788	Municipal Bonds	Fair	33,285.00	2.064	33,879.31		5.748	12/01/2024	335		
16772PCM6	14793	Municipal Bonds	Fair	18,203.40	2.481	18,460.06		5.406	12/01/2026	1,065		
16772PCM6	14850	Municipal Bonds	Fair	22,898.75	2.481	23,094.72		5.359	12/01/2026	1,065		
		Subtotal and Average		98,504.65		100,087.39		5.161		648		
Chicago Heights												
167393NO6	14672	Municipal Bonds	Fair	14,356.05	3.855	14,509.33		5.102	12/01/2026	1,065		
		Subtotal and Average		14,356.05		14,509.33		5.157		1,076		
CIBC BK USA												
12547CBF4	14749	Certificates of Deposit	Amort	245,000.00	4.450	245,000.00		4.450	05/14/2027	1,229		
		Subtotal and Average		245,000.00		245,000.00		4.450		1,229		
CISCO SYSTEMS INC												
17275RAN2	13927	CORPORATE NOTE	Amort	109,047.00	3.625	100,562.09		0.392	03/04/2024	63		
		Subtotal and Average		109,047.00		100,562.09		0.361		58		
CITIGROUP INC.												
GC-1730FVU2	14150	CORPORATE NOTE	Fair	14,955.00	4.050	14,977.52		4.162	05/27/2025	512		
172967KG5	14859	CORPORATE NOTE	Fair	95,568.00	3.700	96,110.69		5.771	01/12/2026	742		
		Subtotal and Average		110,523.00		111,088.21		5.582		714		
Citizens Community Bank												
XXXXXXXX5623A	14635	Compounding Int CD	Amort	342,995.91	3.750	342,995.91		3.750	01/03/2024	2		
XXXXXXXX5624A	14636	Compounding Int CD	Amort	140,681.38	3.750	140,681.38		3.750	01/07/2024	6		
XXXXXXXX5620D	14699	Compounding Int CD	Amort	1,049,132.79	4.060	1,049,132.79		4.060	03/17/2024	76		
		Subtotal and Average		1,532,810.08		1,532,810.08		3.962		53		

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LCA BK CORP PK CITY UTAH												
501798UY6	14881	Brokered CD	Amort	240,000.00	4.750	240,000.00		4.750	03/18/2027	1,172		
Subtotal and Average				240,000.00		240,000.00		4.750		1,172		
F&M CLARKSVILLE TENN												
30246AG05	14892	Brokered CD	Amort	240,000.00	4.850	240,000.00		4.853	09/29/2027	1,367		
Subtotal and Average				240,000.00		240,000.00		4.853		1,367		
Coca-Cola Co												
191216CL2	14040	CORPORATE NOTE	Amort	102,662.00	1.750	100,640.66		1.750	09/08/2024	249		
Subtotal and Average				102,662.00		100,640.66		1.716		244		
COLGATE-PALMOLIVE CO												
194160EG1	13928	CORPORATE NOTE	Amort	108,220.00	3.250	100,593.44		0.346	03/15/2024	74		
Subtotal and Average				108,220.00		100,593.44		0.322		68		
Colorado Hsg Fin Co												
196480MS3	14615	Municipal Bonds	Fair	51,223.70	1.012	53,277.61		5.000	11/01/2024	305		
196480KP1	14616	Municipal Bonds	Fair	60,845.85	1.118	63,212.59		5.000	10/01/2024	274		
Subtotal and Average				112,069.55		116,490.20		5.197		299		
COMCAST CORP												
NBL4	14982	CORPORATE NOTE	Amort	97,836.00	3.375	97,985.59		5.247	02/19/2025	411		
Subtotal and Average				97,836.00		97,985.59		5.255		411		
Comerica Bank												
200339DX4	14277	CORPORATE NOTE	Amort	247,675.00	4.000	248,780.40		4.334	07/27/2025	573		
IG-200339DX4	14418	CORPORATE NOTE	Amort	238,332.50	4.000	243,376.32		5.847	07/27/2025	573		
Subtotal and Average				486,007.50		492,156.72		5.146		580		
Commerce Bank												
200560YK6	14932	Certificates of Deposit	Amort	240,000.00	5.000	240,000.00		5.000	10/29/2027	1,397		
91282CDY4	14762	Federal Agency Coupon Securities	Fair	17,396.70	1.875	17,581.72		3.625	02/19/2032	2,967		
91282CDY4	14776	Federal Agency Coupon Securities	Fair	6,868.51	1.875	6,942.30		3.802	02/19/2032	2,967		
91282CDY4	14777	Federal Agency Coupon Securities	Fair	4,286.99	1.875	4,330.33		3.828	02/19/2032	2,967		
91282CDY4	14778	Federal Agency Coupon Securities	Fair	10,279.12	1.875	10,379.18		3.845	02/19/2032	2,967		

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91282CHC8	14805	Treasury Coupon Securities	Fair	14,362.17	3.375	14,390.49		3.901	05/15/2033	3,422		
91282CHC8	14822	Treasury Coupon Securities	Fair	18,928.86	3.375	18,974.41		4.043	05/15/2033	3,422		
91282CHC8	14823	Treasury Coupon Securities	Fair	4,731.43	3.375	4,742.85		4.045	05/15/2033	3,422		
91282CHC8	14825	Treasury Coupon Securities	Fair	9,429.07	3.375	9,453.20		4.088	05/15/2033	3,422		
91282CHC8	14861	Treasury Coupon Securities	Fair	9,148.51	3.375	9,172.92		4.471	05/15/2033	3,422		
91282CHC8	14862	Treasury Coupon Securities	Fair	82,105.20	3.375	82,322.82		4.507	05/15/2033	3,422		
91282CHC8	14921	Treasury Coupon Securities	Fair	17,959.38	3.375	18,011.11		4.706	05/15/2033	3,422		
91282CHC8	14922	Treasury Coupon Securities	Fair	6,227.50	3.375	6,244.07		4.828	05/15/2033	3,422		
91282CJIE2	14950	Treasury Coupon Securities	Fair	250,390.63	5.000	250,361.45		4.915	10/31/2025	669		
66037D012	13890	Money Market Accounts	Amort	473,652.27	0.100	473,652.27		0.100		1		
Subtotal and Average				1,165,765.34		1,166,569.12		2.867		1,010		
COMMUNITY HEALTH NET												
GC-20396EAA0	14151	CORPORATE NOTE	Fair	10,106.90	4.237	10,051.99		3.821	05/01/2025	486		
IG-20369EAA01	14256	CORPORATE NOTE	Fair	30,446.40	4.237	30,217.98		3.823	05/01/2025	486		
IG-20268JAA1	14357	CORPORATE NOTE	Amort	48,812.50	2.760	49,587.36		3.917	10/01/2024	274		
Subtotal and Average				89,365.80		89,857.33		3.896		371		
COMMON SPIRIT HEALTH												
20268JAA1	14138	CORPORATE NOTE	Amort	48,865.00	2.760	49,605.60		3.865	10/01/2024	274		
20268JAA1B	14302	CORPORATE NOTE	Amort	48,839.00	2.760	49,596.56		3.891	10/01/2024	274		
20268JAA1A	14338	CORPORATE NOTE	Amort	3,898.08	2.760	3,962.96		4.059	10/01/2024	274		
IG-20268JAA1	14363	CORPORATE NOTE	Amort	113,046.43	2.760	116,710.17		5.500	10/01/2024	274		
IG-20268JAA1A	14379	CORPORATE NOTE	Fair	76,999.41	2.760	79,456.92		5.471	10/01/2024	274		
GC20268JAA1	14447	CORPORATE NOTE	Amort	91,193.28	2.760	94,151.26		5.502	10/01/2024	274		
20268JAA1	14675	CORPORATE NOTE	Fair	9,637.20	2.760	9,834.25		5.089	10/01/2024	274		
Subtotal and Average				392,478.40		403,317.72		5.212		281		
CMONWEALTH												
GC-20281PMK5	14347	Municipal Bonds	Amort	66,572.80	2.319	67,845.68		3.700	06/01/2026	882		
Subtotal and Average				66,572.80		67,845.68		3.771		898		
COMMERCIAL SVGS BK CARROLL												
202291AM2	14898	Certificates of Deposit	Amort	240,000.00	4.850	240,000.00		4.850	09/22/2026	995		
Subtotal and Average				240,000.00		240,000.00		4.850		995		
CONSUMERS CREDIT UNION												

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68588	14997	Certificates of Deposit	Amort	237,150.00	5.389	237,150.00		5.389	12/20/2024	354		
Subtotal and Average				237,150.00		237,150.00		5.389		354		
COOK COUNTY												
214183PL3A	14166	Municipal Bonds	Amort	7,693.60		8,211.07		4.179	12/01/2028	1,796		
213471HK4	14206	Municipal Bonds	Amort	28,818.65	1.700	29,869.48		4.237	12/01/2030	2,526		
215219ND4	14852	Municipal Bonds	Fair	7,648.00	2.375	7,720.43		5.694	12/01/2032	3,257		
214075FK4	14865	Municipal Bonds	Fair	9,960.00	5.800	9,962.02		5.889	12/01/2028	1,796		
215219ND4	14962	Municipal Bonds	Fair	7,999.00	2.375	8,005.21		5.201	12/01/2032	3,257		
Subtotal and Average				62,119.25		63,768.21		4.912		2,564		
CORNERSTONE BK												
5496	15009	Certificates of Deposit	Amort	226,200.00	5.112	226,200.00		5.112	12/22/2025	721		
Subtotal and Average				226,200.00		226,200.00		5.112		721		
CORONA CALIFORNIA												
IG-21969AAH5	14419	Municipal Bonds	Amort	24,222.00	2.042	25,281.26		5.604	05/01/2029	1,947		
21969AAD4	14456	Municipal Bonds	Amort	125,916.00	1.131	132,546.50		5.459	05/01/2025	486		
GC-21969AAH5	14538	Municipal Bonds	Amort	44,205.70	2.042	46,135.56		5.700	05/01/2029	1,947		
Subtotal and Average				194,343.70		203,963.32		5.805		1,046		
COVINA CALIFORNIA												
223047AJ0	14767	Municipal Bonds	Fair	28,454.30	2.086	29,051.65		5.196	08/01/2030	2,404		
223047AJ0	14789	Municipal Bonds	Fair	53,187.56	2.086	53,947.69		5.181	08/01/2030	2,404		
Subtotal and Average				81,641.85		82,999.34		5.273		2,443		
Carrollton Bank												
XXXXXXXX6975	13904	Money Market Accounts	Amort	1,698,714.41	0.750	1,698,714.41		0.750		1		
XXXXXXXX1035J	14698	Compounding Int CD	Amort	657,890.00	3.060	657,890.00		3.060	03/30/2024	89		
1059F	14970	Compounding Int CD	Amort	532,997.18	3.100	532,997.18		3.100	12/05/2024	339		
Subtotal and Average				2,889,601.59		2,889,601.59		1.709		83		
CUDAHY CALIFORNIA												
22973PAH4	14232	Municipal Bonds	Amort	9,932.00	3.779	9,955.21		3.956	10/01/2026	1,004		
Subtotal and Average				9,932.00		9,955.21		3.965		1,006		

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Customers Bank												
23204HPE2	14931	Certificates of Deposit	Amort	240,000.00	4.950	240,000.00		4.950	10/27/2028	1,761		
		Subtotal and Average		240,000.00		240,000.00		4.950		1,761		
1ST FINL BK USA DAKOTA DUNES												
32022RVV6*	14888	Brokered CD	Amort	240,000.00	5.100	240,000.00		5.098	03/27/2026	816		
		Subtotal and Average		240,000.00		240,000.00		5.098		816		
DEDHAM INSTN												
24367JCL7	14911	Certificates of Deposit	Amort	240,000.00	5.550	240,000.00		5.550	09/21/2028	1,725		
		Subtotal and Average		240,000.00		240,000.00		5.550		1,725		
DENTON TX												
249002JH0	14230	Municipal Bonds	Amort	9,284.50		9,781.65		3.457	08/15/2024	227		
		Subtotal and Average		9,284.50		9,781.65		3.643		239		
Discover Bank												
2546734U7	14750	Certificates of Deposit	Amort	245,000.00	4.450	245,000.00		4.450	05/10/2027	1,225		
		Subtotal and Average		245,000.00		245,000.00		4.450		1,225		
DREAM FIRST												
4779	15016	Certificates of Deposit	Amort	241,667.97	5.384	241,667.97		5.384	06/27/2024	178		
		Subtotal and Average		241,667.97		241,667.97		5.384		178		
DUNDEE BANK NEBRASKA												
26518EAN9	14019	Brokered CD	Amort	245,000.00	0.550	245,000.00		0.550	10/29/2025	667		
		Subtotal and Average		245,000.00		245,000.00		0.550		667		
DZ BANK												
251526CJ6	14278	CORPORATE NOTE	Amort	189,148.00	0.898	197,582.96		3.996	05/28/2024	148		
		Subtotal and Average		189,148.00		197,582.96		4.174		154		
EASTERN COLO BK CHEY WELLS												
27631PCQ6	14907	Certificates of Deposit	Amort	240,000.00	5.300	240,000.00		5.300	09/20/2028	1,724		
		Subtotal and Average		240,000.00		240,000.00		5.300		1,724		

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EDISON INTERNTL												
842400HK2	14137	CORPORATE NOTE	Amort	94,850.00	0.975	98,502.08		3.662	08/01/2024	213		
842400HK2A	14257	CORPORATE NOTE	Amort	94,850.00	0.975	98,502.08		3.662	08/01/2024	213		
IG-842400HK2	14380	CORPORATE NOTE	Amort	92,805.00	0.975	97,639.14		5.267	08/01/2024	213		
		Subtotal and Average		282,505.00		294,643.30		4.374		222		
The BANK of Edwardsville												
CK#1514619001	11081	Interest Bearing Checking Accounts	Amort	0.00	0.020	0.00		0.020		1		
CK#1514480501	11082	Interest Bearing Checking Accounts	Amort	0.00	0.020	0.00		0.020		1		
		Subtotal and Average		0.00		0.00						
ENCINITAS CA SPL												
292528CM6	14845	Municipal Bonds	Amort	11,882.55	1.940	12,017.98		5.580	09/01/2030	2,435		
		Subtotal and Average		11,882.55		12,017.98		5.644		2,462		
Estee Lauder Co Inc												
29736RAN0C	14975	CORPORATE NOTE	Amort	96,710.00	2.000	96,984.17		5.424	12/01/2024	335		
		Subtotal and Average		96,710.00		96,984.17		5.440		335		
EXXON MOBILE												
30231GBD3	13916	CORPORATE NOTE	Amort	105,177.00	2.275	102,552.04		1.266	08/16/2026	958		
		Subtotal and Average		105,177.00		102,552.04		1.235		934		
Fannie Mae												
3135G05X7	13899	Federal Agency Coupon Securities	Amort	1,382,050.73	0.375	1,393,143.49		0.677	08/25/2025	602		
		Subtotal and Average		1,382,050.73		1,393,143.49		0.682		606		
FEDERAL NATIONAL MTG ASSOC.												
3136BPPZ8	14665	MBS	Fair	226,582.11	6.000	226,590.04		5.775	06/25/2042	6,750		
3136BPPZ8	14674	MBS	Fair	151,054.89	6.000	151,062.81		5.775	06/25/2042	6,750		
		Subtotal and Average		377,637.00		377,652.85		5.775		6,750		
Federal Farm Credit Bank												
3133EMHGOA	13828	Federal Agency Coupon Securities	Amort	3,500,000.00	0.500	3,500,000.00		0.500	06/02/2025	518		
3133EMHGOA	13854	Federal Agency Coupon Securities	Amort	2,000,000.00	0.310	2,000,000.00		0.310	07/22/2024	203		
3133EMSC7	13872	Federal Agency Coupon Securities	Amort	6,500,000.00	0.480	6,500,000.00		0.480	03/03/2025	427		

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3133ENRGT	14104	Federal Agency Coupon Securities	Fair	3,500,000.00	2.220	3,500,000.00		2.220	03/10/2026	799		
3133EPTA3	14666	Federal Agency Coupon Securities	Fair	45,000.00	5.600	45,008.74		5.600	02/14/2030	2,236		
3133EPGL3	14726	Federal Agency Coupon Securities	Amort	1,300,000.00	5.290	1,300,000.00		5.290	04/21/2026	841		
3133EPNSO	14794	Federal Agency Coupon Securities	Fair	190,465.20	5.980	190,502.46		6.029	06/28/2030	2,370		
3133EPNSO	14797	Federal Agency Coupon Securities	Fair	58,943.36	5.980	58,947.03		5.996	06/28/2030	2,370		
3133EPQV0	14798	Federal Agency Coupon Securities	Fair	64,840.75	6.000	64,850.55		6.043	07/24/2030	2,396		
3133EPQV0	14799	Federal Agency Coupon Securities	Fair	22,952.48	6.000	22,955.41		6.037	07/24/2030	2,396		
3133EPNSO	14802	Federal Agency Coupon Securities	Fair	91,742.40	5.980	91,760.35		6.029	06/28/2030	2,370		
3133EPQV0	14804	Federal Agency Coupon Securities	Fair	49,877.50	6.000	49,885.04		6.043	07/24/2030	2,396		
3133EPGT4	14943	Federal Agency Coupon Securities	Fair	299,910.00	6.250	299,910.80		6.254	11/28/2033	3,619	05/28/2024	
Subtotal and Average				17,623,731.69		17,623,820.38		1.427		636		

Federal Home Loan Bank

3130A2UWMA	13806	Federal Agency Coupon Securities	Amort	4,404,600.00	2.875	4,072,106.93		0.316	09/13/2024	256		
3130AMRZ7	13900	Federal Agency Coupon Securities	Amort	11,700,000.00	0.375	11,700,000.00		0.375	06/28/2024	179		
XXXXXXNJTB	13978	Federal Agency Coupon Securities	Amort	2,600,000.00	0.900	2,600,000.00		0.900	08/26/2026	968		
3130ASUC1	14235	Federal Agency Coupon Securities	Amort	200,000.00	4.050	200,000.00		4.050	08/10/2027	1,317		
3130ASWE5-GC	14316	Federal Agency Coupon Securities	Fair	250,000.00	4.250	250,006.65		4.250	08/25/2026	967		
3130AT3D7	14479	Federal Agency Coupon Securities	Fair	147,225.00	4.500	147,909.81		5.882	09/16/2027	1,354	03/16/2024	
GC3130AT3D7	14490	Federal Agency Coupon Securities	Amort	147,225.00	4.500	147,909.81		4.928	09/16/2027	1,354		
Subtotal and Average				19,449,050.00		19,117,933.20		0.591		337		

Federal Home Loan Mtg Corp

3134GXF66	14318	Federal Agency Coupon Securities	Amort	250,142.50	4.000	250,080.49		3.980	08/01/2025	578		
3134GYEK4	14684	Federal Agency Coupon Securities	Fair	5,000,000.00	5.150	5,000,000.00		5.149	01/27/2026	757	01/27/2024	
GC-3137H9CG2	14503	MBS	Amort	213,968.37	5.500	213,976.90		5.364	01/25/2040	5,868		
IG3137H9CG2	14572	MBS	Amort	213,968.37	5.500	213,976.90		5.364	01/25/2040	5,868		
GC3137H93K3B	14580	MBS	Amort	228,655.12	5.000	228,664.40		5.241	09/25/2050	9,764		
IG3137H93K3B	14583	MBS	Amort	228,655.12	5.000	228,664.40		5.241	09/25/2050	9,764		
3137H9BT5GC	14619	MBS	Fair	260,891.14	5.000	260,900.14		4.947	07/25/2047	8,606		
3137H9BT5-IG	14620	MBS	Fair	391,336.75	5.000	391,345.75		4.947	07/25/2047	8,606		
Subtotal and Average				6,787,617.39		6,787,608.98		5.106		2,433		

FINESWISE BANK (UTAH)

31810PBUB2	14902	Certificates of Deposit	Amort	240,000.00	5.500	240,000.00		5.500	09/22/2028	1,726		
Subtotal and Average				240,000.00		240,000.00		5.500		1,726		

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FIRST KEYSTONE CMNTY BK												
32065RAN5	14903	Certificates of Deposit	Amort	240,000.00	5.500	240,000.00		5.500	09/21/2028	1,725		
Subtotal and Average				240,000.00		240,000.00		5.500		1,725		
FIRST NATIONAL BANK												
4256	14989	Certificates of Deposit	Amort	243,400.00	5.388	243,400.00		5.388	06/18/2024	169		
3887	15007	Certificates of Deposit	Amort	228,600.00	4.636	228,600.00		4.636	12/22/2025	721		
Subtotal and Average				472,000.00		472,000.00		5.024		436		
FIRST STATE												
21805	14992	Certificates of Deposit	Amort	237,750.00	5.105	237,750.00		5.105	12/20/2024	354		
Subtotal and Average				237,750.00		237,750.00		5.105		354		
FIRST INTERNET												
34607	15006	Certificates of Deposit	Amort	228,600.00	4.559	228,600.00		4.559	12/22/2025	721		
Subtotal and Average				228,600.00		228,600.00		4.559		721		
FL HIGHER ED												
34073TINTO	14468	Municipal Bonds	Amort	27,226.20	1.869	28,292.67		5.118	12/01/2025	700		
34073TINTO	14782	Municipal Bonds	Fair	18,462.00	1.869	18,783.00		5.293	12/01/2025	700		
Subtotal and Average				45,688.20		47,075.67		5.345		721		
Federal National Mtg Assn												
GC31416WHF2A	14577	MBS	Amort	53,128.46	4.500	53,136.12		5.588	06/01/2030	2,343		
Subtotal and Average				53,128.46		53,136.12		5.589		2,343		
SOLUTIONS BK FORRESTON ILL												
83439JAK1*	14882	Brokered C/D	Amort	240,000.00	5.300	240,000.00		5.299	09/22/2028	1,726		
Subtotal and Average				240,000.00		240,000.00		5.299		1,726		
fort ordinary califo												
348188BG7	14263	Municipal Bonds	Amort	55,626.00	2.410	56,853.58		4.005	09/01/2027	1,339		
Subtotal and Average				55,626.00		56,853.58		4.093		1,368		
FREERPORT IL												
356640JP8	14853	Municipal Bonds	Fair	23,093.00	4.125	23,178.99		5.580	01/01/2030	2,192		

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FREDIE MAC												
3134GWYZ3B	13805	Federal Agency Coupon Securities	Amort	3,000,000.00	0.530	3,000,000.00		0.530	10/28/2025	666		
3134GXF7X7	13827	Federal Agency Coupon Securities	Amort	2,000,000.00	0.375	2,000,000.00		0.375	09/16/2024	259		
313GXF66	14296	Federal Agency Coupon Securities	Amort	250,152.50	4.000	250,085.76		3.978	08/01/2025	578		
313GYPS5	14727	Federal Agency Coupon Securities	Amort	1,300,000.00	5.300	1,300,000.00		5.300	04/26/2027	1,211		
3134GYPF3	14728	Federal Agency Coupon Securities	Amort	1,300,000.00	4.750	1,300,000.00		4.751	07/12/2027	1,288		
Subtotal and Average				7,850,152.50		7,850,085.76		2.089		752		
GARDENA CALIF												
IG-365471AL5	14556	Municipal Bonds	Amort	33,280.00	2.963	34,105.32		5.525	04/01/2031	2,647		
GC-365471AL5B	14558	Municipal Bonds	Amort	24,960.00	2.963	25,581.16		5.525	04/01/2031	2,647		
365471AL5	14967	Municipal Bonds	Fair	13,135.50	2.963	13,136.93		5.028	04/01/2031	2,647		
Subtotal and Average				71,375.50		72,823.43		5.545		2,700		
GBANK												
58626	14995	Certificates of Deposit	Amort	237,050.00	5.419	237,050.00		5.419	12/20/2024	354		
Subtotal and Average				237,050.00		237,050.00		5.419		354		
GBC INTERNATIONAL												
22366	15004	Certificates of Deposit	Amort	229,650.00	4.386	229,650.00		4.386	12/22/2025	721		
Subtotal and Average				229,650.00		229,650.00		4.386		721		
GENERAL DYNAMICS CORP												
369550AY4	14949	CORPORATE NOTE	Fair	96,863.00	2.375	97,301.32		5.600	11/15/2024	319	09/15/2024	
Subtotal and Average				96,863.00		97,301.32		5.626		320		
GLASSBORO												
IG-37736QY5	14394	Municipal Bonds	Amort	7,701.00	1.942	8,078.42		5.895	01/15/2030	2,206		
Subtotal and Average				7,701.00		8,078.42		6.184		2,314		
GLAXOSMITHKLINE CAPITAL												
377373AG0	13934	CORPORATE NOTE	Amort	107,326.00	3.000	101,235.88		0.422	06/01/2024	152		
Subtotal and Average				107,326.00		101,235.88		0.398		143		

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GLENDDORA CALIF PENSI												
3788612AN5	14168	Municipal Bonds	Amort	13,149.00	2.395	13,484.83		4.263	06/01/2030	2,343		
378612AN5A	14169	Municipal Bonds	Amort	13,188.60	2.395	13,517.25		4.220	06/01/2030	2,343		
878612AN5-IG	14621	Municipal Bonds	Amort	4,088.25	2.395	4,210.00		5.417	06/01/2030	2,343		
Subtotal and Average				30,425.85		31,212.08		4.514		2,403		
GLOBAL BANK												
58263	14993	Certificates of Deposit	Amort	237,450.00	5.236	237,450.00		5.236	12/20/2024	354		
Subtotal and Average				237,450.00		237,450.00		5.236		354		
Government National Mortgage A												
38383TWE9	14300	MBS	Fair	127,091.51	4.000	127,099.92		3.856	09/20/2044	7,568		
IG-38383TWE9	14352	MBS	Fair	127,091.51	4.000	127,099.92		3.856	09/20/2044	7,568		
36179X6Z4	14874	MBS	Fair	123,049.51	6.000	123,049.52		5.972	08/20/2038	5,345		
38384ETG0	14875	MBS	Fair	252,418.22	6.000	252,418.22		6.059	03/20/2050	9,575		
Subtotal and Average				629,650.76		629,667.58		5.153		7,938		
GOLDEN ST TOBACCO												
38122NBZ7	14180	Municipal Bonds	Amort	120,798.00	2.086	124,272.60		4.129	06/01/2028	1,613		
GC-38122NC75	14203	Municipal Bonds	Fair	27,144.00	2.532	27,828.29		4.407	06/01/2028	1,613		
38122NC75	14311	Municipal Bonds	Fair	13,572.00	2.532	13,914.15		4.407	06/01/2028	1,613		
IG-38122NC83	14421	Municipal Bonds	Amort	16,562.00	2.567	17,184.33		5.747	06/01/2029	1,978		
IG38122NC59	14443	Municipal Bonds	Amort	22,192.50	2.158	23,121.13		5.638	06/01/2026	882		
GC-38122NC75	14535	Municipal Bonds	Amort	20,827.50	2.532	21,696.08		6.107	06/01/2028	1,613		
GC-38122NC59X	14557	Municipal Bonds	Amort	9,082.00	2.158	9,363.11		5.066	06/01/2026	882		
38122NBZ7	14756	Municipal Bonds	Fair	4,413.50	2.086	4,490.42		4.707	06/01/2028	1,613		
38122NC83	14757	Municipal Bonds	Amort	8,728.60	2.587	8,867.93		5.039	06/01/2029	1,978		
Subtotal and Average				243,320.10		250,738.04		4.817		1,603		
GOLMAN SACHS INTER N												
38141GXJ8	14142	CORPORATE NOTE	Amort	49,555.00	3.500	49,790.75		3.854	04/01/2025	456		
38141GXJ8	14193	CORPORATE NOTE	Fair	49,488.50	3.500	49,760.98		3.905	04/01/2025	456		
38141GXJ8	14194	CORPORATE NOTE	Fair	49,479.50	3.500	49,756.78		3.912	04/01/2025	456		
38141GXL8C	14233	CORPORATE NOTE	Amort	98,977.00	3.500	99,521.96		3.905	04/01/2025	456		
IG-38141GXJ8A	14422	CORPORATE NOTE	Fair	95,014.00	3.500	97,453.23		5.711	04/01/2025	456		
GC38141GXL8E	14470	CORPORATE NOTE	Amort	95,026.00	3.500	97,459.36		5.705	04/01/2025	456		
38141GXJ8-IG	14623	CORPORATE NOTE	Fair	31,968.42	3.500	32,419.74		5.001	04/01/2025	456		

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38141GXJ8	14673	CORPORATE NOTE	Fair	24,319.50	3.500	24,604.36		4.846	04/01/2025	456		
Subtotal and Average				493,827.92		500,767.16		4.786		462		
Goldman Sachs Bank												
XXXXXXGXJ8A	14119	CORPORATE NOTE	Amort	99,229.00	3.500	99,662.50		3.786	04/01/2025	456		
XXXXXXXXLAE6	14120	CORPORATE NOTE	Amort	100,951.00	3.750	100,444.87		3.265	05/22/2025	507		
IG-38141GXJ8	14359	CORPORATE NOTE	Amort	49,619.50	3.500	49,821.08		3.802	04/01/2025	456		
38141WZ73	13525	Money Market Accounts	Amort	0.00	2.030	0.00		2.030		1		
Subtotal and Average				249,799.50		249,928.45		3.582		476		
GRAHAM TX GO												
384712EW1	14179	Municipal Bonds	Amort	85,134.25	2.420	87,094.90		4.141	08/15/2029	2,053		
Subtotal and Average				85,134.25		87,094.90		4.236		2,100		
GREAT MIDWEST												
29657	15008	Certificates of Deposit	Amort	229,250.00	4.486	229,250.00		4.486	12/22/2025	721		
Subtotal and Average				229,250.00		229,250.00		4.486		721		
HARMAN INTERNTL												
413086AH2	14319	CORPORATE NOTE	Amort	100,879.00	4.150	100,437.42		3.813	05/15/2025	500		
IG-413086AH2	14350	CORPORATE NOTE	Amort	100,879.00	4.150	100,437.42		3.813	05/15/2025	500		
Subtotal and Average				201,758.00		200,874.84		3.796		497		
HAVEN SVGS BK HOBOKEN NJ												
41939HCVZ*	14894	Brokered CD	Amort	240,000.00	5.000	240,000.00		5.000	10/06/2026	1,009		
Subtotal and Average				240,000.00		240,000.00		5.000		1,009		
HAWAII ST ARPTS												
41978CAX3	14312	Municipal Bonds	Amort	14,504.25	2.008	14,868.96		3.835	07/01/2024	182		
Subtotal and Average				14,504.25		14,868.96		3.932		186		
HOME DEPOT												
437076BC5	13917	CORPORATE NOTE	Amort	108,741.00	3.750	100,374.86		0.649	02/15/2024	45		
Subtotal and Average				108,741.00		100,374.86		0.589		41		
Heartland Bank												
42237HAH2	14018	Brokered CD	Amort	245,000.00	0.850	245,000.00		0.850	10/29/2026	1,032		

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XXXXXX4692	14786	Compounding Int CD	Amort	409,663.87	4.500	409,663.87		4.500	03/29/2024	88		
	1569	Compounding Int CD	Amort	1,091,227.80	5.000	1,091,227.80		5.000	05/10/2024	130		
	Subtotal and Average			1,745,891.67		1,745,891.67		4.300		246		
HILLSBORO												
	IG-43232VVJ7	Municipal Bonds	Amort	34,360.00	2.191	35,787.55		5.658	07/01/2027	1,277		
	Subtotal and Average			34,360.00		35,787.55		5.893		1,330		
HONEYWELL												
	438516BW5	CORPORATE NOTE	Amort	105,805.00	2.300	100,248.95		0.254	02/15/2024	45		
	Subtotal and Average			105,805.00		100,248.95		0.241		42		
IDABEL NATIONAL BANK												
	XXXXXX8AN8	Brokered CD	Amort	245,000.00	0.850	245,000.00		0.850	10/26/2026	1,029		
	Subtotal and Average			245,000.00		245,000.00		0.850		1,029		
Illinois Funds												
	IF71-3914-7479	Illinois Funds	Amort	88,209,253.90	0.016	88,209,253.90		0.016		1		
	IF71-3916-7772	Illinois Funds	Amort	525,954.52	0.016	525,954.52		0.016		1		
	Subtotal and Average			88,735,208.42		88,735,208.42		0.016		1		
IMET												
	2213230184	Money Market Accounts	Amort	3,190,841.71		3,190,841.71				1		
	Subtotal and Average			3,190,841.71		3,190,841.71				1		
INSTITUTION FOR SAVINGS												
	XXXXXX0PAZ8	Brokered CD	Amort	245,000.00	1.000	245,000.00		1.000	10/28/2026	1,031		
	Subtotal and Average			245,000.00		245,000.00		1.000		1,031		
INTEL Corp												
	458140BD1	CORPORATE NOTE	Amort	106,279.00	2.875	100,818.73		2.875	05/11/2024	131		
	Subtotal and Average			106,279.00		100,818.73		2.727		124		
IPRIME PMA												
	80258	Money Market Accounts	Amort	356,033.22	5.264	356,033.22		5.264		1		
	Subtotal and Average			356,033.22		356,033.22		5.264		1		

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JOHN DEERE												
24422ELUX5	13915	CORPORATE NOTE	Amort	106,234.00	2.500	100,399.85		0.404	03/07/2024	66		
		Subtotal and Average		106,234.00		100,399.85		0.382		62		
Jonesboro												
XXXXXXPKR5	14007	Brokered CD	Amort	245,000.00	0.550	245,000.00		0.550	10/20/2025	658		
		Subtotal and Average		245,000.00		245,000.00		0.550		658		
JP Morgan Chase												
XXXXXXWBX2	14026	Brokered CD	Amort	245,000.00	1.050	245,000.00		1.050	10/29/2026	1,032		
46625HRY4	13919	CORPORATE NOTE	Amort	107,380.00	2.950	103,704.97		1.639	10/01/2026	1,004		
46625HJX9	13930	CORPORATE NOTE	Amort	109,276.00	3.625	101,139.01		0.492	05/13/2024	133		
		Subtotal and Average		461,656.00		449,843.98		1.033		802		
KANE ETG IL CCD												
GC-484062LY8	14306	Municipal Bonds	Fair	82,626.30	1.000	85,699.18		3.616	12/15/2025	714		
		Subtotal and Average		82,626.30		85,699.18		3.751		740		
Kansas State Bank												
50116CCNZ4	13836	Brokered CD	Amort	245,000.00	0.350	245,000.00		0.350	11/29/2024	333		
		Subtotal and Average		245,000.00		245,000.00		0.350		333		
KILLEEN TEX GO												
GC494135AP1	14471	Municipal Bonds	Amort	23,220.00	0.804	24,090.81		3.882	04/01/2025	456		
		Subtotal and Average		23,220.00		24,090.81		4.027		473		
KS MEA PWR												
IG-48526CBR7	14410	Municipal Bonds	Amort	40,236.75	1.477	42,334.55		5.796	07/01/2025	547		
GC48526CBR7	14451	Municipal Bonds	Amort	8,938.40	1.477	9,405.94		5.810	07/01/2025	547		
		Subtotal and Average		49,175.15		51,740.49		6.101		575		
KS CITY MO.												
485106MV7	14307	Municipal Bonds	Amort	24,340.00	2.759	24,633.01		3.654	10/01/2025	639		
		Subtotal and Average		24,340.00		24,633.01		3.698		646		
LAHABRA CALIF PENSI												

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503433AH7	14208	Municipal Bonds	Amort	9,012.00	2.473	9,211.95		4.112	08/01/2029	2,039		
Subtotal and Average				9,012.00		9,211.95		4.203		2,084		
LAKE ELSINORE												
86459ADQ2	14182	Municipal Bonds	Amort	44,863.00	2.023	46,175.93		4.095	03/01/2028	1,521		
Subtotal and Average				44,863.00		46,175.93		4.215		1,565		
Lake Elsinore CA												
50962CBH6	14946	Municipal Bonds	Fair	193,085.00	2.330	194,057.91		6.031	09/01/2031	2,800		
Subtotal and Average				193,085.00		194,057.91		6.062		2,814		
STAR BK MAPLE LAKE MINN												
85508VAM1*	14890	Brokered CD	Amort	240,000.00	4.700	240,000.00		4.700	09/29/2027	1,367		
Subtotal and Average				240,000.00		240,000.00		4.700		1,367		
LANSING MI												
516447CXS	14207	Municipal Bonds	Amort	14,509.50	3.450	14,612.44		4.007	05/01/2029	1,947		
IG- 516447CXS	14365	Municipal Bonds	Amort	13,377.00	3.450	13,675.10		5.440	05/01/2029	1,947		
516447CXS	14824	Municipal Bonds	Fair	4,582.50	3.450	4,612.38		5.146	05/01/2029	1,947		
516447CZ0	14855	Municipal Bonds	Fair	17,328.00	3.680	17,417.94		5.888	05/01/2031	2,677	05/01/2029	
Subtotal and Average				49,795.00		50,317.86		5.206		2,222		
LA QUINTA CA												
50420BDF6	14170	Municipal Bonds	Amort	40,850.55	1.418	42,293.84		3.878	09/01/2026	974		
IG-50420BDF6	14364	Municipal Bonds	Amort	17,337.00	1.418	18,163.45		5.269	09/01/2026	974		
Subtotal and Average				58,187.55		60,457.29		4.463		1,011		
LASALLE CNTY												
504516EUS	14181	Municipal Bonds	Amort	89,239.00	2.150	91,649.58		4.081	12/15/2028	1,810		
Subtotal and Average				89,239.00		91,649.58		4.191		1,858		
LA ST ENGY & PW												
546462EP3	14826	Municipal Bonds	Fair	7,706.30	2.332	7,802.75		5.684	06/01/2032	3,074		
546462EP3	14827	Municipal Bonds	Fair	11,564.70	2.332	11,709.15		5.678	06/01/2032	3,074		
546462EP3	14839	Municipal Bonds	Fair	11,564.70	2.332	11,709.15		5.678	06/01/2032	3,074		
546462EP3	14840	Municipal Bonds	Fair	7,655.30	2.332	7,749.62		5.777	06/01/2032	3,074		
546462EN8	14948	Municipal Bonds	Fair	11,660.25	2.182	11,658.58		5.897	06/01/2031	2,708	06/01/2030	

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LAUDERDALE COUNTY												
518481AS5	14237	Municipal Bonds	Amort	13,923.00	1.900	14,314.01		3.890	07/01/2026	912		
Subtotal and Average				50,151.25		50,669.25		5.804		3,020		
LEGACY BK & TR CO ROGERSVILLE												
52470QD77	14906	Certificates of Deposit	Amort	240,000.00	5.400	240,000.00		5.400	09/22/2028	1,726		
Subtotal and Average				240,000.00		240,000.00		5.400		1,726		
Lindell Bank												
XXXXXX6024	14643	Certificates of Deposit	Amort	250,000.00	0.350	250,000.00		0.350	01/22/2024	21		
Subtotal and Average				250,000.00		250,000.00		0.350		21		
LIVE OAK BANK												
XXXXXX6SP0	14006	Brokered CD	Amort	245,000.00	0.700	245,000.00		0.700	10/17/2025	655		
Subtotal and Average				245,000.00		245,000.00		0.700		655		
LOUISIANA PUBLIC FAC												
546399FB7	14228	Municipal Bonds	Amort	24,455.00	2.974	24,683.95		3.666	12/15/2025	714		
IG-546399MO6	14423	Municipal Bonds	Amort	12,364.50	2.410	12,841.57		5.628	06/01/2029	1,978		
546399FB7	14710	Municipal Bonds	Fair	4,762.00	2.974	4,824.74		4.906	12/15/2025	714		
Subtotal and Average				41,581.50		42,350.26		4.484		1,117		
LYCOMING CON PA												
550602LB6	14846	Municipal Bonds	Fair	12,418.50	2.464	12,533.40		5.534	07/01/2030	2,373		
Subtotal and Average				12,418.50		12,533.40		5.585		2,394		
Mainstreet Community Bank												
56035JBB4	14934	Certificates of Deposit	Amort	240,000.00	5.000	240,000.00		5.000	11/01/2027	1,400		
Subtotal and Average				240,000.00		240,000.00		5.000		1,400		
MALAGA BANK												
XXXXXXABH8	14016	Brokered CD	Amort	245,000.00	0.800	245,000.00		0.800	10/29/2026	1,032		
Subtotal and Average				245,000.00		245,000.00		0.800		1,032		

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Manteca Califor												
56453RBF0	14796	Municipal Bonds	Amort	111,618.00	2.493	112,908.64		5.103	10/01/2031	2,830		
Subtotal and Average				111,618.00		112,908.64		5.162		2,862		
MANTECA CALIFORNIA												
56453RBC7	14472	Municipal Bonds	Amort	33,384.00	2.213	34,715.85		5.512	10/01/2028	1,735		
56453RBG8	14854	Municipal Bonds	Amort	90,873.00	2.593	91,629.75		5.581	10/01/2032	3,196		
56453RBG8	14866	Municipal Bonds	Fair	62,048.00	2.593	62,568.19		5.830	10/01/2032	3,196		
Subtotal and Average				186,305.00		188,913.79		5.730		2,968		
MARYLAND ST DEP												
GC57421FAC1	14497	Municipal Bonds	Amort	119,240.10	0.806	125,995.54		5.400	08/01/2025	578		
GC-57421FAC1C	14530	Municipal Bonds	Fair	26,567.20	0.806	28,013.77		5.358	08/01/2025	578		
Subtotal and Average				145,797.30		154,009.31		5.696		610		
MASTERCARD												
57636QAG9B	13920	CORPORATE NOTE	Amort	108,440.00	2.950	104,341.05		1.383	11/21/2026	1,055		
Subtotal and Average				108,440.00		104,341.05		1.331		1,015		
Medallion Bank												
XXXXXXDLWA	14023	Brokered CD	Amort	245,000.00	1.000	245,000.00		1.000	10/28/2026	1,031		
Subtotal and Average				245,000.00		245,000.00		1.000		1,031		
MERCK & CO												
58933YAU9	13921	CORPORATE NOTE	Amort	106,901.00	2.900	100,442.63		0.467	03/07/2024	66		
Subtotal and Average				106,901.00		100,442.63		0.438		62		
MET PIER												
592250DX9	14204	Municipal Bonds	Amort	19,524.00	3.955	19,676.38		4.564	12/15/2026	1,079		
592250DX9	14238	Municipal Bonds	Fair	149,134.50	3.955	149,416.05		4.099	12/15/2026	1,079		
Subtotal and Average				168,658.50		169,092.43		4.164		1,081		
MET WA DC ARPT												
592643DY3	14171	Municipal Bonds	Amort	156,271.50	2.471	159,985.28		***	10/01/2029	2,100		
Subtotal and Average				156,271.50		159,985.28		***		2,149		

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MIAMI DADE												
59333P3R7	14176	Municipal Bonds	Amort	14,761.50	3.862	14,808.50		4.120	10/01/2029	2,100		
59333NU68	14183	Municipal Bonds	Amort	43,400.00	2.036	44,714.89		4.183	10/01/2029	2,100		
		Subtotal and Average		58,161.50		59,523.39		4.265		2,149		
MICHIGAN FIN												
IG-59447TWG4	14425	Municipal Bonds	Amort	12,583.50	3.210	12,943.76		5.742	11/01/2030	2,496		
		Subtotal and Average		12,583.50		12,943.76		5.906		2,567		
MIDDLESEX CN												
596567CD7	14195	Municipal Bonds	Amort	6,956.40		7,486.94		4.489	10/01/2030	2,465		
		Subtotal and Average		6,956.40		7,486.94		4.831		2,662		
MID PENN												
9889	15017	Certificates of Deposit	Amort	241,667.97	5.384	241,667.97		5.384	06/27/2024	178		
		Subtotal and Average		241,667.97		241,667.97		5.384		178		
MILWAUKEE WI												
IG-602366VP8	14424	Municipal Bonds	Amort	50,130.00	2.870	51,734.67		5.629	03/01/2030	2,251		
		Subtotal and Average		50,130.00		51,734.67		5.809		2,323		
Minwest Bank												
60425SKC2	14746	Certificates of Deposit	Amort	245,000.00	4.400	245,000.00		4.400	11/09/2026	1,043		
		Subtotal and Average		245,000.00		245,000.00		4.400		1,043		
MITSUBISHI UFJ FINANCIAL												
606622BS2A	14149	CORPORATE NOTE	Amort	186,196.00	1.412	192,800.17		3.903	07/17/2025	563		
		Subtotal and Average		186,196.00		192,800.17		4.041		562		
ISHI UFJ FINANCIAL												
606622BN3	14141	CORPORATE NOTE	Amort	192,052.00	2.193	196,431.16		3.837	02/25/2025	421		
		Subtotal and Average		192,052.00		196,431.16		3.924		430		
MNTGRY CN MD LTD												
613357CF7	14239	Municipal Bonds	Amort	9,091.90	2.000	9,337.99		3.928	11/01/2027	1,400		
GC613357CF7	14537	Municipal Bonds	Amort	13,065.00	2.000	13,492.21		4.989	11/01/2027	1,400		

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MONTCLAIR CALIF												
612193AJ1	14867	Municipal Bonds	Fair	7,908.00	2.499	7,979.15		5.930	06/01/2031	2,708		
Subtotal and Average				22,156.90		22,830.20		4.693		1,442		
MONTEREY CA												
612496AZ2	14196	Municipal Bonds	Amort	14,287.50	2.900	14,486.91		3.938	09/01/2027	1,339		
61255QAH9	14792	Municipal Bonds	Fair	110,551.50	1.793	112,575.46		5.417	06/01/2029	1,978		
61255QAH9	14928	Municipal Bonds	Fair	19,905.00	1.793	20,086.91		6.154	06/01/2029	1,978		
Subtotal and Average				144,744.00		147,129.28		5.460		1,946		
MONTGOMERY COUNTY												
613601DK6	14209	Municipal Bonds	Amort	91,791.00	2.180	94,205.55		4.090	05/01/2030	2,312		
IG-613601DK6	14542	Municipal Bonds	Amort	55,531.70	2.180	57,768.73		5.595	05/01/2030	2,312		
Subtotal and Average				147,322.70		151,974.28		4.809		2,385		
MORGAN STANLEY												
617686TD5	14748	Certificates of Deposit	Amort	245,000.00	4.600	245,000.00		4.600	05/10/2027	1,225		
Subtotal and Average				245,000.00		245,000.00		4.600		1,225		
MORGAN STAN												
61690U5T3	14747	Certificates of Deposit	Amort	245,000.00	4.600	245,000.00		4.600	05/10/2027	1,225		
61768UJA6	14914	Certificates of Deposit	Amort	240,000.00	5.350	240,000.00		5.350	09/22/2026	995		
6806	14983	CORPORATE NOTE	Amort	97,793.00	4.000	97,904.84		5.417	07/23/2025	569		
Subtotal and Average				582,793.00		582,904.84		5.047		1,020		
MUNICIPAL ELECTRIC												
62620HCNOA	14163	Municipal Bonds	Fair	44,295.00	2.257	45,541.03		4.317	01/01/2029	1,827		
62620HCM2	14184	Municipal Bonds	Amort	93,387.00	2.117	96,446.18		4.431	01/01/2028	1,461		
Subtotal and Average				137,682.00		141,987.21		4.532		1,627		
INVESTAR BANK NATIONAL ASSN												
46091MAMB*	14889	Brokered CD	Amort	240,000.00	5.050	240,000.00		5.043	03/30/2026	819		
Subtotal and Average				240,000.00		240,000.00		5.043		819		

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NELNET BK DRAPER UTAH												
XXXXXXKAY7A	14076	Brokered CD	Amort	245,000.00	1.750	245,000.00		1.750	03/02/2026	791		
Subtotal and Average				245,000.00		245,000.00		1.750		791		
NEW YORK												
64990FY65	14185	Municipal Bonds	Amort	9,406.50	3.159	9,534.44		4.192	03/15/2029	1,900		
Subtotal and Average				9,406.50		9,534.44		4.249		1,925		
NEWARK NJ												
IG-650367RB3	14396	Municipal Bonds	Amort	71,431.80	0.100	77,583.69		5.891	04/01/2030	2,282		
6503668B6	14868	Municipal Bonds	Fair	19,185.00		19,563.51		7.501	04/01/2031	2,647		
Subtotal and Average				90,616.80		97,147.20		6.663		2,525		
NEW HAVEN CONN												
645021CF1	14856	Municipal Bonds	Amort	8,038.00	2.862	8,105.44		5.706	08/01/2032	3,135		
Subtotal and Average				8,038.00		8,105.44		5.754		3,161		
NEW YORK STATE												
64988YLC9	14248	Municipal Bonds	Amort	18,271.00	1.221	18,938.22		3.769	04/01/2026	821		
IG-64990FY65	14367	Municipal Bonds	Amort	30,919.00	3.159	31,683.52		5.331	03/15/2029	1,900		
Subtotal and Average				49,190.00		50,621.74		4.885		1,539		
NEW YORK NY												
64966QCG3	14210	Municipal Bonds	Amort	27,387.30	2.800	27,849.97		4.087	08/01/2030	2,404		
IG-64966QCG3	14366	Municipal Bonds	Amort	104,487.50	2.800	107,650.03		5.411	08/01/2030	2,404		
IG-64966QCG3A	14381	Municipal Bonds	Fair	119,625.00	2.800	123,521.88		5.606	08/01/2030	2,404		
Subtotal and Average				251,499.80		259,021.88		5.522		2,475		
NEXBANK												
29209	14996	Certificates of Deposit	Amort	236,900.00	5.478	236,900.00		5.478	12/20/2024	354		
Subtotal and Average				236,900.00		236,900.00		5.478		354		
NH ST WTR FAC												
644684FX5	14771	Municipal Bonds	Fair	19,919.80	4.750	19,978.45		5.201	04/01/2024	91		
Subtotal and Average				19,919.80		19,978.45		5.216		91		

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NJ ECON DEV												
64577B8D9	14247	Municipal Bonds	Amort	82,960.00	3.470	83,562.33		4.017	06/15/2027	1,261		
GC-645913BD5AB	14536	Municipal Bonds	Fair	8,879.20		9,438.91		5.374	02/15/2025	411		
64577B8D9	14819	Municipal Bonds	Fair	4,725.05	3.470	4,754.11		5.053	06/15/2027	1,261		
		Subtotal and Average		96,564.25		97,745.35		4.250		1,193		
NORFOLD VA												
655867YV5	14308	Municipal Bonds	Amort	14,334.00	2.130	14,629.67		3.635	10/01/2025	639		
		Subtotal and Average		14,334.00		14,629.67		3.710		652		
NORRISTOWN												
IG-656457NN4	14600	Municipal Bonds	Fair	17,846.00	3.709	18,212.80		5.936	11/01/2029	2,131		
		Subtotal and Average		17,846.00		18,212.80		6.058		2,174		
Northstar Bank												
57097	15018	Certificates of Deposit	Amort	241,667.97	5.384	241,667.97		5.384	06/27/2024	178		
		Subtotal and Average		241,667.97		241,667.97		5.384		178		
NW Open Access WA												
667728BA6	14942	Municipal Bonds	Fair	142,894.00	2.120	143,625.12		6.153	12/01/2030	2,526		
		Subtotal and Average		142,894.00		143,625.12		6.184		2,538		
OCEANFIRST BANK												
XXXXXXTAG8A	14079	Brokered CD	Amort	245,000.00	1.650	245,000.00		1.650	03/10/2025	434		
		Subtotal and Average		245,000.00		245,000.00		1.650		434		
OHIO VALLEY BK												
677721DF6	14937	Certificates of Deposit	Amort	240,000.00	5.100	240,000.00		5.100	11/03/2026	1,037		
		Subtotal and Average		240,000.00		240,000.00		5.100		1,037		
OLMULGEE COUNTY												
679225BW1	14240	Municipal Bonds	Amort	9,089.00	1.650	9,388.00		3.954	12/01/2026	1,065		
GC679225BW1	14533	Municipal Bonds	Amort	8,609.00	1.650	9,005.07		5.504	12/01/2026	1,065		
		Subtotal and Average		17,698.00		18,393.07		4.898		1,106		
ONE GAS												

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68235PAL2	14136	CORPORATE NOTE	Amort	58,358.70	1.100	60,683.41		3.879	03/11/2024	70		
	68235PAL2A	CORPORATE NOTE	Fair	47,902.50	1.100	49,746.85		3.809	03/11/2024	70		
	68235PAL2B	CORPORATE NOTE	Amort	23,938.00	1.100	24,871.61		3.849	03/11/2024	70		
	68235PAL2C	CORPORATE NOTE	Amort	71,811.75	1.100	74,614.55		3.851	03/11/2024	70		
	68235PAL2D	CORPORATE NOTE	Amort	56,447.66	1.100	58,694.07		3.877	03/11/2024	70		
68235PAL2	14695	CORPORATE NOTE	Fair	7,702.00	1.100	7,941.07		5.030	03/11/2024	70		
Subtotal and Average				266,160.61		276,551.56		4.040		72		
ONE LOCAL												
26555	15019	Certificates of Deposit	Amort	197,479.72	5.384	197,479.72		5.384	06/27/2024	178		
Subtotal and Average				197,479.72		197,479.72		5.384		178		
OREGAN STATE												
686087XS1	14769	Municipal Bonds	Fair	110,090.20	5.202	110,082.66		5.190	01/01/2031	2,557		
Subtotal and Average				110,090.20		110,082.66		5.190		2,556		
OSCEOLA CO												
68603PDD9	14241	Municipal Bonds	Amort	9,563.10	3.632	9,649.87		4.347	10/01/2029	2,100		
Subtotal and Average				9,563.10		9,649.87		4.386		2,119		
OSWEGO IL GO												
IG-688664PU9	14427	Municipal Bonds	Amort	15,658.00	1.800	16,384.76		5.514	12/15/2029	2,175		
688664PU9	14758	Municipal Bonds	Fair	8,335.70	1.800	8,503.25		4.759	12/15/2029	2,175		
Subtotal and Average				23,993.70		24,888.01		5.452		2,256		
PATHFINDER BK OSWEGO NEW YORK												
70320KDU2*	14884	Brokered CD	Amort	240,000.00	5.500	240,000.00		5.472	09/28/2026	1,001		
Subtotal and Average				240,000.00		240,000.00		5.472		1,001		
PA ECO DEV FA												
70869PNS2	14310	Municipal Bonds	Amort	23,162.50	1.940	23,936.35		4.347	12/01/2025	700		
GC70869PMR5	14445	Municipal Bonds	Amort	129,331.50	1.364	136,095.16		5.589	06/15/2026	896		
Subtotal and Average				152,494.00		160,031.51		5.670		909		
PALATINE IL												
696089D32	14242	Municipal Bonds	Amort	9,853.30	3.300	9,915.86		3.770	12/01/2025	700		

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PALM DESERT												
696624BB0	14188	Municipal Bonds	Amort	141,563.50	3.625	142,358.91		4.062	10/01/2028	1,735		
			Subtotal and Average	141,563.50		142,358.91		4.085		1,744		
PENN HILLS												
IG-70748/GT5	14397	Municipal Bonds	Amort	9,096.40	4.750	9,231.45		6.209	10/01/2030	2,465		
			Subtotal and Average	9,096.40		9,231.45		6.301		2,501		
BANK OF MO PERRYVILLE												
06424QDT1*	14887	Brokered CD	Amort	240,000.00	4.800	240,000.00		4.803	09/28/2027	1,366		
			Subtotal and Average	240,000.00		240,000.00		4.803		1,366		
PFIZER INC												
717081DM2	13997	CORPORATE NOTE	Amort	107,327.00	3.400	101,037.86		3.400	05/15/2024	135		
			Subtotal and Average	107,327.00		101,037.86		3.201		127		
PFM												
450542	13778	Money Market Accounts	Amort	8,501,026.17		8,501,026.17				1		
			Subtotal and Average	8,501,026.17		8,501,026.17				1		
PNC BANK												
693475AX3	13922	CORPORATE NOTE	Amort	106,600.00	2.600	103,212.86		1.298	07/23/2026	934		
			Subtotal and Average	106,600.00		103,212.86		1.257		904		
Pomona CA Pen O												
73208PBM2	14801	Municipal Bonds	Fair	12,850.35	3.153	12,979.85		5.364	08/01/2031	2,769		
73208PBL4	14847	Municipal Bonds	Fair	33,972.00	3.003	34,237.05		5.677	08/01/2030	2,404		
73208PBM2	14966	Municipal Bonds	Fair	8,751.00	3.153	8,755.10		5.158	08/01/2031	2,769		
			Subtotal and Average	55,573.35		55,972.00		5.563		2,563		
POPPY BANK												
XXXXXXXXFBG3	14010	Brokered CD	Amort	245,000.00	0.650	245,000.00		0.650	04/22/2026	842		
			Subtotal and Average	245,000.00		245,000.00		0.650		842		

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POPULAR BK NEW YORK BRH												
73317ACL4	14896	Certificates of Deposit	Amort	240,000.00	4.950	240,000.00		4.950	09/17/2026	990		
Subtotal and Average				240,000.00		240,000.00		4.950		990		
PORT												
IG-735240S38	14398	Municipal Bonds	Amort	17,236.00	3.715	17,662.54		5.963	07/01/2030	2,373		
Subtotal and Average				17,236.00		17,662.54		6.131		2,431		
PORT OAKLAND												
735000TN1	14197	Municipal Bonds	Amort	133,170.90	1.517	137,655.99		3.870	05/01/2026	851		
Subtotal and Average				133,170.90		137,655.99		4.000		879		
PREFERRED BANK IL												
33539	14987	Certificates of Deposit	Amort	243,350.00	5.448	243,350.00		5.448	06/18/2024	169		
Subtotal and Average				243,350.00		243,350.00		5.448		169		
RBC Capital Markets												
32275108	13771	Money Market Accounts	Amort	711,609.46	0.010	711,609.46		0.010		1		
32275108	13807	Money Market Accounts	Amort	0.00	0.010	0.00		0.010		1		
Subtotal and Average				711,609.46		711,609.46		0.010		1		
READING PA GO												
755553G32	14172	Municipal Bonds	Amort	8,916.00	2.399	9,128.48		4.144	11/01/2029	2,131		
IG-755553G32	14368	Municipal Bonds	Amort	4,135.00	2.399	4,282.58		5.387	11/01/2029	2,131		
Subtotal and Average				13,051.00		13,411.06		4.666		2,189		
Red Bluff Calif												
75637PAK3	14795	Municipal Bonds	Fair	12,189.60	2.476	12,358.92		5.383	07/15/2031	2,752		
75637PAK3	14919	Municipal Bonds	Fair	7,717.00	2.476	7,772.80		6.244	07/15/2031	2,752		
Subtotal and Average				19,906.60		20,131.72		5.780		2,783		
Regions Bank												
CK3403700748	10082	Interest Bearing Checking Accounts	Amort	0.00	0.050	0.00		0.050		1		
CK3403707893	10087	Interest Bearing Checking Accounts	Amort	0.00	0.050	0.00		0.050		1		
Subtotal and Average				0.00		0.00						

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Reliance Bank												
50116235	13098	Money Market Accounts	Amort	0.01	1.050	0.01		1.050		1		
	Subtotal and Average			0.01		0.01		1.050		1		
RIGHTON PARK IL												
765531GA0	14199	Municipal Bonds	Amort	13,611.90	2.950	13,849.03		4.280	12/01/2030	2,526		
	Subtotal and Average			13,611.90		13,849.03		4.355		2,570		
RIVER CITY												
18983	15020	Certificates of Deposit	Amort	85,848.40	5.384	85,848.40		5.384	06/27/2024	178		
	Subtotal and Average			85,848.40		85,848.40		5.384		178		
RIVER GROVE												
GC768231GK2	14473	Municipal Bonds	Amort	21,952.75	1.040	23,109.90		5.288	12/15/2025	714		
	Subtotal and Average			21,952.75		23,109.90		5.566		751		
RIVERSIDE												
IG-769036BN3	14399	Municipal Bonds	Amort	17,924.00	2.490	18,607.46		5.718	06/01/2026	882		
IG-76913CBD0	14428	Municipal Bonds	Amort	13,014.00	3.120	13,390.25		5.639	02/15/2029	1,872		
GC76913CBC2	14474	Municipal Bonds	Amort	17,660.00	3.070	18,186.65		5.646	02/15/2028	1,506		
GC-76913CBG2	14534	Municipal Bonds	Amort	13,216.80	3.070	13,608.69		5.707	02/15/2028	1,506		
IG-769036BN3AB	14544	Municipal Bonds	Amort	4,545.50	2.490	4,692.76		5.315	06/01/2026	882		
76913CBD0	14759	Municipal Bonds	Fair	9,180.00	3.120	9,274.43		4.756	02/15/2029	1,872		
76913CBC2	14817	Municipal Bonds	Fair	9,163.00	3.070	9,225.62		5.198	02/15/2028	1,506		
76913CBC2	14820	Municipal Bonds	Fair	4,606.50	3.070	4,641.97		5.034	02/15/2028	1,506		
	Subtotal and Average			89,309.80		91,627.83		5.628		1,475		
ROCKFORD												
773160G4	14200	Municipal Bonds	Amort	13,656.00	2.847	13,915.49		4.275	12/15/2029	2,175		
773160H44	14869	Municipal Bonds	Fair	16,209.20	3.147	16,316.59		5.834	12/15/2032	3,271	12/15/2028	
	Subtotal and Average			29,865.20		30,232.08		5.179		2,800		
ROCKWELL AUTOMATION												
773903AG4	14122	CORPORATE NOTE	Fair	98,734.00	2.875	99,457.98		3.364	03/01/2025	425		
	Subtotal and Average			98,734.00		99,457.98		3.389		428		

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ROSEMONT IL												
777543T22	14458	Municipal Bonds	Amort	88,527.60	4.750	89,090.46		5.327	12/01/2025	700		
Subtotal and Average				88,527.60		89,090.46		5.361		704		
ROYAL BANK OF CANADA												
78016EZ59	14143	CORPORATE NOTE	Amort	99,129.00	3.375	99,587.23		3.714	04/14/2025	469		
78016EZ58A	14262	CORPORATE NOTE	Amort	148,713.00	3.375	149,390.09		3.060	04/14/2025	469		
78014RGZ7	14342	CORPORATE NOTE	Fair	39,800.00	4.375	39,969.28		4.724	03/28/2024	87		
78014RGZ7	14509	CORPORATE NOTE	Fair	39,800.00	4.375	39,969.28		4.724	03/28/2024	87		
Subtotal and Average				327,442.00		328,915.88		3.679		377		
Sales Tax IL												
79467BGAT	14668	Municipal Bonds	Fair	15,000.00	4.847	15,008.85		4.841	01/01/2031	2,557		
79467BGAT	14670	Municipal Bonds	Fair	15,000.00	4.847	15,008.85		4.841	01/01/2031	2,557		
79467BGAT	14694	Municipal Bonds	Fair	9,809.80	4.847	9,829.91		5.137	01/01/2031	2,557		
79467BGAT	14783	Municipal Bonds	Fair	9,933.90	4.847	9,938.35		4.946	01/01/2031	2,557		
79467BGAT	14821	Municipal Bonds	Fair	4,934.50	4.847	4,938.11		5.054	01/01/2031	2,557		
Subtotal and Average				54,678.20		54,724.07		4.936		2,559		
Sallie Mae Bank												
795451BG7	14074	Brokered CD	Amort	245,000.00	1.884	245,000.00		1.622	02/24/2025	420		
Subtotal and Average				245,000.00		245,000.00		1.622		420		
SAN RAMON												
799381AG3A	14165	Municipal Bonds	Fair	48,724.50	1.870	50,211.35		4.065	07/01/2028	1,643		
IG799381AH1	14485	Municipal Bonds	Amort	59,535.00	1.980	62,278.48		5.736	07/01/2029	2,008		
Subtotal and Average				108,259.50		112,489.83		5.185		1,917		
SAN BERNARDINO C												
IG-79687DBT1	14429	Municipal Bonds	Amort	8,104.00	2.382	8,434.71		5.765	09/01/2029	2,070		
79687DBU8	14848	Municipal Bonds	Amort	24,621.00	2.482	24,854.68		5.627	09/01/2030	2,435		
Subtotal and Average				32,725.00		33,289.39		5.760		2,382		
SANGER CALIFORNIA												
80083EAAH4	14870	Municipal Bonds	Fair	8,102.00	2.012	8,187.45		5.926	07/15/2029	2,022		
80083EAL5	14963	Municipal Bonds	Fair	8,176.00	2.542	8,181.32		5.209	07/15/2032	3,118	07/15/2031	

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Subtotal and Average				16,278.00		16,368.77		5.599		2,584		
SAN LUIS												
798544BV3	14189	Municipal Bonds	Amort	44,000.00	1.680	45,533.50		4.101	03/01/2028	1,521		
798544BW1	14212	Municipal Bonds	Amort	8,727.00	1.900	9,000.94		4.128	03/01/2029	1,866		
798544BX9	14213	Municipal Bonds	Amort	12,942.00	2.030	13,326.46		4.158	03/01/2030	2,251		
798544BX9	14693	Municipal Bonds	Fair	12,258.00	2.030	12,584.43		5.176	03/01/2030	2,251		
798544BX9	14790	Municipal Bonds	Fair	24,975.90	2.030	25,343.01		5.022	03/01/2030	2,251		
Subtotal and Average				102,902.90		105,788.34		4.584		1,959		
SANTA ANA CALIF												
IG801139AJ	14403	Municipal Bonds	Amort	38,040.00	2.089	39,865.86		5.983	08/01/2030	2,404		
801139AE6	14618	Municipal Bonds	Fair	65,356.50	1.176	68,020.66		5.167	08/01/2026	943		
901139AK2	14871	Municipal Bonds	Amort	23,133.00	2.189	23,361.58		5.872	08/01/2031	2,769		
801139AK2	14947	Municipal Bonds	Fair	7,883.00	2.189	7,912.82		5.616	08/01/2031	2,769		
Subtotal and Average				134,412.50		139,160.92		5.740		1,834		
SCHERTZ BANK TRUST												
10344	15003	Certificates of Deposit	Amort	226,900.00	5.043	226,900.00		5.043	12/22/2025	721		
Subtotal and Average				226,900.00		226,900.00		5.043		721		
CHARLES SCHWAB 1												
799381AH1	14803	Municipal Bonds	Fair	8,512.00	1.980	8,623.25		4.895	07/01/2029	2,008		
40553953	14158	Money Market Accounts	Amort	4,210.23	3.770	4,210.23		3.770		1		
Subtotal and Average				12,722.23		12,833.48		4.566		1,361		
CHARLES SCHWAB												
40553953B	14159	Money Market Accounts	Amort	9,660.51	3.740	9,660.51		3.740		1		
Subtotal and Average				9,660.51		9,660.51		3.740		1		
SANTA CLARA												
80168NHY8	14214	Municipal Bonds	Amort	67,480.80	1.622	69,794.13		4.013	04/01/2030	2,282		
IG-80168NHY8	14545	Municipal Bonds	Amort	89,125.00	1.622	93,170.70		5.339	04/01/2030	2,282		
80168NHY8	14713	Municipal Bonds	Fair	8,136.00	1.622	8,323.74		4.809	04/01/2030	2,282		
Subtotal and Average				164,741.80		171,288.57		4.963		2,372		

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SELMA AL GO												
816459QY0	14252	Municipal Bonds	Amort	14,185.65	2.750	14,419.97		3.977	07/01/2027	1,277		
Subtotal and Average				14,185.65		14,419.97		4.042		1,298		
SERVIS FIRST BANK												
57993	15002	Certificates of Deposit	Amort	231,250.00	5.447	231,250.00		5.447	06/13/2025	529		
Subtotal and Average				231,250.00		231,250.00		5.447		529		
SIERRA CA JT												
826239GD1	14174	Municipal Bonds	Amort	25,202.10	1.445	26,176.14		4.094	08/01/2029	2,039		
Subtotal and Average				25,202.10		26,176.14		4.252		2,117		
SIMMONS BANK												
5011623589	13498	Money Market Accounts	Amort	7,939,012.54	1.750	7,939,012.54		1.750		1		
XXXXXXXX9065G	14808	Compounding Int CD	Amort	541,707.65	5.100	541,707.65		5.100	01/28/2024	27		
XXXXXXXX5053G	14809	Compounding Int CD	Amort	1,210,536.03	5.100	1,210,536.03		5.100	01/28/2024	27		
2317B	14880	Compounding Int CD	Amort	277,808.82	5.100	277,808.82		5.100	09/05/2024	248		
1273H	14829	Compounding Int CD	Amort	2,913,982.96	5.100	2,913,982.96		5.100	10/16/2024	289		
9985H	14830	Compounding Int CD	Amort	2,511,996.34	5.100	2,511,996.34		5.100	10/11/2024	284		
1705G	14969	Compounding Int CD	Amort	522,440.69	5.100	522,440.69		5.100	12/06/2024	340		
Subtotal and Average				15,917,485.03		15,917,485.03		3.429		116		
SIMMONS BK PINE B												
1737D	14831	Compounding Int CD	Amort	3,306,502.60	5.100	3,306,502.60		5.100	02/06/2024	36		
9852D	14832	Compounding Int CD	Amort	535,816.99	5.100	535,816.99		5.100	02/06/2024	36		
Subtotal and Average				3,842,319.59		3,842,319.59		5.100		36		
SKOKIE IL GO												
GC830728VC2	14475	Municipal Bonds	Amort	26,928.00	1.609	28,109.12		5.212	12/01/2025	700		
830728VC2	14770	Municipal Bonds	Fair	69,533.25	1.609	70,868.50		4.691	12/01/2025	700		
Subtotal and Average				96,461.25		98,977.62		4.965		718		
Morgan Stanley Smith Barney												
61746BDZ6	14703	CORPORATE NOTE	Fair	96,338.00	3.875	97,388.29		5.249	01/27/2026	757		
61746BDZ6	14917	CORPORATE NOTE	Fair	95,962.00	3.875	96,476.79		5.715	01/27/2026	757		
ACCT#2039034018	11187	Money Market Accounts	Amort	0.00	0.010	0.00		0.010		1		

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SOUTHERN BANKCORP BK ARK												
84223QAU1*	14893	Brokered CD	Amort	240,000.00	4.900	240,000.00		4.785	10/05/2026	1,008		
Subtotal and Average				240,000.00		240,000.00		4.785		1,008		
STAR FINL BK ANDERSON IN												
85512RBP6	14901	Certificates of Deposit	Amort	240,000.00	5.500	240,000.00		5.500	09/20/2028	1,724		
Subtotal and Average				240,000.00		240,000.00		5.500		1,724		
State Bank of India												
8562853E9	14895	Certificates of Deposit	Amort	240,000.00	4.900	240,000.00		4.900	09/15/2026	988		
XXXXXX3U87	14008	Brokered CD	Amort	245,000.00	1.100	245,000.00		1.100	10/19/2026	1,022		
Subtotal and Average				485,000.00		485,000.00		2.980		1,005		
STUDIO BK NASHVILLE TENN												
86400LAE8	14899	Certificates of Deposit	Amort	240,000.00	5.450	240,000.00		5.450	09/18/2028	1,722		
Subtotal and Average				240,000.00		240,000.00		5.450		1,722		
sumitomo mitsu												
86562MCA6	14299	CORPORATE NOTE	Amort	187,380.00	1.474	193,468.12		3.766	07/09/2025	554		
Subtotal and Average				187,380.00		193,468.12		3.888		572		
SUNTRUST												
86787EBC0	13931	CORPORATE NOTE	Amort	107,506.00	3.200	100,648.93		0.579	04/01/2024	91		
86787EBCOA	13937	CORPORATE NOTE	Amort	107,513.00	3.200	100,671.47		0.311	04/01/2024	91		
Subtotal and Average				215,019.00		201,320.40		0.416		85		
SUSQUEHANNA COMMUNITY												
8421	14994	Certificates of Deposit	Amort	238,000.00	4.987	238,000.00		4.987	12/20/2024	354		
Subtotal and Average				238,000.00		238,000.00		4.987		354		
SVB FINANCIAL GROUP												
78486QAD3	14140	CORPORATE NOTE	Amort	11,843.28	3.500	11,932.06		4.057	01/29/2025	394		
78486QAD3A	14345	CORPORATE NOTE	Amort	12,421.37	3.500	12,726.88		5.601	01/29/2025	394		
IG78486QAD3	14389	CORPORATE NOTE	Amort	95,242.00	3.500	97,748.65		5.756	01/29/2025	394		
IG78486QAD3A	14382	CORPORATE NOTE	Fair	95,098.00	3.500	97,674.85		5.832	01/29/2025	394		

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GC78486QAD3	14448	CORPORATE NOTE	Amort	95,242.00	3.500	97,748.65		5.756	01/29/2025	394		
Subtotal and Average				309,846.65		317,831.09		5.857		404		
Synovus Bank												
87164DWS5	14910	Certificates of Deposit	Amort	240,000.00	5.450	240,000.00		5.450	09/22/2026	995		
Subtotal and Average				240,000.00		240,000.00		5.450		995		
TOWN AND COUNTRY BANK												
XXXXXX9737	14811	Compounding Int CD	Amort	397,649.85	4.500	397,649.85		4.500	04/07/2024	97		
Subtotal and Average				397,649.85		397,649.85		4.500		97		
TARGET CORP												
87612EBD7	13968	CORPORATE NOTE	Amort	108,839.00	3.500	101,513.82		0.449	07/01/2024	182		
Subtotal and Average				108,839.00		101,513.82		0.419		169		
T BANK NATIONAL												
57703	14988	Certificates of Deposit	Amort	243,400.00	5.409	243,400.00		5.409	06/18/2024	169		
Subtotal and Average				243,400.00		243,400.00		5.409		169		
Texas Exchange Bank												
88241TJN1A	13837	Brokered CD	Amort	245,000.00	0.600	245,000.00		0.600	11/25/2025	694		
Subtotal and Average				245,000.00		245,000.00		0.600		694		
Texas Instrument Inc												
882508BR4	14955	CORPORATE NOTE	Fair	99,147.00	4.700	99,265.21		5.569	11/18/2024	322		
Subtotal and Average				99,147.00		99,265.21		5.575		322		
TOWNEBANK												
89214PDZ9	14909	Certificates of Deposit	Amort	240,000.00	5.500	240,000.00		5.500	09/15/2028	1,719		
Subtotal and Average				240,000.00		240,000.00		5.500		1,719		
Toyota Financial Savings												
XXXMLY5	14025	Brokered CD	Amort	245,000.00	1.050	245,000.00		1.050	10/28/2026	1,031		
8923A0AC7	14716	Commercial Paper Disc -Amortizing	Amort	480,672.00	5.200	499,205.96		5.541	01/12/2024	11		
892331AM1	13923	CORPORATE NOTE	Amort	100,666.00	1.339	100,310.55		1.195	03/25/2026	814		
Subtotal and Average				826,258.00		844,516.51		3.804		411		

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Transportation Alliance Bank												
89388CEE4	13833	Brokered CD	Amort	245,000.00	0.300	245,000.00		0.300	12/18/2024	352		
Subtotal and Average				245,000.00		245,000.00		0.300		352		
UBS BK USA												
XXXXXXJU9	14009	Brokered CD	Amort	245,000.00	1.000	245,000.00		1.000	10/20/2026	1,023		
Subtotal and Average				245,000.00		245,000.00		1.000		1,023		
UKIAH CALIF PUB												
903674BD0	14849	Municipal Bonds	Fair	64,635.00	3.076	65,113.93		5.626	04/01/2030	2,282		
Subtotal and Average				64,635.00		65,113.93		5.668		2,298		
UNITED BANK IOWA IDA GROVE												
90954LAQ3	14752	Certificates of Deposit	Amort	245,000.00	4.600	245,000.00		4.600	11/17/2025	686		
Subtotal and Average				245,000.00		245,000.00		4.600		686		
UNIV AK												
IG-914046N29	14430	Municipal Bonds	Amort	29,277.50	2.659	30,263.66		5.525	10/01/2029	2,100		
IG-914046N29X	14549	Municipal Bonds	Amort	12,862.50	2.659	13,202.10		5.159	10/01/2029	2,100		
Subtotal and Average				42,140.00		43,465.76		5.584		2,166		
UNIVEST NATL BK TR SOUDERTON												
91527PBX4	14745	Certificates of Deposit	Amort	245,000.00	4.450	245,000.00		4.450	05/12/2027	1,227		
Subtotal and Average				245,000.00		245,000.00		4.450		1,227		
UNIV OK REV												
91476PUV8	14459	Municipal Bonds	Amort	71,576.00	1.081	75,295.80		5.340	07/01/2025	547		
Subtotal and Average				71,576.00		75,295.80		5.618		575		
UNITED PARCEL SERVICE INC												
911312BT2A	13998	CORPORATE NOTE	Amort	104,786.00	2.200	101,070.49		2.200	09/01/2024	244		
Subtotal and Average				104,786.00		101,070.49		2.122		235		
UPTOWN DEV AUTH												
916856HC4	14857	Municipal Bonds	Fair	11,823.00	2.681	11,931.20		5.734	09/01/2032	3,166		

St. Clair County Investments
Investments by Issuer
Sorted by Pool

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
U.S. Bancorp Investments Inc.												
91159HHV5	13938	CORPORATE NOTE	Amort	107,573.00	3.375	100,270.75		0.390	02/05/2024	35		
91159HHX1	13984	CORPORATE NOTE	Amort	105,115.00	2.400	101,018.13		2.400	07/30/2024	211		
91159HHM5	14860	CORPORATE NOTE	Amort	44,922.24	3.100	45,256.92		5.785	04/27/2026	847		
91159HHM5	14918	CORPORATE NOTE	Fair	25,931.92	3.100	26,124.82		6.265	04/27/2026	847		
91159HHM5	14920	CORPORATE NOTE	Fair	21,191.74	3.100	21,320.33		6.561	04/27/2026	847		
Subtotal and Average				304,733.90		293,990.95		2.779		339		
U.S. Bank N.A.												
ACCT408001274	12631	Money Market Accounts	Amort	3,101,237.01	0.300	3,101,237.01		0.300		1		
Subtotal and Average				3,101,237.01		3,101,237.01		0.300		1		
United States Treasury Note												
91282BZT0	14998	Treasury Coupon Securities	Fair	499,152.34	0.250	499,796.22		4.460	09/31/2025	516		
Subtotal and Average				499,152.34		499,796.22		4.466		516		
U.S. Treasury												
912810TT5	14923	Treasury Coupon Securities	Fair	8,637.89	4.125	8,647.14		5.009	08/15/2053	10,819		
912810TT5	14924	Treasury Coupon Securities	Fair	8,625.39	4.125	8,634.73		5.018	08/15/2053	10,819		
912810TT5	14925	Treasury Coupon Securities	Fair	8,607.10	4.125	8,616.44		5.032	08/15/2053	10,819		
912810TT5	14926	Treasury Coupon Securities	Fair	8,519.60	4.125	8,529.52		5.095	08/15/2053	10,819		
912810TT5	14927	Treasury Coupon Securities	Fair	8,496.17	4.125	8,506.25		5.113	08/15/2053	10,819		
Subtotal and Average				42,886.15		42,934.08		5.059		10,831		
US TREASURY												
91282CDY4.GC	14764	Federal Agency Coupon Securities	Fair	21,417.75	1.875	21,665.03		3.822	02/15/2032	2,967		
91282CEV9	14265	Treasury Coupon Securities	Amort	2,046.31	3.250	2,036.74		2.879	06/30/2029	2,007		
91282CEY3	14266	Treasury Coupon Securities	Amort	26,998.90	3.000	26,999.43		2.484	07/15/2025	561		
91282EY95.IG	14268	Treasury Coupon Securities	Fair	24,131.00	1.875	24,438.98		2.798	07/31/2026	942		
91282CFB2	14269	Treasury Coupon Securities	Amort	14,920.67	2.750	14,943.16		2.864	07/31/2027	1,307		
91282E4V6	14270	Treasury Coupon Securities	Amort	14,998.80	2.875	14,999.08		2.876	08/15/2028	1,688		
91282EY95A	14320	Treasury Coupon Securities	Amort	24,005.68	1.875	24,357.58		2.800	07/31/2026	942		
91282CFA4B	14323	Treasury Coupon Securities	Amort	20,871.17	3.000	20,991.60		3.002	07/31/2024	212		
91282CFB2A	14326	Treasury Coupon Securities	Fair	24,873.63	2.750	24,909.35		2.858	07/31/2027	1,307		
9128CEV9.IG	14327	Treasury Coupon Securities	Amort	25,667.75	3.250	25,531.18		2.821	06/30/2029	2,007		

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St. Clair County Investments
Investments by Issuer
Sorted by Pool

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
912828AV9A	14329	Treasury Coupon Securities	Amort	9,951.00	2.875	9,962.39		2.964	08/15/2028	1,688		
91282CFB2B	14330	Treasury Coupon Securities	Amort	24,768.28	2.750	24,833.41		2.951	07/31/2027	1,307		
91282CEV9B	14331	Treasury Coupon Securities	Amort	25,515.33	3.250	25,410.75		2.918	06/30/2029	2,007		
91282CEV9C	14339	Treasury Coupon Securities	Amort	6,920.13	3.250	6,935.57		3.439	06/30/2029	2,007		
IG-912828V95	14353	Treasury Coupon Securities	Amort	24,083.80	1.875	24,408.05		2.938	07/31/2026	942		
IG-912828V9	14354	Treasury Coupon Securities	Amort	25,001.53	2.875	25,001.17		2.874	08/15/2028	1,688		
IG912828V95	14370	Treasury Coupon Securities	Amort	22,848.39	1.875	23,533.42		4.366	07/31/2026	942		
IG-91282CFB2	14371	Treasury Coupon Securities	Amort	23,364.56	2.750	23,776.46		4.275	07/31/2027	1,307		
IG-912828V9A	14372	Treasury Coupon Securities	Fair	23,235.85	2.875	23,600.12		4.255	08/15/2028	1,688		
IG-91282CEV9	14373	Treasury Coupon Securities	Amort	21,736.50	3.250	21,963.69		4.198	06/30/2029	2,007		
IG-91282CFB2	14375	Treasury Coupon Securities	Amort	3,896.19	3.000	3,966.25		4.527	07/31/2024	212		
IG-912828V95B	14384	Treasury Coupon Securities	Amort	45,557.33	1.875	46,967.39		4.454	07/31/2026	942		
IG91282CFB2	14385	Treasury Coupon Securities	Amort	46,566.13	2.750	47,428.04		4.356	07/31/2027	1,307		
IG912828V9B	14386	Treasury Coupon Securities	Amort	46,247.43	2.875	47,020.54		4.348	08/15/2028	1,688		
IG-912828V9B	14387	Treasury Coupon Securities	Fair	46,167.60	2.875	46,955.95		4.380	08/15/2028	1,688		
IG9182CEV9	14388	Treasury Coupon Securities	Amort	47,012.70	3.250	47,547.85		4.285	06/30/2029	2,007		
IG-91282CEV3	14389	Treasury Coupon Securities	Amort	22,093.73	3.000	22,491.07		4.546	07/15/2025	561		
IG-91282CFB2A	14391	Treasury Coupon Securities	Amort	24,313.86	3.000	24,776.21		4.622	07/31/2024	212		
IG-912828V95A	14404	Treasury Coupon Securities	Fair	22,725.39	1.875	23,445.10		4.522	07/31/2026	942		
IG-91282CFB2A	14405	Treasury Coupon Securities	Fair	23,161.75	2.750	23,621.58		2.760	07/31/2027	1,307		
IG-91282CEV9A	14406	Treasury Coupon Securities	Fair	23,433.43	3.250	23,713.06		4.337	06/30/2029	2,007		
IG-91282CEV9B	14407	Treasury Coupon Securities	Amort	23,339.75	3.250	23,636.61		4.406	06/30/2029	2,007		
IG-91282CEV3A	14408	Treasury Coupon Securities	Fair	47,955.83	3.000	48,849.12		4.607	07/15/2025	561		
IG-912828V95B	14431	Treasury Coupon Securities	Fair	45,682.24	1.875	47,056.92		4.376	07/31/2026	942		
IG91282CFB2A	14432	Treasury Coupon Securities	Fair	70,118.25	2.750	71,343.65		4.288	07/31/2027	1,307		
IG912828V9	14433	Treasury Coupon Securities	Amort	46,413.28	2.875	47,153.56		***	08/15/2028	1,688		
IG-91282CEV9	14434	Treasury Coupon Securities	Amort	47,210.50	3.250	47,711.15		4.214	06/30/2029	2,007		
IG-91282CEV3C	14435	Treasury Coupon Securities	Fair	48,123.67	3.000	48,945.75		4.469	07/15/2025	561		
IG-91282CFB2A	14436	Treasury Coupon Securities	Amort	24,355.91	3.000	24,790.25		4.518	07/31/2024	212		
IG-91282CFB2A	14437	Treasury Coupon Securities	Amort	24,352.00	3.000	24,788.98		4.527	07/31/2024	212		
IG-91282CFB2A	14437	Treasury Coupon Securities	Amort	17,554.30	1.875	17,742.96		3.501	02/15/2032	2,967		
91282CEHO	14718	Treasury Coupon Securities	Amort	243,310.55	2.625	245,722.39		4.023	04/15/2025	470		
91282CFB4	14719	Treasury Coupon Securities	Fair	245,556.64	3.000	248,019.91		4.412	07/31/2024	212		
91282CGGO	14721	Treasury Coupon Securities	Amort	250,000.00	4.125	250,000.00		4.130	07/31/2025	396		
912828W71	14722	Treasury Coupon Securities	Fair	244,075.00	2.125	248,497.89		8.483	03/31/2024	90		
912828529	14723	Treasury Coupon Securities	Amort	245,625.00	2.500	249,555.08		4.732	07/31/2024	30		
91282CFB9	14775	Treasury Coupon Securities	Fair	250,352.50	4.375	250,188.33		4.279	10/31/2024	304		
91282CHN4	14838	Treasury Coupon Securities	Amort	249,160.16	4.750	249,334.36		4.929	07/31/2025	577		

St. Clair County Investments
Investments by Issuer
Sorted by Pool

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
IG-931557BFB9	912828	Treasury Coupon Securities	Amort	249,565.82	0.250	249,859.25	4.471	05/31/2025		516		
	15013											
	14409	Municipal Bonds	Amort	29,631.00	2.500	30,734.79	5.652	08/01/2028		1,674		
Subtotal and Average				3,161,014.88		3,192,161.15	69.117			706		
VIBRANT CREDIT												
61093	14991	Certificates of Deposit	Amort	237,150.00	5.373	237,150.00	5.373	12/20/2024		354		
				237,150.00		237,150.00	5.373			354		
The Village Bank												
XXXXXX24156B	14647	Certificates of Deposit	Amort	10,000.00	2.500	10,000.00	2.500	02/27/2024		57		
	XXXXXX06539B	Certificates of Deposit	Amort	50,000.00	2.500	50,000.00	2.500	02/27/2024		57		
Subtotal and Average				60,000.00		60,000.00	2.500			57		
WALKER COUNTY												
IG-931557BFBAB	14541	Municipal Bonds	Amort	12,625.05	2.500	13,105.09	5.777	08/01/2028		1,674		
				12,625.05		13,105.09	5.997			1,737		
BANK LOW COUNTY WALTERBORO S												
063330ABO*	14883	Brokered CD	Amort	240,000.00	5.550	240,000.00	5.538	09/25/2028		1,729		
				240,000.00		240,000.00	5.538			1,729		
WAUCONDIA ILL FIRE												
942813AK2	14175	Municipal Bonds	Amort	25,962.00	2.358	26,644.10	4.278	12/30/2030		2,555		
	942813AK2	Municipal Bonds	Amort	7,940.00	2.358	8,245.13	5.509	12/30/2030		2,555		
IG-942813AK2	14392	Municipal Bonds	Amort	8,239.90	2.358	8,496.54	5.003	12/30/2030		2,555		
				42,141.90		43,385.77	4.792			2,630		
Webster Bank												
94789PCF9	14915	Certificates of Deposit	Amort	240,000.00	5.300	240,000.00	5.300	09/20/2028		1,724		
				240,000.00		240,000.00	5.300			1,724		
WELLS FARGO & CO												
96001DC4C	14144	CORPORATE NOTE	Fair	201,632.00	4.500	200,859.19	4.207	07/28/2025		574		
	94974BGH7	CORPORATE NOTE	Amort	49,370.00	3.000	49,721.52	3.518	02/19/2025		415		
96001DC57	14315	CORPORATE NOTE	Amort	135,000.00	4.100	135,005.41	4.108	08/15/2025		592		
	96001DC57A	CORPORATE NOTE	Amort	15,000.00	4.100	15,005.41	4.100	08/15/2025		592		
94974BGH7A	14337	CORPORATE NOTE	Amort	9,505.70	3.000	9,765.49	5.226	02/19/2025		415		

St. Clair County Investments
Investments by Issuer
Sorted by Pool

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
Wells Fargo Bank												
GC94974BGH7	14449	CORPORATE NOTE	Amort	94,683.00	3.000	97,417.46		5.456	02/19/2025	415		
GC94974BGH7F	14453	CORPORATE NOTE	Fair	14,212.50	3.000	14,613.36		5.449	02/19/2025	415		
IG95001DCG3	14486	CORPORATE NOTE	Amort	150,000.00	6.000	150,006.08		6.000	10/28/2025	666		
GC95001DCG3	14500	CORPORATE NOTE	Amort	100,000.00	6.000	100,006.08		6.000	10/28/2025	666		
Subtotal and Average				769,403.20		772,400.00		4.937		574		
WEST STANISLAUS												
949764HD9	14935	Certificates of Deposit	Amort	240,000.00	5.050	240,000.00		5.050	11/01/2027	1,400		
94976	15014	Brokered CD	Amort	248,468.83	4.502	248,468.83		4.502	12/29/2025	728		
95601DCS7	14964	CORPORATE NOTE	Fair	15,977.44	5.050	15,977.50		5.121	01/25/2026	756	01/25/2024	
Subtotal and Average				504,446.27		504,446.33		4.782		1,048		
WEST COVINA												
95236PGB0	14201	Municipal Bonds	Amort	62,953.80	2.168	64,405.67		3.811	08/01/2024	213		
95236PGB0	14202	Municipal Bonds	Amort	95,354.00	2.318	97,554.74		3.972	08/01/2025	578		
95236PGB0A	14245	Municipal Bonds	Amort	48,426.00	2.168	49,542.82		3.811	08/01/2024	213		
95236PGB0	14690	Municipal Bonds	Fair	23,948.75	2.168	24,567.13		5.286	08/01/2024	213		
Subtotal and Average				230,682.55		236,070.36		4.125		372		
WESTMONT ILLINOIS												
96081RBB5	14177	Municipal Bonds	Amort	7,265.00		7,791.68		42.576	12/01/2029	2,161		
Subtotal and Average				7,265.00		7,791.68		45.662		2,317		
WILL CN												
969078QNT7	14178	Municipal Bonds	Amort	27,251.00		29,002.11		4.048	11/01/2028	1,766		
969078QNT7A	14218	Municipal Bonds	Amort	19,443.50		20,702.97		4.063	11/01/2028	1,766		
969078QNT7-IG	14622	Municipal Bonds	Fair	7,405.20		7,845.92		5.227	11/01/2028	1,766		
969078QNT7	14791	Municipal Bonds	Fair	19,154.00		19,629.33		5.128	11/01/2028	1,766		

St. Clair County Investments
Investments by Issuer
Sorted by Pool

CUSIP	Investment #	Security Type	Investment Class	Remaining Cost	Current Rate	Market Value	Market Date	YTM/ C	Redemption Date	Days To Maturity	Call Date	Collateral
WISCONSIN PUBLIC SERVICE												
976843BP6-1	14704	CORPORATE NOTE	Amort	100,416.00	5.350	100,287.21		5.179	11/10/2025	679		
		Subtotal and Average		100,416.00		100,287.21		5.173		678		
WOODRIDGE IL												
IG-979901GTE	14438	Municipal Bonds	Fair	33,345.00	1.750	35,047.82		5.759	12/30/2030	2,555		
		Subtotal and Average		33,345.00		35,047.82		6.053		2,685		
		Total and Average		283,364,388.50		283,216,728.42		4.774		356		



Investment Pool #1
Pool 1 - Investment Pool #1
Investments by Pool
December 31, 2023

St. Clair County

CUSIP	Investment #	Issuer	Purchase Date	Remaining Cost	Par Value	Market Value	Current Rate	YTM/ C	YTM/ C	Maturity Date	Days To Maturity
Certificates of Deposit											
Subtotal and Average				26,680,159.91	26,680,159.91	26,680,159.91		4.466	4.528		606
Brokered CD											
Subtotal and Average				9,246,789.78	9,246,789.78	9,246,789.78		2.583	2.619		947
Commercial Paper Disc. -Amortizing											
Subtotal and Average				480,572.00	500,000.00	499,205.96		5.466	5.541		11
Federal Agency Coupon Securities											
Subtotal and Average				51,615,375.49	51,245,000.00	51,295,961.88		1.557	1.578		558
Treasury Coupon Securities											
Subtotal and Average				4,065,287.37	4,214,000.00	4,096,164.95		53.603	54.348		870
CORPORATE NOTE											
Subtotal and Average				11,355,935.75	11,371,000.00	11,289,026.72		3.700	3.752		409
MBS											
Subtotal and Average				3,083,581.63	3,078,508.92	3,083,694.90		5.198	5.270		7,762
Municipal Bonds											
Subtotal and Average				7,089,895.90	8,150,000.00	7,278,933.66		96.190	97.526		1,651
Illinois Funds											
Subtotal and Average				88,209,253.90	88,209,253.90	88,209,253.90		0.016	0.016		1
Interest Bearing Checking Accounts											
Subtotal and Average				18,493,537.27	18,493,537.27	18,493,537.27		0.986	1.000		1
Money Market Accounts											
Subtotal and Average				41,639,321.06	41,639,321.06	41,639,321.06		0.498	0.505		1

Pool 1 - Investment Pool #1
Investments by Pool
December 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Remaining Cost	Par Value	Market Value	Current Rate	YTM/ C	YTM/ C	Maturity Date	Days To Maturity
Compounding Int CD											
Subtotal and Average				19,220,049.59	19,220,049.59	19,220,049.59		4.634	4.699		169
Total Investments and Average				281,179,759.66	282,047,620.43	281,032,099.58		4.742	4.808		359



Circuit Clerk Investments
Pool 4 - Circuit Clerk Investments
Investments by Pool
December 31, 2023

St. Clair County

9-b-2

CUSIP	Investment #	Issuer	Purchase Date	Remaining Cost	Par Value	Market Value	Current Rate	YTM/ C	YTM/ C	Maturity Date	Days To Maturity
Illinois Funds											
Subtotal and Average				525,954.52	525,954.52	525,954.52		0.016	0.016		1
Interest Bearing Checking Accounts											
Subtotal and Average				1,658,674.32	1,658,674.32	1,658,674.32		0.986	1.000		1
Total Investments and Average				2,184,628.84	2,184,628.84	2,184,628.84		0.753	0.763		1

RESOLUTION NO. 2895-24-R

**RESOLUTION APPROVING AND AUTHORIZING THE
EXPENDITURE OF GRANT FUNDS AND OTHER ACTIONS
NECESSARY FOR THE ST. CLAIR COUNTY DEMOLITION PROGRAM**

WHEREAS, the FY2024 State Budget appropriates \$2,000,000 in funding to the Illinois Department of Commerce and Economic Opportunity (DCEO) for DCEO Grant No. 24-203303 to St. Clair County (County) for costs associated with the St. Clair County Demolition Program (see Public Act 103-006, Article 44, Section 350), the purpose of which is to demolish certain unsafe and blighted properties for the civic betterment of the County through increased public safety and improved quality of life for County residents;

WHEREAS, County, as Tax Trustee for Taxing Districts, is the owner of certain parcels of real property with structure(s) situated within St. Clair County, Illinois that the County desires to demolish pursuant to Section 21-90 of the Illinois Property Tax Code (35 ILCS 200/21-90) as part of the St. Clair County Demolition Program;

WHEREAS, there are other certain parcels of real property with structure(s) situated within unincorporated St. Clair County, Illinois not owned by the County that the County desires to demolish pursuant to Section 5-1121 of the Illinois Counties Code (55 ILCS 5/5-1121) as part of the St. Clair County Demolition Program;

WHEREAS, there are also certain parcels of real property with structure(s) situated within incorporated St. Clair County, Illinois not owned by the County that the County desires to demolish for the civic betterment of the County pursuant to Section 11-31-1 of the Illinois Municipal Code (55 ILCS 5/5-1121) through Intergovernmental Agreement with the applicable municipality under Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) as part of the St. Clair County Demolition Program;

WHEREAS, this County Board desires to approve and authorize the expenditure of grant funds and other actions necessary for the St. Clair County Demolition Program;

NOW, THEREFORE, BE IT RESOLVED by this County Board of St. Clair County, State of Illinois, as follows:

Section 1. The foregoing recitals contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

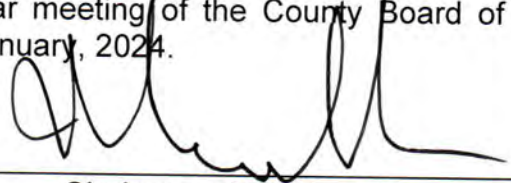
Section 2. This County Board hereby approves and authorizes the following in relation to the St. Clair County Demolition Program:

- A. the County Board Chairman shall execute a Grant Agreement for DCEO Grant No. 24-203303 in a form approved by the State's Attorney;

- B. the County Board Chairman shall execute an Independent Contractor Consulting Agreement with MS Mitch Consulting, LLC for demolition coordination in the form attached hereto as Exhibit A;
- C. the County Administration shall expend the grant funds appropriated through Public Act 103-0006, Article 45, Section 350 for costs associated with the St. Clair County Demolition Program, including but not limited to code enforcement, demolition, legal and administrative costs;
- D. the County Administration shall take such other actions as necessary to effectuate the operation of the St. Clair County Demolition Program, as approved by the County Board Chairman.

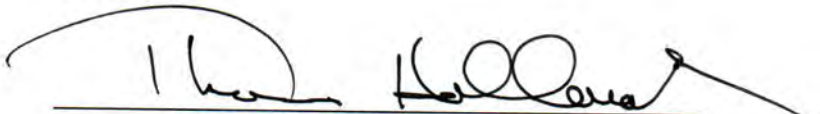
Section 3. This Resolution shall be in full force and effect upon its adoption.

APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County, State of Illinois, this 29th day of January, 2024.



Chairman of the Board

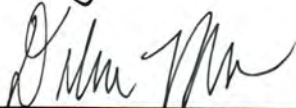
ATTEST:


County Clerk

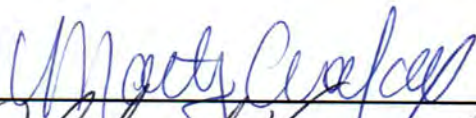
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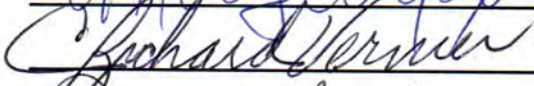


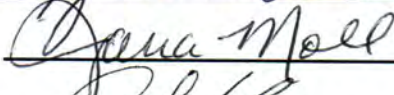
State's Attorney's Office

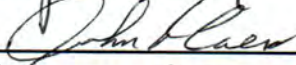


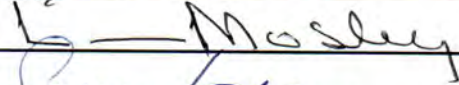
Director of Administration

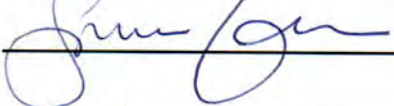












FINANCE COMMITTEE

INDEPENDENT-CONTRACTOR CONSULTING AGREEMENT

This Independent-Contractor Consulting Agreement ("Agreement") is made effective on this 29 day of January, 2024, by and between **The County of St. Clair** ("County") and **MS Mitch Consulting, LLC** ("Consultant").

RECITALS

WHEREAS, the FY2024 State Budget appropriates funding to the Illinois Department of Commerce and Economic Opportunity for a grant to St. Clair County for costs associated with the St. Clair County Demolition Program (see Public Act 103-006, Article 44, Section 350);

WHEREAS, County, as Tax Trustee for Taxing Districts, is the owner of certain parcels of real property with structure(s) situated within St. Clair County, Illinois that the County desires to demolish for the civic betterment of the County pursuant to Section 21-90 of the Illinois Property Tax Code (35 ILCS 200/21-90);

WHEREAS, there are also certain parcels of real property with structure(s) situated within unincorporated St. Clair County, Illinois not owned by the County that the County desires to demolish for the civic betterment of the County pursuant to Section 5-1121 of the Illinois Counties Code (55 ILCS 5/5-1121);

WHEREAS, there are also certain parcels of real property with structure(s) situated within incorporated St. Clair County, Illinois not owned by the County that the County desires to demolish for the civic betterment of the County pursuant to Section 11-31-1 of the Illinois Municipal Code (65 ILCS 5/11-31-1) through Intergovernmental Agreement with the applicable municipality under Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*);

WHEREAS, Consultant is experienced in demolition coordination and has actively engaged in the business of

WHEREAS, Consultant desires to provide services to the County in connection with the demolition of certain structure(s) on parcels of real property owned by the County, as Trustee for Taxing Districts under Trust No. 02-19.0-410-001, as identified by the County in writing and for other such structures not owned by the County but determined to be fitting for the St. Clair County Demolition Program;

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements and covenants hereinafter set forth and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

SECTION 1: Consultant's Duties and Responsibilities

1.1 Concerning structure(s) on parcels of real property identified for demolition in writing by County, Consultant shall perform the following:

- A. conduct pre-demolition photography of the structure to be demolished accurately depicting the same;
- B. complete a written Pre-Demolition Property Report in form prescribed by the County, deliver and present the Pre-Demolition Photography and completed Pre-Demolition Property Report as to each structure to the St Clair County Building & Zoning Director ("Director") for consideration and direction to commence demolition efforts;
- C. upon the identification of structure(s) deemed eligible for demolition in writing, Consultant shall contact all utility companies to disconnect electric and gas service for each property, furthermore Consultant will contact asbestos contractors to identify all asbestos contamination material;
- D. submit publication in the local newspaper as an invitation to bid for demolition;
- E. compile all demolition bidding documents and prepare demolition packets for bidders;
- F. deliver sealed bids to the Director;
- G. upon the issuance of a demolition contract between County and a third-party demolition contractor ("Contractor") as to any structure, Consultant shall open a project file as to such structure (which project file shall be and remain property of County), and shall maintain therein a duplicate copy of the demolition permit thereof, together with

copies of the Contractor's written evidence of the lawful disposal of the demolition debris, and together with duly executed lien waivers by the contractor, all as hereinafter provided;

H. During the performance of each demolition contract between County and Contractor, Consultant shall do the following:

i. inspect the affected property to ensure that all debris generated by such activities is removed and disposed in accordance with all applicable statutes and ordinances of the State of Illinois and St Clair County, Illinois;

ii. inspect the affected property to ensure that all masonry, footing and foundations are removed, and that all sanitary sewer drain lines and all water, gas and other utility supply lines are properly capped and buried;

iii. inspect the adjoining properties to ensure that all adjacent structures are provided with adequate sub lateral and sub adjacent support throughout the demolition process;

iv. inspect any affected property to ensure that the site and the excavation are free of trash, rubbish, garbage and other debris prior to backfilling;

v. observe the debris removal process to ensure that all haul trucks are covered or otherwise secured in order to prevent spillage, and obtain from each Contractor true copies of the written evidence of the lawful disposal of all debris generated through the demolition;

vi. observe the backfill process to ensure that only clean fill earth is used therein, and to ensure that the affected property is properly graded and seeded in accordance with industry standards;

I. Upon completion of each demolition project, Consultant shall do the following:

i. confirm compliance by Contractor with all of the terms and provisions of the subject of demolition contract;

ii. confirm the receipt and maintenance within the project file, the demolition permit, written evidence of lawful disposal, and lien waiver referred to above;

iii. conduct Post-Demolition Photography of the site accurately depicting the same;

iv. complete a written Post-Demolition Property Report in the form prescribed by County and deliver the same to the Director for approval and payment authorization.

1.2 Consultant shall have no right or authority, either express or implied, to assume or create, on behalf of County, any obligation or responsibility of any kind or nature.

SECTION 2: Compensation

2.1 As sole compensation for consulting services performed under this Agreement, County shall pay Consultant as follows:

A. Upon County approval and acceptance of the Post-Demolition Property Report, Consultant shall be entitled to the following fee:

<u>Residential Properties</u>	<u>Commercial Properties</u>
\$650.00 per structure	\$65.00 per hour plus asbestos survey cost

B. Should a property be removed by the Director for any reason the Consultant shall be reimbursed for actual costs upon presentation of receipts and for professional services at a rate of \$100.00 per property plus asbestos surveying cost.

2.2 Consultant shall pay all of its costs/expenses associated with the services performed under this Agreement, and shall at its expense, furnish its own office and support facilities and employees, as well as all transportation, expenses, vehicles, equipment and all other items and expenses required to for the performance of the services hereunder.

SECTION 3: Term and Termination

3.1 The term of this Agreement shall be from February 1, 2024 to December 31, 2024, unless terminated sooner as provided herein.

3.2 This Agreement may be terminated without cause by either party upon thirty (30) days prior written notice to the other party, and such termination shall relieve the parties from any further obligations hereunder effective as of the termination date.

SECTION 4: Independent Contractor

It is understood and agreed that County is not employing Consultant. Consultant shall not be considered at any time to be an employee or servant of County, nor shall the relationship be one to which the doctrine of "respondent superior" applies. Consultant shall be an independent contractor in all respects and Consultant shall not have any claim for health/life insurance, vacation, sick leave, retirement, social security, worker's compensation, disability or unemployment benefits or other employee-type benefits of any kind. Consultant shall report earnings hereunder for all federal, state and local tax purposes, as received in its capacity as an independent contractor. County will also file and issue Forms 1099 to Consultant for all compensation paid to Consultant pursuant to this Agreement. Because Consultant is an independent contractor, neither federal, state or local income tax nor any other type of payroll deduction, including but not limited to FICA, FUTA, workers compensation and unemployment tax, shall be withheld or paid by County on Consultant's behalf.

SECTION 5: Consultant's Representations/Warranties

Consultant expressly hereby warrants and agrees that Consultant shall have no direct or indirect ownership interest in any Contractor performing services for County in conjunction with its demolition program, and the Consultant shall not accept or otherwise receive anything of value from or on behalf of any such Contractor or from or on behalf of any other person, firm, or other entity as a direct or indirect result of this agreement or of any act or omission of Consultant hereunder. Further, Consultant warrants that, at all times hereafter during the term hereof, Consultant shall absolutely refrain from performing, causing or suffering any act or omission which would in any way conflict with the performance of his obligations hereunder or with the welfare and best interest of County.

SECTION 6: Insurance

6.1 Consultant shall provide a Certificate of Insurance evidencing the existence of current General Liability Insurance with limits of no less than \$1,000,000.00 and naming the County, and its various departments, including but not limited to the St. Clair County Building and Zoning Department, as additional insureds. This insurance will be primary and non-contributory with respect to any other available insurance to the additional insureds. A waiver of subrogation in favor of County and its departments shall be included as an endorsement in the General Liability policy.

6.2 Consultant, if it has employees, shall provide a Certificate of Insurance evidencing Workers Compensation with limits which the State of Illinois require which is \$100,000.00 Each Accident, \$500,000.00 Disease-Policy Limit and \$100,000.00 Disease-Each Employee. If County has no employees, Workers Compensation coverage is NOT required; however, Consultant must execute a Hold Harmless Agreement as provided by the County Insurance Department.

SECTION 7: Miscellaneous

7.1 Strict Compliance - No failure by either party to insist upon the strict performance of any covenant, term or condition of this Agreement, or to exercise any right or remedy upon a breach thereof, shall constitute a waiver of any such breach or any subsequent breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, term and condition of this Agreement shall continue in full force and effect.

7.2 Notice - All notices, requests, approvals, demands and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given and to be effective when delivered personally (including delivery by express or courier service) or, if mailed, three (3) business days after being deposited in the United States mail as registered or certified matter, postage prepaid, return receipt requested, addressed as follows or to such other address as either party may designate by notice to the other party in accordance with this Section:

If to County: Mark Kern
County Board Chairman
County of St. Clair
10 Public Square
Belleville, Illinois 62220

If to Consultant: Michael S. Mitchell
Manager
MS Mitch Consulting, LLC
2877 Ridgeview Lane
Millstadt, Illinois 62260

7.3 Counterparts - This Agreement may be executed in several counterparts, each of which shall be an original, but all of which shall constitute but one and the same instrument.

7.4 Amendments - Neither this Agreement nor any term or provision hereof may be changed, waived, discharged or terminated, except by an instrument in writing signed by both of the parties hereto.

7.5 Captions - The captions to this Agreement are for convenience of reference only and in no way define or limit the scope or intent of this Agreement.

7.6 Assignment - This Agreement may not be assigned by Consultant without the written consent of Facility.

Consultant without the written consent of Facility.

7.7 Controlling Law - This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

7.8 Severability - If, for any reason, any clause or provision of this Agreement, or the application of any clause to a particular context or to a particular situation, circumstance or person, should be held unenforceable, invalid or in violation of law by any court or other tribunal, the application of such clause or provision in other contexts or to other situations, circumstances or persons shall not be affected thereby, and the remaining clauses and provisions hereof shall remain in full force and effect.

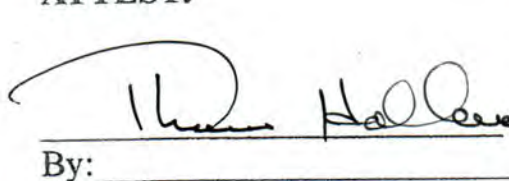
7.9 Successors and Assigns - This Agreement shall inure to the benefit of and be binding upon the parties hereto, and their respective heirs, executors, administrators, successors and permitted assigns.

7.10 Entire Agreement - This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and any and all prior correspondence, conversations or memoranda are merged herein.

IN WITNESS WHEREOF, County and Consultant have caused this Agreement to be executed as of the date first written.

ATTEST:

COUNTY OF ST. CLAIR

By: _____

Thomas Holbrook
County Clerk

Mark Kern

County Board Chairman

MS MITCH CONSULTING, LLC

By:  _____

Michael S. Mitchell
Manager



COUNTY OF ST CLAIR

CENTRAL SERVICES

Phone (618) 806-3244
E-mail geom9@aol.com
George A Markezich

10 Public Square
Belleville IL 62220

Date: January 10, 2024

To: Finance Committee
Marty Crawford, Chairman

From: George Markezich
Central Services

Subject: Purchase Request – 2023 Ford F150 for ESDA

I am writing to formally request approval for the purchase of one 2023 Ford F150 pickup truck from Bob Ridings Fleet Sales in Taylorville, Illinois. The cost of this vehicle is \$42,513.

Please find attached the detailed bid from Bob Ridings Fleet Sales, outlining the specifics of the purchase.

The purpose of acquiring this truck is to replace an old vehicle currently assigned to the Emergency Service and Disaster Agency (ESDA). The chosen vehicle is offered under the best government pricing available.

Your prompt approval of this request will enable us to enhance the efficiency and reliability of our fleet, ensuring that ESDA can continue to carry out its crucial responsibilities effectively.

Thank you for your attention to this matter. I am available to provide any additional information or clarification if needed.

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568
Email toddfleet@aol.com

Ph. 217-824-2207

Fax 217-824-4252

Monday, January 08, 2024

GEORGE MARKEZICH
ST CLAIR COUNTY CENTRAL SVCS
10 PUBLIC SQUARE
BELLEVILLE, IL 62220

Dear George:

Thank you for your inquiry about our Fleet Sales Program, please accept this letter as our bid. We are pleased you are again considering us for your new vehicles, these are IN STOCK READY IMMEDIATELY and this is our best government bid pricing. Contact me if any questions and thanks,

- 1 2023 Ford F150 REGULAR Cab 4x4 Pickup (F1E) w/8ft LONG Bed 4x4 V8**
Includes All Standard XL Pkg Equipment, Pkg 101A
P265/70R17 All Terrain Tires w/Full Size Spare 23 Gal Fuel Tank
Air Conditioning Tilt Wheel & Cruise Control Electric Shift on the Fly 4x4
NOW INCLUDES Power Windows/Locks/Remote Keyless Entry w/2 FOBs
AM/FM w/SYNC 4 Bluetooth & 8" Touchscreen Controls & Rearview Camera
AutoLamp On/Off Headlamps & Programmable (942) Daytime Running Lamps
Ford CoPilot 360 w/Lane Keeping, Forward Collision Warning w/Pre-Collision Assist &
Auto Emergency Braking, Reverse Sensing System & More
BASE COST \$37,495.00
ADD (995) 5.0 Litre V8 w/10spd Automatic \$2125.00
(XL3) 3.31 Electronic Locking Axle \$400.00
(53A) HD Trailer Pkg w/HD Electrical & Cooling, Class IV Trailer Hitch, 7 Wire Harness,
Built in Factory Trailer Brake \$1295.00
(68P) LIGHT DUTY Snowplow Prep \$50.00
(86A) Chrome Décor Pkg w/Chrome Bumpers, Fog Lamps,
Silver Aluminum Wheels \$375.00
(924) Deep Tint Glass w/Rear Defog \$300.00
(18B) Factory Black Running Bds \$250.00
DOES NOT INCLUDE Bedliner
Pickup in Taylorville
New Municipal Lic & Title \$223.00
(Z1) White Ext, (AS) Gray VINYL 40/20/40 Split Seat, Full Vinyl Floor Covering
YOUR COST, P/O # Pending \$42,513.00

6950 GVWR, Payload Approx 2000lb, 14,800 GCWR, Max Trailer Wt Approx 9000lb

NOTE if this outline is incorrect in any way please call me IMMEDIATELY to correct it.
Please contact me with any questions and thanks for your business!

Sincerely,



Todd Crews
Fleet Sales Manager



COUNTY OF ST CLAIR

CENTRAL SERVICES

Phone (618) 806-3244
E-mail geom9@aol.com
George A Markezich

10 Public Square
Belleville IL 62220

Date: January 16, 2024

To: Finance Committee
Marty Crawford, Chairman

From: George Markezich
Central Services

Subject: Purchase Request – (2) 2024 Maverick Hybrid Crew Cab

I propose the approval of acquiring two 2024 Ford Maverick Hybrid Crew Cab Pickup Trucks from Bob Riding Fleet Sales in Taylorville, Illinois. The cost per vehicle is \$28,123, totaling \$56,246.

Please find attached the detailed bid from Bob Ridings Fleet Sales, outlining the specifics of the purchase.

These vehicles are intended for the Building & Zoning Department to replace the existing Ford Rangers, providing inspectors mobility for new construction site visits. The selected trucks are offered at the best available government pricing.

Thank you for your attention to this matter. I am available to provide any additional information or clarification if needed.

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568

Ph. 217-824-2207

Email toddfleet@aol.com

Fax 217-824-4252

Monday, January 08, 2024

GEORGE MARKEZICH
ST CLAIR COUNTY CENTRAL SVCS
10 PUBLIC SQUARE
BELLEVILLE, IL 62220

Dear George:

Thank you for your inquiry about our Fleet Sales Program, please accept this letter as our bid. We are pleased you are again considering us for your new vehicles, these are in production for Feb/Mar delivery and this is our best government bid pricing. Contact me if any questions and thanks,

2024 Ford Maverick HYBRID CREW Cab Pickup (W8E) w/4.5ft Bed

CREW Cab includes Full Rear Doors and Rear Seat FRONT Wheel Drive, 121" WB

Includes All XL Standard Equipment, Pkg (100A)

(993) 2.5 Litre 4cyl HYBRID w/Automatic, get up to 40 MPG!

4 Wheel Anti Lock Brakes w/Advance Trac Traction Control

600 CCA Battery, 150 amp Alternator

P225/65R17 All Season Tires w/Silver Steel Wheels and Compact Spare

8" Touch Screen Controls w/AM/FM w/Bluetooth and Rearview Camera

Air Conditioning

Tilt Wheel AND Cruise Control

Power Windows/Locks/Remote Keyless Entry, (2) Remote Key FOBs

DOES NOT INCLUDE Power Mirrors

5200 lb GVWR, Approx 1100 lb Payload

NO Trailer Hitch

(YZ) White Ext, Black CLOTH Bucket Seats, Carpeted Floor w/Front Mats

ADD (16C) Molded Floor Liners

(96G) Spray in Bedliner

Pickup in Taylorville

New Municipal Title & Lic

TWO AT THIS PRICE

YOUR COST, P/O # Pending \$28,123.00 each

Please contact me with any questions and thanks for your business!

Sincerely,



Todd Crews
Fleet Sales Manager

January 29, 2024

Honorable Mark A. Kern, Chairman
St. Clair County Board
10 Public Square, Room B-561
Belleville, IL 62220

County Board Members:

The Salary Claim Sheets for the month of January 2024 are hereby submitted to this Honorable Body for approval by roll call vote.

Respectfully submitted,

FINANCE COMMITTEE
St. Clair County Board

January 29, 2024

Honorable Mark A. Kern, Chairman
St. Clair County Board
#10 Public Square, Room B-561
Belleville, IL 62220

County Board Members:

We, the Claims Subcommittee of the Finance Committee, submit to this Honorable Body the attached Expense Claim Sheet for the month of January 2024.

We have checked all claims charged against the county appearing on the Claim Sheet and believe them to be in order. If there are any changes, we will handle them verbally when the matter comes to the floor of the County Board.

Accordingly, we recommend they be allowed and approved by roll call.

Respectfully submitted,

CLAIMS SUBCOMMITTEE OF THE
FINANCE COMMITTEE



MARK A. KERN
CHAIRMAN

ST. CLAIR COUNTY BOARD

10 PUBLIC SQUARE, ROOM B-561, BELLEVILLE, ILLINOIS 62220-1623
(618) 825-2203 • FAX: (618) 825-2740

District 5
LONNIE MOSLEY
VICE-CHAIRMAN

BOARD MEMBERS

District 1
ROBERT L. ALLEN, JR.

District 2
GW SCOTT, JR.

District 3
ROY MOSLEY, JR.

District 4
HARRY HOLLINGSWORTH

District 6
MARTY T. CRAWFORD

District 7
COURTNEY D. MOORE

District 8
STEVEN GOMRIC

District 9
KEN EASTERLEY

District 10
SCOTT GREENWALD

District 11
KENNETH G. SHARKEY

District 12
C. RICHARD VERNIER

District 13
STEPHEN E. REEB

District 14
BOB TRENTMAN

District 15
JERRY J. DINGES

District 16
CJ BARICEVIC

District 17
SCOTT TIEMAN

District 18
MICHAEL O'DONNELL

District 19
PHIL HENNING

District 20
ED COCKRELL

District 21
ANDY BITTLE

District 22
SUSAN GRUBERMAN

District 23
JANA MOLL

District 24
KEVIN DAWSON

District 25
RICHIE MEILE

District 26
ROBERT WILHELM

District 27
MATT SMALLHEER

District 28
JOHN COERS

January 4, 2024

Darlene Chapman, President/Finance Director
Discover Downstate Illinois
4387 North Illinois Street, Suite 200
Swansea, IL 62226

RE: Illinois FY 2025 Certification

Dear Ms. Chapman:

The purpose of this letter is to indicate that the St. Clair County Board will continue to recognize Discover Downstate Illinois Tourism as St. Clair County's state certified tourism bureau.

We understand that Discover Downstate Illinois Tourism will provide promotional support through its FY 2025 annual program for its service area that includes St. Clair County, Illinois. We look forward to the work that will be performed by Discover Downstate Illinois Tourism to develop marketing programs for St. Clair County and the other counties in the region.

Sincerely,

MARK A. KERN, Chairman
St. Clair County Board

APPROVED BY:

St. Clair County Grants Committee

MAK/jl

AN ORDINANCE AMENDING CHAPTER 28 (PERSONNEL CODE) OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY, ILLINOIS

WHEREAS, the Personnel Chapter of the St. Clair County Code reflects the written policies of St. Clair County for the mutual benefit and understanding of the County and its employees; and

WHEREAS, from time to time, amendment is necessary to update written policies to reflect changes in state and federal law, best practices, and prevailing sentiment; and

WHEREAS, the County Board finds it is in the best interest of all stakeholders to conform its Personnel Code to reflect the changes to written policies and procedures as presented in Exhibit A.

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY, ILLINOIS THAT:

Section I: Amendment. Chapter 28 – Personnel Code is hereby amended to read as follows:

See Exhibit A, attached hereto and incorporated by reference.

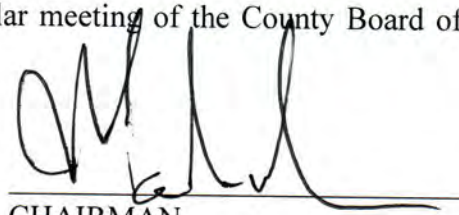
Section II: Inconsistent Ordinances Repealed. All ordinances or parts of other ordinances in conflict with the provisions of this Ordinance shall, to the extent of the conflict, be and are hereby repealed, provided that nothing herein shall in any way excuse or prevent prosecution of any previously existing violation of any ordinance superseded hereby.

Section III: Savings Clause. Nothing in this Ordinance shall be construed to affect any suit, legal proceeding, or cause of action in existence at the time of its passage, nor impact any rights acquired or liability incurred, under any act or ordinance hereby repealed by this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by the Ordinance.

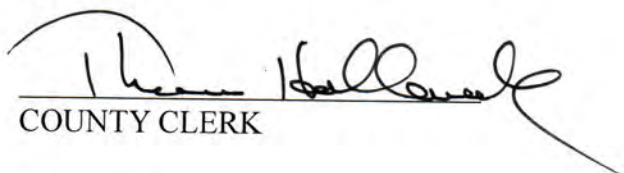
Section IV: Passage and Publication. This ordinance shall be in full force and effect from its passage by the County Board and publication by the County Clerk as provided by law and shall continue in effect and operation until lawfully repealed or amended by the County Board.

Section V: Severability of Provisions. Each section, paragraph, sentence, clause, and provision of this ordinance is severable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of the ordinance, other than that part affected by such a determination.

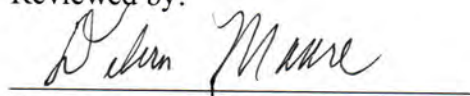
APPROVED AND ADOPTED at the regular meeting of the County Board of St. Clair
County this 29 day of January 2024.

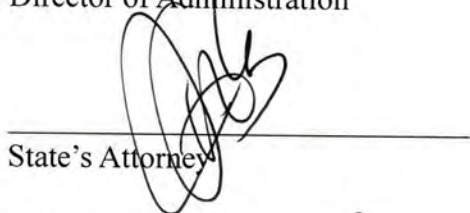

CHAIRMAN

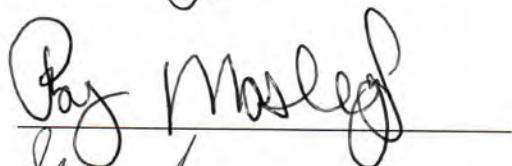
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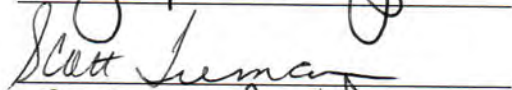

COUNTY CLERK

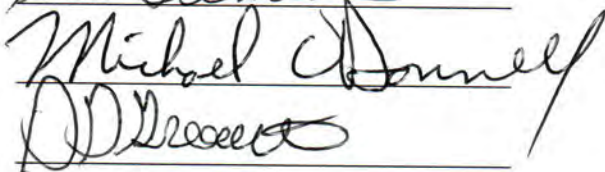
Reviewed by:

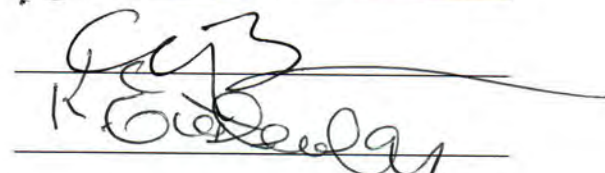

Director of Administration


State's Attorney









JUDICIARY COMMITTEE

Exhibit A

Personnel Code (66 Pages Including Index)

**ST. CLAIR COUNTY
PERSONNEL CODE**

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- F. IMMEDIATE SUPERVISOR
- G. COUNTY BOARD
- H. PROFESSIONAL
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PREAMBLE

The purpose of the Personnel Code is to implement and maintain a uniform system of employment within all departments of St. Clair County. The Personnel Code is designed to provide employees and management with information pertaining to the employment policies and procedures applicable to all County employees.

All policies and procedures in this Personnel Code originally went into effect May 1, 1991, and revisions to the Personnel Code go into effect immediately upon passage by the St. Clair County Board. St. Clair county reserves the right to modify this Personnel Code at any time.

Nothing in this Personnel Code shall be construed to invalidate, diminish, or otherwise interfere with any collective bargaining agreement nor shall it be construed to invalidate, diminish, or otherwise interfere with any party's power to collectively bargain such an agreement.

Employees are expected to read, understand, and follow the provisions of the policies and procedures as outlined in this Personnel Code and are responsible for knowing its contents. Nothing in this Code shall be interpreted to create a contract with the employee. Employees are "at will" and can be discharged at the discretion of the Employer.

Nothing in this Personnel Code shall in any way affect the Employer's right to develop and disseminate information concerning the operations of any department and the employee's job functions, duties and job position description.

Upon adoption by the St. Clair County Board, this Personnel Code shall be the exclusive policy of all departments of St. Clair County concerning terms and/or conditions of employment. All prior Personnel Codes established by St. Clair County or any departments of St. Clair County, shall be considered superseded except that any predecessor Personnel Code or part thereof that does not conflict with this revised code shall be considered in effect.

A copy of this policy shall be distributed by the Human Resources Department (also referred to as the Personnel and Fringe Benefits Department).

Section 1. DEFINITIONS

- A. **COUNTY** – The term “County,” as used in this Personnel Code, means the government of St. Clair County or a political subdivision thereof. For purpose of this Code, the term “County” is synonymous with the term “Employer.”
- B. **EMPLOYER** - The term “Employer,” as used in this Personnel Code, means the government of St. Clair County or a political subdivision thereof.
- C. **EMPLOYEE** - The term “employee,” as used in this Personnel Code, means a person rendering services for St. Clair County, or a political subdivision thereof, and the Public Building Commission, in exchange for payment. For purposes of this Code, an Elected Official or Independent Contractor is not an employee whose personal rights are affected by the Code.
- Some employees are considered union employees and thereby fall under additional parameters covered in their respective Collective Bargaining Agreement. It is important for all employees to understand that a Collective Bargaining Agreement may provide for greater protections than covered by this Personnel Code and that this may result in different employees receiving different treatment by the County. All treatment, whether from the Personnel Code or a supplemental Collective Bargaining Agreement will be non-discriminatory in compliance with all federal or state laws.
- D. **DEPARTMENT** - The term “Department,” as used in this Personnel Code, shall mean the governmental unit for whom the employee is directly working for and rendering services. (For example, Animal Services, Sheriff, Intergovernmental Grants Department are all considered separate departments). All Department Heads must abide by this Personnel Code.
- E. **ELECTED OFFICIAL** - The term “Elected Official,” as defined in this Personnel Code, means the one individual ultimately responsible for all operations of the department. The term “Elected Official” includes County elected public office holders such as Sheriff, State’s Attorney and County Clerk. The term “Elected Official” applies to individuals who are responsible for the operations of the Department and to County elected office holders unless specifically indicated otherwise in this Personnel Code. The Elected Official must abide by this Personnel Code and may designate a representative as being responsible for carrying out the immediate functions as enumerated in this Personnel Code, and that representative, upon designation, shall be considered the Elected Official.
- F. **IMMEDIATE SUPERVISOR** - The term “Immediate Supervisor,” as used in this Personnel Code, shall mean the individual to whom the employee shall immediately report and be responsible for his/her work. An Immediate Supervisor may be the Elected Official in some situations where there is no additional management structure. In most cases the term “Immediate Supervisor” refers to a management level job position in between the Elected Official/Department Head and an employee.

- G. **COUNTY BOARD** - The term "County Board," as used in this personnel manual, shall mean the elected public office holders of the St. Clair County Board.
- H. **PROFESSIONAL** - The term "Professional" includes doctors, registered nurses, veterinarians, attorneys, certified public accountants, engineers and employees who possess qualifications to fill positions classified by the Employer as Professional.
- I. **UNAUTHORIZED LEAVE** – An "Unauthorized Leave" is defined as a leave taken without permission of the Employer.
- J. **DEPENDENT UPON EMPLOYEE** – The term "Dependent Upon Employee" means financial dependence, normally in a live-in arrangement, and claimed as a dependent for federal income tax purposes.

Section 2. EQUAL EMPLOYMENT

- A. **NONDISCRIMINATION** - St Clair County is an equal opportunity employer and adheres to the principles and practices outlined in applicable federal, state, and local laws and regulations that prohibit discrimination in employment and hiring. It is the policy and practice of the County to recruit, select, hire, train, promote, demote, terminate, compensate and administer all employment practices without regard to race, color, ancestry, national origin, religion, age, sex, sexual orientation, gender identity, genetic information, marital status, parental status, military service or veteran status, housing status, medical condition, pregnancy, or physical or mental disabilities unrelated to the ability to perform essential job functions with or without reasonable accommodations (except where a bona fide occupational qualification exists).

In accordance with applicable anti-discrimination laws and regulations, the purpose of the St. Clair County EEO Policy is to ensure that the County provides a workplace free from discrimination and harassment and provide an effective means for the resolution of discrimination and harassment complaints by County employees and applicants for employment. St. Clair County encourages its employees and applicants to raise any concerns regarding the EEO Policy with Human Resources. Retaliation against any person, who makes a report concerning potential violations of the Policy, is expressly forbidden pursuant to the terms of the Policy.

All employees shall adhere to this nondiscriminatory policy.

- B. **AMERICANS WITH DISABILITIES ACT (ADA)** - St. Clair County complies with the ADA and provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with applicable law. The County shall not discriminate on the basis of disability in its hiring or employment practices. The Employer shall make reasonable accommodations for the known physical or mental limitations of a qualified applicant or employee with a disability upon request, unless the accommodation would cause an undue hardship on the operation of the County's business. If an applicant for employment or an employee requests a reasonable accommodation and the individual's disability and need for the accommodation are not readily apparent or otherwise known, the County may ask the individual for information necessary to determine if the

individual has a disability-related need for accommodation. The Employer shall make an individualized assessment of whether a qualified individual with a disability meets the selection criteria for employment. To the extent the County's selection criteria have the effect of disqualifying an individual because of disability, those criteria shall be job-related and consistent with business necessity.

A complaint procedure to address ADA complaints is attached to this Personnel Code as Appendix F.

C. WHISTLEBLOWER POLICY STATEMENT

It is the policy of St. Clair County to comply with all applicable State and Federal Acts. In accordance with this policy St. Clair County is in compliance with the Illinois Whistleblower Act. A whistleblower as defined by this policy is an employee of the County who reports an activity that the employee considers to be illegal or dishonest to one or more of the parties specified in this policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Examples of illegal or dishonest activities are: violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

Resolution - If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact their immediate supervisor or Department Head to provide information directly or on an anonymous basis to afford the County a reasonable opportunity to review and correct the alleged illegal activity. The supervisor or Department Head should immediately communicate the situation to the Equal Opportunity Officer/Director of Human Resources.

However, if an employee is not comfortable speaking with his/her supervisor or is not satisfied with the supervisor's response, s/he is encouraged to speak with the Department Head, or the Director of Human Resources/Equal Opportunity (EO) Officer. Management staff is required to report suspected violations of the Whistleblower's Act to the EO Officer, who has specific responsibility to investigate all reported violations. All reports shall be promptly investigated and appropriate corrective action shall be taken if warranted by the investigation.

The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination.

Confidentiality - To the extent possible, all information received in connection with the filing, investigation, and resolution of allegations shall be treated as confidential except when it is necessary to disclose particulars in the course of the investigation or when compelled to do so by law.

Report of Outcome - The EO Officer shall notify the complainant and respondent of the outcome of any investigation. Corrective actions associated with the complaint shall be implemented by the respective department.

Section 3. SEXUAL HARASSMENT POLICY

It is the policy of St. Clair County to provide all officials and employees a work environment free of sexual harassment. All employees will receive annual sexual harassment training. The County believes that job applicants, our employees and our contractors should be treated with utmost dignity and respect by other employees, supervisors, vendors, and customers.

Any form of harassment or discrimination on the basis of race, color, sex, religion, disability, age, national origin, sexual orientation or any other category protected by applicable law will not be tolerated and will result in disciplinary action, up to and including unpaid suspension and / or immediate termination of employment.

Harassment Defined: Harassment as defined in this policy is unwelcome verbal, visual or physical conduct creating an intimidating, offensive, or hostile work environment that interferes with work performance. Harassment can be verbal (including, but not limited to slurs, jokes, insults, epithets, gestures or teasing), graphic (including, but limited to offensive posters, symbols, cartoons, drawings, computer displays or e-mails) or physical conduct (including, but not limited to physically threatening another, blocking someone's way, etc.) that denigrates or shows hostility or aversion towards an individual because of any protected characteristic. Such conduct violates this policy, even if it is not unlawful. Because it is difficult to define unlawful harassment, employees are expected to behave at all times in a professional and respectful manner.

Sexual Harassment Defined: Sexual harassment is unlawful. Sexual harassment can include all of the above actions, as well as other unwelcome conduct, such as unwelcome or unsolicited sexual advances, requests for sexual favors, conversations regarding sexual activities and other verbal or physical conduct of a sexual nature. Some examples of conduct that violate this policy include, but are not limited to:

- Unwelcome sexual advances, flirtations, advances, leering, whistling, touching, pinching, assault and blocking normal movement;
- Sexually explicit e-mails or voicemails;
- Obscene or vulgar gestures, posters or comments; derogatory cartoons and drawings
- Sexual jokes or comments about a person's body, sexual orientation, sexual prowess, or sexual deficiencies.

In particular, sexual harassment includes, but is not limited to, making unwanted sexual advances and requests for sexual favors where either:

Such conduct has the purpose or effect of interfering with an individual's work performance or creates an intimidating, hostile or offensive working environment; or

Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting the individual; or

Submission to the suggested conduct is explicitly, or by implication, made a term or condition of employment.

Any employee in a supervisory role who learns of an employee's concern about conduct in violation of this policy, whether in a formal complaint or informally, must immediately report the issues raised to senior management or to Human Resources. We also encourage any employee who feels that he / she has witnessed or been subject to prohibited harassment or discrimination on any basis to immediately report the matter to his or her supervisor, any other member of our management team or Human Resources. We support you in reporting harassment or discrimination even if you have not directly or indirectly been confronted. All reports of harassment or discrimination will be thoroughly and discreetly investigated by a member of our management team who is not involved in the alleged incident. The matter will be treated in confidence to the extent feasible.

No employee or job applicant will be disciplined or otherwise retaliated against as a result of making a complaint in good faith or participating in good faith in the investigation of a complaint.

The County will not tolerate any prohibited harassment or discrimination or retaliation and will comply with all applicable anti-discrimination and anti-harassment laws.

The sexual harassment policy shall be read and complied with by all officials and employees.

Section 4. PRE-EMPLOYMENT VERIFICATION POLICY

This policy is intended to serve as a guide relating to the hiring of employees. It is understood that individual Elected Officials are responsible for their hiring policies in accordance with the policies of the County and the needs of their particular office.

- A. GENERAL POLICY** - The County has elected to institute a pre-employment testing and verification process. Although each elected official is responsible for his/her own hires, certain verifications and tests are required for each newly hired permanent full and part-time employee. The background check may include, among other things, credit reports, social security number verification, work eligibility verification, criminal records checks, public court records checks, driving records checks, educational records checks, employment verification, personal and professional references checks, and licensing and certification checks. Other information may also be gathered as part of the pre-employment verification and testing process for any employee, full or part time, permanent or seasonal. Each employee is subject to a six-month probationary period and results of the pre-employment verification and testing process may impact employment. Results of this process shall remain confidential.

Applicants are specifically informed in writing of any such reference and background checks as part of the hiring process when they apply for employment; and, certain applicants may be required to sign forms authorizing the release of such information in

order to be considered for employment, pursuant to and in compliance with federal and state law. All reference and background checks are directly related to the candidate's potential job and necessary for the County's business. Pursuant to applicable federal and state law, the County performs these checks to verify information applicants provide during the hiring process.

The County shall not ask a job applicant about the existence, nature, or severity of a disability. Applicants may be asked about their ability to perform specific job functions. Medical examinations or inquiries may be made, but only after a conditional offer of employment is made and only if required of all applicants for the position. Genetic testing is not included in any medical examination required by the County. The County does not review, collect, or utilize genetic information gathered during medical examinations as a determining factor for the terms and conditions of employment. Genetic information which may be derived from any medical examination required by the County will only be released to the Employee and any persons authorized in writing by the Employee.

The Company will follow all applicable Fair Credit Reporting Act requirements throughout the background check process. Any questions regarding the Fair Credit Reporting Act must be directed to the Director of Human Resources.

Background check information will be maintained in a file separate from employees' personnel files.

The County complies with all federal, state, and local background check laws and regulations, including all relevant equal employment opportunity laws and regulations. This policy addresses background checks for applicants and employees.

B. REQUIRED VERIFICATIONS

1. **Identity and Criminal Record Check:** The Human Resources Department shall verify the personal identity of each employee with the Social Security Administration to ensure valid social security numbers. Criminal record checks shall also be reviewed by the Human Resources Department except in the case of Airport employees. No applicant will be disqualified for employment based on their conviction record unless the requirements of the Employee Background Fairness Act are met. All Airport employees are subjected to FAA regulations and are screened and fingerprinted. This process is controlled at the Airport by the Airport Security Coordinator designated by the Transportation Security Administration.
2. **Motor Vehicle:** A motor vehicle check is required for all employees who drive during working hours or drive County vehicles. This check includes the verification that the employee has a valid driver's license and other accident and conviction history. Motor vehicle information shall be reviewed annually as long as the employee's job duties include operating a motor vehicle.

C. OPTIONAL VERIFICATIONS (May take three or four days to get verification results.)

1. **Employment:** The Human Resources Department shall verify past employment, education, licenses, and degrees listed on the employment application at the request of the office/department head.
2. **Credit Report:** A credit report is required for all employees involved in accounting or cashing functions, the handling of money, or other positions that may involve responsibility for material value. Other employment positions susceptible to collusion or fraudulent activities may also be considered as a basis for a credit report. These positions requiring a credit report should be documented as part of an office's written policies and may be filed with the Human Resources Department. A credit report may also be requested if an employee changes his/her job duties to a position that requires a credit check.

A credit report request requires the approval of the employee or potential employee. *The Request, Consent and Authorization for Release of Personal Information* and the *Disclosure* document (all three) must include his/her signature, social security number, and date of birth.

If available, a job description should accompany the application and verification request.

Section 5. HIRING POLICY

- A. REQUIREMENTS** - Employment is based on each applicant's qualifications as compared with the requirements of the available position. Consideration is given to ability, experience, education, and training.

No consideration shall be given to the applicant's political party affiliation or support in regard to any decisions on hiring, promotion, transfer, or recall.

- B. DOCUMENTED WORKERS** - The Immigration Reform and Control Act of 1986 (IRCA) bars employers from hiring individuals, including undocumented aliens, who are not legally entitled to work in the United States. St Clair County verifies that individuals are eligible to work by obtaining an Employment Eligibility Verification Form, known as Form I-9.

Form I-9 is used for employees, both citizens and noncitizens, hired for employment after November 6, 1986.

When hired, or within three business days after being hired, employees must provide the County with documents, or a receipt for replacement documents (in the case of lost, stolen or destroyed documents), that show (1) identity and (2) employment eligibility. Employees must also complete and sign Section 1 of Form I-9 attesting under penalty of perjury that they are either U.S. nationals or aliens authorized to work in the United States.

- C. **ST CLAIR COUNTY RESIDENCY** – A full-time employee is required to maintain a bona fide residence (otherwise known as domicile) within St Clair County and is required to live at the residence.

Residence is defined as an employee's actual permanent place of residence, where s/he normally eats and sleeps, and maintains his/her normal personal and household effects; where the person intends to remain indefinitely; and from where income taxes are filed, and where s/he maintains a physical presence. An individual's immigration status does not impact residency determination under this policy if the individual has the legal capacity to establish domicile in St Clair County.

Owning or renting property or maintaining space at the residence of a friend or relative within St Clair County while actually residing elsewhere DOES NOT constitute residency within the meaning of this policy. In cases in which dual (or multiple) residency is an issue, the Employer is authorized to make a determination as to which location constitutes the actual residence.

Employees found to be in non-compliance with this residency policy may be subject to immediate termination.

Employees have the burden of proving legal residency and domicile when requested. The Employer reserves the right to request two or more acceptable documents to verify domicile, one of which must include a government issued photo identification such as a driver's license, military identification, or a passport. Photocopied identification is not acceptable. Additional proof may include but is not limited to a lease, income tax returns, and utility bills.

All probationary full-time employees shall reside in St. Clair County by the end of their probationary period, and all employees who are past probationary period or who do not go through probation shall also reside in St. Clair County, Illinois, within six months of date of hire. Proof of legal residency and domicile shall be required by the end of any extension(s) that may have been granted. This residency requirement shall not apply to non-probationary employees who live outside of St., Clair County as of April 29, 1994, at 5:00 p.m. If, however, any employee living outside of St. Clair County shall change their residence subsequent to April 29, 1994, at 5:00 p.m., then the employee shall establish residency in St. Clair County, Illinois. Any employee who is so required to establish residency in St. Clair County and who does not so reside within St. Clair County, may be terminated from employment.

The Elected Official, or in the case of the Departments without Elected Officials, the County Board Chair has the authority to extend by six additional months, for a total of twelve months, the time in which the employee must establish residency in St. Clair County, Illinois. In the case of probationary employees who are granted an extension of six additional months, the period of probation also extends the six additional months.

In the case of non-probationary full-time employees, further extensions may be granted at the County's discretion.

- D. APPLICATION FORMS** - Applications for positions with a department shall be filed on forms furnished by the Human Resources Department. Upon being offered employment - or promptly thereafter if the applicant does not have a social security number - all successful applicants shall produce an original social security card. If the applicant does not have a social security number at the time of hire, s/he must apply for one immediately upon being offered employment, or within seven calendar days, and show proof of such application to the Employer; once secured, the social security card shall be immediately presented to the Employer. The Employer may require certificates of competency, licenses, post-offer medical examination, including drug tests, background investigations, references, police checks, motor vehicle reports/driving history, oral interviews, credit checks for personnel in financially sensitive positions, or other evidence of special qualifications. Employees acknowledge and agree that credit and background checks may be done from time to time during their employment. The Employer may reject applications of persons who are found to lack any of the requirements established for the position. Elected Officials shall appoint all personnel to their department. Department Heads shall appoint personnel to their departments with the consent of the County Board Chairman. Selection techniques used shall be at the discretion of the Elected Official. Length of service may be considered among applicants who are County employees. All background investigations, references, police checks etc. shall be centralized and coordinated through the County Human Resources Department to improve quality and ensure compliance. No employee shall be hired and placed on the payroll to receive fringe benefits until all employment-related forms, including but not limited to the employment application forms and Form I-9, are properly completed, and forwarded to the Human Resources Department.
- E. PROMOTIONS** - Employees are encouraged to apply for job openings in higher classifications and shall be considered for promotion to job openings upon written application. All full-time employees may be considered for promotions. Probationary employees may apply, but do not have to be considered, at the discretion of the Employer.
- F. PROBATIONARY PERIOD** - A minimum of six (6) months of employment shall be designated as a probationary period for all employees. To assure that new employees are aware of the expectations and functions of their job and to answer any questions the probationary employee may have, a formal evaluation may be made at the end of the probationary period by the employee's supervisor. The probationary period may be extended at the discretion of the Employer.

Vacation and sick leave shall accrue to an employee's record during their probationary period. If a leave is granted to a probationary employee, their probationary period shall be extended by the length of the leave, whether paid or unpaid.

The probationary period also applies to employees who are rehired after previously terminating their employment with St. Clair County. Previously accrued paid leave for any purpose pursuant to Section 8 A of this Code that had not been used by the employee shall be reinstated for employees rehired within twelve (12) months of their termination date. Employees rehired by the County within three (3) years of their termination date

may be eligible for the accrual rate of benefits they earned at termination of their previous employment with the County. Eligibility for benefits lies within the discretion of the Employer.

An employee may be terminated as determined solely by the Employer. Probationary employees who are dismissed do not have redress through the complaint procedure. In the event that employment is terminated during the probationary period, any accrued benefits, leave time, etc., with the exception of vacation, shall be lost.

All probationary employees not supplying proof of residency in St. Clair County by the end of the probationary period shall be terminated for failure to live within St. Clair County. For probationary employees who have been granted an extension of time to establish residency, the probationary period also is extended by the same time period.

Section 6. WAGES AND CLASSIFICATIONS

A. EMPLOYMENT CLASSIFICATIONS - Employees are classified according to the following guidelines:

Salaried Exempt: This classification includes all Elected Officials and may include certain employees if they meet certain job duty requirements (e.g., professional, executive, administrative, etc.). Salaried Exempt employees are paid at a fixed salary rate and earn more than the minimum amount required under the federal Fair Labor Standards Act. Salaried Exempt employees are not entitled to payment of overtime. The workload shall dictate the number of hours worked for Salaried Exempt employees.

Non-Exempt Employees: Employees are classified as "non-exempt" when they do not meet the criteria for being exempt, for example by being paid on an hourly basis or having job duties that do not meet the criteria for an exemption (e.g., most clerical and non-management production and service positions). Non-exempt employees are entitled to payment of overtime at a premium rate as determined by applicable state and federal laws.

Full-Time Hourly: Those employees scheduled to work a minimum of thirty-seven and one-half (37.5) hours per workweek on a continuous basis. Full-time employees are eligible for overtime pay and compensatory time.

Part-Time Hourly: Those employees scheduled to work less than thirty-seven and one-half (37.5) hours per work week on a continual basis. Part-time employees are eligible for overtime pay and compensatory time.

Special Assignment, Professionals: Professionals and those employees hired for a specific project for a limited period may include those hired to fill in summer vacations, illness and the like. Such employees are hired with the understanding that their employment is to terminate upon completion of the project or at the end of the period. Special Assignment may be either full time or part time as determined by the requirements of the job. Professional employees are not entitled to overtime and compensatory time, but may be entitled to other benefits.

Special Assignment, Nonprofessional: Nonprofessional employees are like the special assignment, professional employees except that nonprofessional are entitled to overtime and compensatory time, but not to benefits.

Volunteers: Those individuals who accept on an unpaid basis various work assignments for any department. These individuals receive no wages nor benefits.

B. SALARY BASIS SAFE HARBOR PROVISION

Exempt Employees

St. Clair County designates each employee as either exempt or nonexempt in compliance with applicable federal and state law. Employees who are designated as exempt are paid a fixed salary regardless of the number of hours worked each week and are not entitled to overtime pay, unless accounted for in an applicable Collective Bargaining Agreement. St. Clair County will not take any deductions from exempt employees' salaries except those allowed by applicable federal and state law.

Payroll Deductions

St. Clair County is required by applicable state and federal law to make certain deductions from your pay each pay period. For example, deductions from pay are permissible for federal and state income taxes, social security (FICA) taxes, deductions required by wage garnishment or child support orders, or for unpaid disciplinary suspensions of one or more full days imposed in good faith for workplace conduct rule infractions. Also, an employer is not required to pay the full salary in the initial or terminal week of employment, or for weeks in which an exempt employee takes unpaid leave under the Family and Medical Leave Act.

St. Clair County also may deduct from your pay your employee contribution to your insurance premiums and voluntary contributions to an applicable retirement plan.

St. Clair County prohibits deductions from an exempt salaried employees' pay except as allowed under the FLSA and applicable state law.

Complaints

You should review each paycheck for errors. If you have questions about any deductions from your pay, believe improper deductions have been made from your pay, or believe that your pay is otherwise incorrect, you must report your concern to the Human Resources Manager immediately in writing, preferably to the following email address: hrms@co.st-clair.il.us. St. Clair County will promptly investigate all complaints of paycheck errors. If St. Clair County has taken any improper deductions from your pay, or otherwise made any errors in paying you, it will promptly take corrective action, including reimbursing you for any improper deductions as soon as practicable. In addition, St. Clair County will take reasonable steps to ensure that the error does not recur in the future.

St. Clair County prohibits and will not tolerate retaliation against any employee because that employee filed a good faith complaint under this policy. Specifically, no one will be denied employment, promotion, or any other benefit of employment or be subjected to

any adverse employment action based on that person's good faith complaint about an improper wage payment or deduction. In addition, no one will be disciplined, intimidated, or otherwise retaliated against because that person exercised rights under this policy or applicable law. If you believe you have been the victim of retaliation in violation of this policy, report your concerns to the Human Resources Manager, preferably to the following email address: hrms@co.st-clair.il.us.

- C. **PAYCHECKS** - Employees shall receive their paycheck on a biweekly basis. Employees shall work at least two weeks before being paid, creating a two-week lag, which shall be paid upon termination of employment. The paycheck actually issued shall be for the preceding pay period.
- D. **COMPENSATION** - The basic rate of pay shall be set forth in the "Budget Ordinance" adopted by the County Board.
- E. **OVERTIME** - Overtime is available to employees who work more than forty (40) hours in a workweek. Overtime is compensated at one and one-half times the regular rate of compensation, based on hours actually worked, and not including leave time or other benefit time (jury/witness duty, bereavement). Employees covered by this code, except Salaried Exempt employees, shall receive compensatory time off for overtime worked, at the rate of one and one-half (1½) times the number of hours worked over forty (40) hours in a week. Overtime work must be authorized by an employee's supervisor.
- F. **COMPENSATORY TIME** - Employees may accumulate up to a maximum of 240 hours of compensatory time in one year. If the employee is working in a public safety activity, an emergency response activity, or seasonal activity, the employee may accumulate up to a maximum of 480 hours of compensatory time for hours worked per calendar year (January through December). Employees can carry a maximum of 80 hours of compensatory time to be used by July 1 of the following year. The Employer may schedule compensatory time off to ensure compliance with this policy.

All employees who resign, retire, or are discharged and who have unused compensatory time, shall receive cash in lieu of compensatory time as part of their final pay, based on their regular rate of pay; length of service shall not be extended by unused compensatory time after termination of employment.

- G. **SALARY INCREASES** - Employees are eligible for a salary increase after the completion of the probationary period. Salary increases lie within the sole discretion of the Elected Official or the County Board Chairman, whichever is appropriate, as set forth in the annual budget ordinance.

Section 7. HOURS OF WORK

- A. **WORK WEEK** - Each Elected Official or Department Head shall determine the work week for his/her own department. Each Elected Official or Department Head must allow for continuous operation of the department or office.

No work shall be performed at home, without prior approval of the Employer.

Prior approval by the employee's immediate supervisor or Department Head is necessary for any employee to work early or stay late to do work-related activities. All overtime must be approved in advance by the Employer.

B. LUNCH - The following shall apply for lunches:

Each Elected Official or Department Head shall establish the lunch schedule for his/her own department.

Each Elected Official or Department Head shall stagger the hours of the department staff during the lunch period to allow for continuous operation of the department or office. Employees who work for 7 1/2 continuous hours or longer, will have at least 20 minutes for a meal period no later than 5 hours after the start of the work period. Lunch periods may not be taken at the end of the day or in conjunction with a rest period. Travel time to and from any eating place is included in the lunch period. The lunch break cannot be used for compensatory time or as a substitute for tardiness.

C. TIME AND ATTENDANCE – Regular and punctual attendance at work is required. Each department shall maintain accurate daily attendance records. Tardiness or other abuse of regular attendance shall not be tolerated and shall result in disciplinary action up to and including dismissal and docking of pay. Tardiness includes an employee failing to be at his/her work station at the beginning of the shift or failing to return from break at the prescribed time. The attendance records shall indicate information in order to properly pay employees for actual work performed. An employee shall have the right to review his attendance record on file in the department. Any employee reporting directly into a field operation at the beginning of the work shift shall be required to notify his/her immediate supervisor, preferably the day before or at the beginning of the work shift, and inform the supervisor of the estimated time of arrival at the site. An employee leaving the office on business during the workday shall record his/her time of departure and destination. Employees who fail to report back from the field by close of the business day would normally be required to call in within one hour before the close of the business day to receive any messages.

Sign-in sheets and time clocks are used for documenting time worked. An employee is not permitted to sign in or out for another employee, nor may one employee clock in or out for another employee, unless expressly directed to by a supervisor. Employees required to use a time clock shall clock in only when they begin to work. When an employee stops working, s/he shall clock out. Falsifying time worked is an offense for which an employee shall be disciplined, up to and including termination of employment. Other than waiting in line for another employee to use a time clock, clocking in earlier than the employee begins to work, or clocking out later than when work ends, are considered falsification of time worked. This time allowance does not excuse tardiness or leaving early; employees are expected to begin work at the beginning of their scheduled shift and remain on the job until the end of their shift. If the employee misses an entry into the timekeeping system, the employee shall notify the supervisor as soon as possible. The supervisor shall manually enter the employee's work hours. Employees who consistently miss time clock entries shall be subject to disciplinary action.

An employee shall, whenever possible, provide advance notice of absence from work. In the case of an emergency which requires the employee to leave work prior to receiving approval from their supervisor, the employee must make all reasonable efforts to request leave from their supervisor before leaving and in the case a supervisor cannot be reached, make all reasonable efforts to inform the supervisor as soon as possible.

When County offices and buildings are open, but inclement weather prevents employees from reaching the buildings, employees may account for such absences by using accrued time such as vacation and compensatory time earned, or the employee may elect to be docked for time off, subject to approval by the Employer. Sick leave may not be used to cover absence due to inclement weather.

If employees are sent home, or if County offices are closed due to no electricity, heat, water or other reasons and the employees are notified by the Employer not to come to work, then those employees shall be paid as a regular workday. However, if an employee has already scheduled the day off and is using sick, comp or vacation time, then this time shall stay as originally scheduled.

- D. HOLIDAY PAY** - All full-time hourly and salaried exempt employees shall have time off with full pay on a day designated as a holiday by the St. Clair County Board.

If a designated holiday falls on an employee's regularly scheduled day off, the employee shall be entitled to an additional day off. When the holiday occurs during an employee's vacation, time off on the holiday shall count against holiday time instead of vacation time. For instance, if July 4 falls on a Monday of an employee's vacation week, that Monday shall be charged as a holiday, and Tuesday through Friday shall be charged to the employee's vacation leave; resulting in the employee using one holiday and four vacation days.

All employees covered by this Code who are required to work on an official Holiday shall receive compensatory time at straight-time rates on the Holiday, up until actual hours worked exceeds 40 hours per week, and then receive comp time at time and one-half for hours in excess of 40 hours per week, unless the Employer approves overtime compensation in the form of monetary pay. If the employee fails in a timely manner to request compensatory time off for a holiday accrued during vacation or a regular day off, the Employer reserves the right to assign the compensatory time off.

For an employee working on a board-designated holiday, the employee's paycheck shall reflect hour-for-hour comp time credit for the time worked, and the regular straight-time rate of pay for actual hours worked on the holiday. Effectively then, employees working on designated holidays receive double time (comp time credit plus payment for time worked on the holiday), or, if time worked on the holiday is in excess of 40 hours actually worked in a work week, then the rate is 2½ times pay (hour-for-hour comp time plus overtime rate of time and one-half).

The term "last scheduled workday" means the employee's full day of work.

To be eligible for holiday pay, the employee must work both the full day before and the full day after the holiday; with the exception of absences for good cause that are approved by the Employer. Examples of this exception include Department Head approving use of comp time or vacation time the day before or after the holiday, or the Department Head approving sick time off the day before or the day after a holiday. The Department Head shall exercise his/her judgment as to whether the time off for sickness or hospitalization is for "good cause" consistent with the sick leave policy.

Section 8. LEAVE

The County may require employees to use vacation, sick leave, comp time or any other types of accumulated or accrued benefits during the time the employee is on leave without pay status. Any employee off from work more than three consecutive days shall complete Request for Leave forms.

- A. VACATION** - Full-time hourly and salary exempt employees are entitled to annual vacation with pay. Vacation shall be granted to employees who have been employed by the County on a continuous basis. The twelve (12) month vacation year begins on the employee's date of employment, and on succeeding anniversary dates. It is highly recommended that each employee take at least one week continuous vacation. During said vacation, another employee shall perform the duties of the employee on vacation. This encourages cross-training and an appreciation of the duties of fellow employees.

Employees accrue ten days of vacation per year of continuous service, beginning on their first day of employment. New employees become eligible for paid leave under this section either ninety (90) days following the commencement of their employment, or March 31, 2024 – whichever is later. Fifteen days of vacation begins accruing after completion of five or more years of continuous service. Twenty days of vacation begins accruing after completion of twelve or more years of continuous service.

Forty (40) hours of paid leave may be used for any purpose. Seamless workflow is important to functionally maintain all County operations. To minimize disruption, leave requests are subject to County operational necessity and can be denied accordingly.

Scheduling: Scheduling and use of vacation must be approved by the Employer, subject to the details of this policy.

Accrued vacation will be capped at two times an employee's yearly potential accumulation of leave, and must be used within 24 months of posting, except for vacation accumulated prior to the first effective date of this Personnel Code. Such accumulated vacation may be retained by the employee.

Employees may determine how much paid leave they need to use; however, employees cannot use less than a (2) hours increment per day.

If use of the paid leave for any purpose is foreseeable, the employee must provide seven (7) calendar days' notice before the date the leave is to begin. For all other available leave, the County encourages employees to give as much notice as possible for the

County to be able to ensure that scheduling needs can be met. If paid leave for any purpose is not foreseeable, the employee shall provide notice as soon as it is practicable after the employee becomes aware of the necessity of the leave. Unless the employee notifies otherwise according to the procedure outlined below, leave for any purpose under this section shall be exhausted before any and all of the employee's other available paid leave. The employee must provide written notice to their direct supervisor, manager, or Department Head – depending on who the employee reports to.

Pay: Employees shall be entitled to full pay at the regular straight-time rate of compensation during the vacation period. No vacation pay shall be paid at the overtime rate nor shall vacation leave count as time worked for overtime purposes.

Termination: All employees who resign, retire, or are discharged, and who have unused vacation leave, shall receive cash in lieu of vacation time off as part of their final pay, based on their regular rate of pay. An employee's length of service shall not be extended by unused leave.

- B. PAID LEAVE FOR PART-TIME EMPLOYEES** – All employees not covered under the Vacation policy, including part-time employees, shall earn and be entitled to use up to forty (40) hours of paid leave over the course of a twelve (12) month period. The paid leave may be used for any purpose. Seamless workflow is important to functionally maintain all County operations. To minimize disruption, leave requests are subject to County operational necessity and can be denied accordingly.

Employees under this section accrue leave at the rate of one (1) hour for every forty (40) hours worked, up to a maximum of forty (40) hours per twelve (12) month period. Employees may carry over all unused paid leave from year-to-year, but an employees' accrued leave shall never exceed forty (40) hours at any given time. Exempt employees are deemed to work forty (40) hours in each workweek unless their regular workweek is less than forty (40) hours, in which case paid leave accrues based on the employees' regular workweek. Employees may determine how much paid leave they need to use; however, employees cannot use less than a (2) hours increment per day.

Employees become eligible for paid leave under this section either ninety (90) days following the commencement of their employment, or March 31, 2024 – whichever is later.

If use of the paid leave is foreseeable, the employee must provide seven (7) calendar days' notice before the date the leave is to begin. If paid leave is not foreseeable, the employee shall provide notice as soon as it is practicable after the employee becomes aware of the necessity of the leave. Unless the employee notifies otherwise according to the procedure outlined below, leave under this section shall be exhausted before any and all of the employee's other available paid leave. The employee must provide written notice to their direct supervisor, manager, or Department Head – depending on who the employee reports to.

Nothing in this Additional Paid Leave policy shall be deemed to affect the validity or change the terms of bona fide collective bargaining agreements in effect on January 1, 2024.

- C. **SICK LEAVE** – All full-time and salary-exempt employees shall earn sick leave at the rate of two-thirds (2/3) day for each month's service. Earned sick leave shall be posted bi-weekly. Employees shall be allowed to carry over from year to year any unused sick leave accumulating up to a maximum of 36 days. At retirement, any yearly carryover of unused sick leave plus any sick leave in excess of 36 days, may be used for contributions to Illinois Municipal Retirement Fund in accordance with IMRF Rules and Regulations.

Sick leave is intended for nonservice-connected illness or disability which renders an employee unable to perform his/her duties. Sick leave may be used for illness, disability, injury, quarantine, appointments with doctors, dentists, or other professional practitioners, of the employee or a member of the employee's covered family who is dependent upon employee. Covered family member includes an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent.

Restrictions: Sick leave shall not be used for purposes of an extended vacation, weekend, or holiday. Sick leave cannot be used as a substitute for vacation leave. Employees shall not exercise use of earned sick leave until completion of a minimum of 25 continuous workdays of employment. Sick leave shall be accrued before it may be used.

Otherwise, time off shall be charged to the employee's accrued vacation leave time, or at the option of the Employer, shall be taken as leave without pay. Sick days are accrued during probation. Sick time shall be deducted for no less than one-hour increments. No sick leave in excess of three consecutive days shall be authorized unless approved by the Employer.

The Employer **or individual Elected Officials** shall establish notification requirements for taking sick leave.

The employee shall state the location of confinement and the telephone number where the employee can be reached. The employee must also state whether the absence is claimed to be from a work-related injury. Supervisors are to be kept informed daily, whenever possible. Employees shall inform their supervisors of any work-related injury.

In order to continue active work assignments or to resume work after an illness, injury or disability, an employee **MUST** provide the department with a written physician's statement releasing the employee to assume activities and responsibilities of his/her job when:

1. returning to work after prolonged illness of more than three consecutive days;
2. returning to work from an extended leave of absence;
3. returning to work after a diagnosed communicable disease;

4. and when a potentially disabling illness, injury or condition has been incurred.

Illness or Injury at Work: Any employee who is ill or injured on the job shall immediately notify the supervisor, who may require the employee to be transported to a hospital for examination by a physician or surgeon.

For employees on either a seven-and-one-half hour or eight-hour work schedule, if an employee becomes ill while at work after the first two hours of work, the employee shall lose ½ day of accumulated sick time. For employees on a twelve-hour work schedule, if an employee becomes ill at work after the first three hours of work, the employee shall be charged ½ day of accumulated sick time.

Maternity: Pregnancy shall be considered the same as any short-term disability, and request for pregnancy leave shall be made through the disability leave clause. Request for parental leave following childbirth shall be made through the LEAVE OF ABSENCE clause, Subsection 8, C, Family and Medical Leave Act.

D. BEREAVEMENT LEAVE

Employees may take up to ten (10) days of unpaid leave eligible in the case of the death of a covered family member. For the purposes of this policy, an eligible employee means an employee who has been employed by the County for at least 12 months and for at least 1,250 hours of service within the preceding 12 months. For purposes of this policy, a covered family member includes an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. Covered employees may use up to 10 days of unpaid bereavement leave to:

- Attend the funeral of a covered family member.
- Make arrangements necessitated by the death of a covered family member.
- Grieve the death of a covered family member.
- Covered employees may also be absent from work for up to 10 days unpaid due to a following event:
 - An unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure.
 - A failed adoption match or an adoption that is not finalized because it is contested by another party.
 - A failed surrogacy agreement.
 - A diagnosis that negatively affects pregnancy or fertility.
 - A stillbirth.

If additional time is needed beyond the 10 of days granted, employees may use accrued but unused any accrued sick leave. Bereavement leave for a non-covered family member will require the use of a vacation day or time off without pay. Bereavement leave beyond that provided for in this policy may be granted at the County's discretion and on a case-by-case basis.

Bereavement leave must be completed within 60 days after the date on which the employee receives notice of the qualifying event listed above. Employees must provide at least 48 hours advance notice of their intention to take bereavement leave unless providing notice is not reasonable and practicable.

Employees are responsible for requesting bereavement leave from their supervisor. The employee must provide reasonable documentation supporting the need for bereavement leave. The County will not require employees to identify which category of event the leave pertains to in order to grant leave. In the event of a death of a covered family member, reasonable documentation includes a death certificate, published obituary, or written verification of death, burial, or memorial services. Reasonable documentation for covered events related to pregnancy, adoption, surrogacy, and fertility includes a form provided by the Illinois Department of Labor to be filled out by a healthcare practitioner.

- E. LEAVE OF ABSENCE** - An employee who is on an approved leave of absence does not earn vacation or sick time, unless they are using vacation, sick or comp time while on leave.

Any employee maintaining their employee benefits while on leave of absence from the County is strictly prohibited from engaging in any outside employment for compensation, unless authorized by the County. Any employee in violation of this provision shall be subject to immediate termination of all benefits, including health and life insurance; reimbursement of insurance premiums to the County; and suspension and/or termination from employment. (Nothing in this Section shall supersede or conflict with Section 8 C.2.)

Employee shall be granted an excused leave of absence for the following:

- 1. Military:** Any full-time, salary-exempt or part-time employee who is a member of a Reserve component of the Armed Service, the Illinois National Guard, or the Illinois Naval Militia, shall be accorded benefits consistent with The Local Government Employees Benefits Continuation Act (50 ILCS 140/2) and/or the Military Leave of Absence Act (5 ILCS 325 et. seq.) and/or The Uniformed Services Employment and Reemployment Rights Act of 1994 as amended (USERRA 38 U.S.C. 4301-4335), including the Civilian Reservist Emergency Workforce Act of 2021 amendment, and/or the Illinois Service Member Employment and Reemployment Rights Act (330 ILCS 61).

To be eligible for military reserve leave or emergency call up pay, the employee must provide St. Clair County with a certificate from the commanding officer of the employee's unit that the leave taken was for either such purpose.

Full-time employees entering into military service as a result of voluntary enlistment, induction into the service by draft, or conscription shall be afforded all of the privileges provided by State and Federal Statutes.

- 2. Jury Duty:** An employee shall be excused from work for days in which the employee serves on Jury Duty. The employee shall receive their regular pay for

jury service. The employee must present proof of jury service and the amount of pay received should be turned over to the County Treasurer. The employee shall also turn over to the County any expense allowances paid by the court, if the jury duty is located at the St. Clair County Courthouse. If an employee is given an early release from jury duty, the employee shall then report to his or her regular work assignment.

3. **Witness:** An employee shall be excused from work when lawfully subpoenaed to serve as a witness. The employee must present written proof of the summons to testify to qualify for an excused absence. Notice to the employee's supervisor should be made in advance of appearing in court. An employee's excused absence from work shall be on an unpaid basis, unless the employee's witness activity is work related and the witness activity is requested by the County. The employee shall turn over to the County any witness fee when the employee's witness activity is work related. The employee may choose to use a vacation day, if the witness activity is not work-related.

4. **Voting:** An employee may take paid voting leave for up to two (2) hours if the employee's working hours begin less than two (2) hours after the opening of the polls and end less than two (2) hours before the closing of the polls. The County may specify the hours from which the employee may be absent to vote. Employees must request voting leave prior to the day of the election to be eligible for voting leave.

5. **County Disability Leave:** To be eligible for County Disability Leave, the employee must submit to the Human Resources Department a medical opinion that the employee cannot work in his/her normal job position, and a medical opinion that the employee may possibly be able to return to work within the next six months. Employees are not eligible for disability benefits until they have been employed at least one year. Employees shall be placed on Family Medical Leave during Disability Leave and may be required to use their accumulated sick, vacation, and compensatory time to continue receiving regular wages.

Employees must submit a letter requesting disability leave to their immediate supervisor within a reasonable amount of time before disability leave is taken. Upon return to work, employees must submit a release statement from their physician to the Employer. If the Employer has reason to believe that the employee is unable to perform the normal duties or the employee is able to perform duties and is still absent, it may seek and rely upon the decision of an impartial physician. The Employer shall select a physician who is not a County employee to act as an impartial physician.

6. **Domestic or Crime of Violence Leave:** In accordance with the Illinois Victims' Economic Security and Safety Act (VESSA), the County offers eligible employees unpaid domestic, sexual, gender, or crime of violence leave, for a qualifying reason, with a guarantee of restoration to the same or an equivalent

position on return from leave. Employees must comply with the terms and conditions set forth in this policy.

An employee is eligible for leave if you are the victim of domestic, sexual, or gender violence or have a family or household member who is the victim of domestic, sexual, gender, or a crime of violence. "Family or household member" means a spouse or party to a civil union, parent, grandparent, child, grandchild, sibling, or any other person related by blood or by present or prior marriage or civil union, other person who shares a relationship through a child, or any other individual whose close association with the employee is the equivalent of a family relationship as determined by the employee, and persons jointly residing in the same household.

Domestic violence leave is available to:

- Seek medical attention for, or recover from, physical or psychological injuries caused by domestic, sexual, or gender violence against you or your family or household member.
- Obtain victim services for you or your family or household member.
- Obtain psychological or other counseling for you or your family or household member.
- Participate in safety planning, including temporary or permanent relocation or other actions to increase your or your household or family member's safety from future domestic, sexual, or gender violence.
- Seek legal assistance to ensure the health and safety of you or your household or family member, including participating in court proceedings related to the violence.
- Take any other actions to increase your or your family member's or household member's safety from future domestic, sexual, or gender violence or ensure economic security.

Crime of violence leave is available to:

- Attend the funeral, an alternative to a funeral, or the wake of a family or household member killed in a crime of violence.
- Make arrangements for a family or household member killed in a crime of violence.
- Grieve a family or household member killed in a crime of violence.

Eligible employees may take up to twelve weeks of unpaid domestic violence leave within any 12-month period. Leave is based on a rolling 12-month period, looking back from the date the leave would begin. Leave under this policy may be taken intermittently (in separate blocks of time) or as reduced schedule leave.

Eligible employees may take up to two weeks of unpaid crime of violence leave, which must be completed within 60 days after the date on which the employee receives notice of the death of the victim. Employees eligible for unpaid

bereavement leave pursuant to Section 8(D) of this Personnel Code as a result of the death of the victim are not entitled to take additional unpaid bereavement leave pursuant to this policy. The 12 weeks of domestic violence leave pursuant to this policy will not be diminished for employees taking unpaid leave pursuant to a crime of violence under this policy or unpaid bereavement leave pursuant to Section 8(D) of this Personnel Code. However, if an employee is not entitled to unpaid bereavement leave pursuant to Section 8(D), the two weeks of unpaid crime of violence leave will be deducted from the twelve weeks of domestic violence leave employees are otherwise entitled to under this policy.

Domestic and crime of violence leave is unpaid leave. However, you may substitute accrued and unused vacation time for the unpaid leave. The substitution of paid vacation does not extend the leave period, but runs concurrently with it. Likewise, leave under this policy runs concurrently with any leave available under the federal Family and Medical Leave Act (FMLA).

Eligible employees must provide the County with at least 48 hours' advance notice of the need for leave. If 48-hour notice is not practicable, notice must be provided as soon as possible.

Certification of Need for Leave:

To request domestic or crime of violence leave, you must supply Human Resources with a sworn statement that you or a member of your family or household is a victim of domestic, sexual, gender, or a crime violence and that leave is necessary for a specific qualifying reason. In addition, the County may require the following supplemental information:

- Documents from a victim's services organization, member of the clergy, or medical professional from whom the employee or family or household member has sought assistance.
- A police report or court record.
- A death certificate, published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency, documenting that a victim was killed in a crime of violence.
- Other corroborating evidence.

You must request this information within a reasonable time period and provide it to Human Resources as soon as you receive it. Your full cooperation to obtain this supplemental information is required under this policy.

During leave, where applicable, you must provide periodic reports (at least every 30 days) about your status and any change in your plans to return to work.

During an approved domestic or crime of violence leave, the County will maintain your health benefits as if you continue to be actively employed. If you

choose not to return to work at the end of the leave period, you must reimburse the County for the cost of any health benefit premiums paid to maintain your coverage during the leave, unless you cannot return to work because of continuation, reoccurrence, or onset of domestic, sexual, gender, or a crime of violence against a family or household member, or other circumstances beyond your control.

7. **Family and Medical Leave Act:** An employee is eligible for a leave of absence through the Family and Medical Leave Act (FMLA) of 1993 if they have worked for the County at least twelve months and must have worked at least 1,250 hours over the previous twelve months immediately preceding the leave. Eligible employees are allowed up to twelve weeks of leave per twelve-month period following the birth of a child; the placement of a child for adoption or foster care; the serious health condition of the employee or an immediate family member (defined for purposes of this Family and Medical Leave Act situation as including the employee's child, spouse or parent); or for any qualifying exigency arising out of the fact that a covered military member (i.e., a member of the National Guard or Reserves who is the employee's son, daughter, parent or spouse) is on active-duty or call-to-active-duty status. The leave for birth or placement of the child must take place within twelve months of the birth or placement. Eligible employees are allowed up to twenty-six weeks of leave in accordance with the military caregiver provisions of FMLA to care for a seriously ill or injured covered service member.

For all situations except military caregiver leave, eligible employees may take up to 12 weeks of unpaid leave in a 12-month period. The 12-month period is a rolling 12-month period measured backwards from the date the employee goes out or will go out on leave.

For military caregiver leave, eligible employees may take up to 26 weeks of unpaid leave during a single 12-month period; measured forward from the date the employee's first FMLA leave to care for the covered service member begins. During this single 12-month period, an eligible employee's FMLA leave entitlement is limited to a combined total of 26 workweeks of FMLA leave for any qualifying reason.

General Leave Provisions

The employee's leave shall be unpaid. All employees taking FMLA leave will first be required to use all accrued and unused paid sick leave and vacation time. Sick leave can be used only to the extent that it would otherwise be available pursuant to Section 8 B of this Code, which regulates the use of sick leave. Employees on FMLA leave who are eligible for short- or long-term disability insurance or workers' compensation benefits will be required to use available accrued and unused paid time off during the waiting period before receiving disability or workers' compensation benefits. Unpaid leave will then commence for the period remaining. Where the employee is eligible, FMLA leave runs

concurrently with any short or long term disability insurance payments and workers' compensation benefits. While on leave, employees shall not accrue vacation, sick and other paid time off. During the leave, St. Clair County shall continue to provide coverage under its group health plan, with the employee continuing to pay his or her regular health insurance contributions. Following return upon leave, the employee shall be returned to a position with equivalent pay, benefits and other terms and conditions of employment.

Certifications and Reporting a Request for Leave

Requests for FMLA leave shall be made through the Human Resources Department on the forms provided. Requests for FMLA leave will need appropriate medical certification from a licensed healthcare provider within 15 calendar days after the requested leave, if possible. Employees requesting leave with at least 30 days' notice should provide the medical certification before leave begins. Failure to provide medical certification in a timely manner may be grounds for delay of leave or render the employee ineligible for FMLA leave.

The County may require the employee to obtain the opinion of a second health care provider designated and paid for by the County before determining the employee's qualification for leave. In the event of a conflict between the first and second opinions, the County may, again at its own expense, obtain a third opinion from a health care provider approved jointly by the County and the employee. This third opinion will be final and binding.

Employees who take leave for their own serious health condition or to care for a covered family member will be required to report to the County on a regular basis. A reporting schedule will be worked out with Human Resources. Employees are expected to provide the County with notice as soon as possible (within two business days if practicable) if the dates of leave change or are extended.

When ready to return to work, employees are required to provide medical certification that they are fit to resume work with or without reasonable accommodation or modified duty. Certification should be provided at least two (2) business days in advance, or as soon as possible, prior to the expected return date. Failure to submit such certification to return may be grounds for termination of employment from the Company.

Intermittent or Reduced Schedule Leave

Leave taken to care for a serious health condition (of the employee or covered family member) or military caregiver leave may be taken intermittently (in small blocks of time such as days or hours) or on a reduced work schedule if medically necessary. When such leave is unpaid, the Company may make salary deductions based on the amount of time actually worked. Leave time taken on an intermittent

or reduced schedule is calculated as a percentage of the employee's normal work week.

As part of the certification process, employees seeking intermittent or reduced schedule leave are required to provide information regarding the duration and/or scheduling of leave. Intermittent or reduced schedule leave for the birth, adoption, or placement of a foster child is not permitted unless approved by the Human Resources Department and the employee's manager. If an employee requires intermittent or reduced schedule leave that is foreseeable based on planned medical treatment for the employee, a family member or a covered service member, the employee may be temporarily transferred to an available alternative position that has equivalent pay and benefits to better accommodate the leave requirements and so as not to unduly disrupt operations.

8. **Expiration of Leave:** When an employee returns from an approved leave of six months or less, the Employer shall make every attempt to return the employee to the same or similar position in the same class in which the employee was incumbent prior to commencement of such leave. An employee's same or similar position shall not be protected from reductions in force or where the position has been eliminated. Employees are subject to termination if they are absent from work for more than six (6) months. Employees who shall fail to return to work within the time designated in the approved leave of absence, shall be terminated.

No employee may be absent without permission of the Employer to which assigned. In the absence of extenuating circumstances, an employee who is absent from work for any reason and fails to notify his or her supervisor within two working days shall be considered to have resigned.

No employee on leave of absence may earn vacation, or sick leave, except when the leave was for the purpose of accepting a temporary working assignment in another County office.

Section 9. OTHER BENEFITS

- A. **ILLINOIS MUNICIPAL RETIREMENT FUND** - The County will participate in contributions for all eligible employees to the Illinois Municipal Retirement Fund (IMRF). The County shall follow all guidelines of IMRF in order to protect the benefits of the employees.

Retiring employees with at least fifteen (15) years' service may submit a Notice of Resignation (which is irrevocable) to Employer, and an Application for Retirement must be received by the Human Resources Department. Vacation and comp time can be spread out prior to last check to assure highest single month would be the 45th month (paid out over the last 4 months). (Resignation cannot be revoked after vacation or comp time payout has begun.) Any employee hired after December 31, 2011, shall not be entitled to the benefits set forth in this paragraph.

- B. **INSURANCE** - Insurance shall be provided on the following basis:

1. **Life, Medical and Dental Care Insurance:** All salaried exempt, full-time, special assignment employees and part-time nurses are covered by a medical/dental/vision care plan funded by St. Clair County. If an employee is prepaid benefits shall be refunded.

If an employee takes an unauthorized leave, it shall result in immediate termination of all benefits including health and life insurance. Any prepaid insurance premiums shall be reimbursed by St. Clair County.

All salaried exempt, full-time and special assignment employees are covered by life insurance and accidental death and dismemberment policy. A manual is provided to employees at the time of hiring which further explains the policy.

The manual is obtained from the Human Resources Department of St. Clair County.

The Human Resources Department must be notified of a divorce or legal separation of the covered employee, and further must be notified when a child is no longer eligible as a covered dependent of the employee.

2. **Legal Defense and Liability Insurance:** In any claim or action instituted against an employee, or former employee, where such claim or action arises out of any act or omission, made in good faith, occurring within the scope of employment of the employee, or former employee, St. Clair County shall, upon written request of the employee or former employee, appear and defend the employee or former employee, against any such claim or action, including the process of appeal. The St. Clair County State's Attorney's Office shall provide an attorney to appear for and defend the employee. This section excludes disciplinary proceedings or criminal proceedings.

3. **Other Types of Insurance:** All classifications of employees shall be covered by the provisions of Social Security legislation, and salary deductions shall be made in accordance with the law.

Employees are covered by the Illinois Workers' Compensation Act, (820 ILCS 305/1 et seq.). Any work-related injury must be reported to the Elected Official/Department Head.

All employees are covered by unemployment insurance. All costs are paid by St. Clair County.

- C. **TRAINING** - For meetings and seminars, employees may be granted leave with pay to attend meetings, seminars and conventions of professional and technical organizations, when such attendance would benefit the employee's ability to perform the job, and is approved in advance by the Employer.

For any training programs conducted after regular working hours, such training shall be voluntary unless required by the Employer. If required, such training may include the granting of overtime.

- D. DEATH BENEFITS** - Each employee shall fill out a designation of beneficiary form. Upon the death of a County employee, the designated beneficiary shall be entitled to receive from the appropriation for personal services theretofore available for payment of the employee's compensation, such sums for any accrued vacation period to which the employee was entitled to at the time of death. Such payment shall be computed by multiplying the employee's daily rate of pay by the number of days of accrued vacation at the time of death.

Upon the death of an employee, the estate shall receive any unpaid compensation, accrued overtime, or other benefits the employee would have been allowed had the employee survived.

Family members of deceased employees should contact the Human Resources Department for explanation of any further benefits the family members or the estate of the deceased employee may be entitled to.

- E. TRAVEL** – County (or staff) vehicles are to be used only for activities directly related to the conduct of County business. Under no circumstances are the vehicles to be used for personal activities. Reimbursement is provided for the use of employee's private vehicles for official business at the rate designated by the State of Illinois for actual mileage traveled. Private vehicles shall only be used when County vehicles are not available and prior approval is given by the County. Use of staff vehicles is restricted to employees who have valid drivers' licenses with current liability insurance. Employees are not permitted to use County vehicles without the knowledge of their supervisor or Employer. All employees using private vehicles must record mileage on the expense log along with the destination and purpose of the trip. The log is to be returned with the vehicle's keys. Expense claims for private vehicle usage shall be honored only if the listed trip is initialed by the immediate supervisor. Any malfunctions or damages to County vehicles must be reported to the immediate supervisor. Travel in any vehicle shall always be by the most direct route unless otherwise approved by the immediate supervisor or Employer.

If an employee has a vehicle assigned to them, which allows the employee to take it home each day, the employee is the only authorized driver and the use of that vehicle shall be limited to that employee. Only the Sheriff and Coroner have 24-hour, unrestricted vehicle use. IRS rules and regulations govern usage of County vehicles.

County employees shall observe all traffic and safety regulations, including the use of seatbelts. No County employee shall use a cell phone, text or otherwise participate in any distracting activity while operating a County vehicle.

An employee using his/her personal vehicle for County business should have prior approval from their supervisor or manager. The employee must have a valid driver's

license and provide proof of insurance for his/her personal automobile van or truck to the County. Evidence of a valid license and insurance coverage must be provided to the County prior to using your automobile for County business.

County employees shall observe all traffic and safety regulations, including the use of seatbelts. No County employee shall use a cell phone, text or otherwise participate in any distracting activity while operating a vehicle on County business.

If the most economical means of travel available is by some type of transportation other than an automobile, the mode selected shall be approved by the employee's supervisor and Elected Official before departure. Travel by either airplane or train shall be by coach class.

Reimbursements for first-class accommodations may be permitted only when coach class is not available.

Employees who take County vehicles home are not considered on official business during the commute unless they must regularly perform official duties during that commute.

- F. REIMBURSEMENT OF OTHER TRAVEL EXPENSES** - An employee shall be allowed reimbursement for the actual cost of meals in accordance with these rules but not to exceed the rates indicated in the reimbursement schedule. If a meal is offered at the designated accommodation location, the employee is expected to accept that meal and County will not reimburse an employee for the actual cost of meal(s) unless the employee has any medical or dietary (including religious) restrictions that the accommodation location cannot accommodate. It is not necessary for the traveler to submit receipts when receiving per diem. It is necessary to submit receipts when receiving reimbursement for individual meals. The County will not reimburse personal travel expenses. If an employee chooses to not stay in the designated accommodation location, the County will not reimburse the employee for their alternate arrangement(s). The employee is expected to stay at the closest accommodation location to the designated venue.

For breakfast, an employee only shall receive reimbursement if the employee is on travel status and leaves headquarters or residence at or before 7:00 a.m.

For lunch, travel within 50 miles of the St. Clair County Courthouse is not reimbursed.

For dinner, an employee must be on travel status and arrive back at the headquarters or residence at or after 8:00 p.m. For employees commencing travel after the close of business but before 6:00 p.m., reimbursement for dinner is allowed.

Advance per diem checks must be requested a minimum of three days in advance. A per diem allowance is available only when overnight lodging is obtained or when the employee is on official business at least 50 miles away from home between the hours of 7 a.m. to 8 p.m. A per diem allowance provided in the reimbursement schedule represents the maximum daily amount allowable and is given in lieu of a meal allowance. Receipts must be submitted to support allowances other than meals when on per diem.

Other than transporting detainees, employees are prohibited from transporting any non-County employee in a County vehicle.

Reimbursement Schedule

Automobile Mileage – Federal or State of Illinois rate (proof of automobile liability insurance is required to obtain automobile mileage reimbursement: See Section 22).

Per diem allowance/IRS per diem rate for various cities, as published in the GSA Publication.

Breakfast -- 20% of GSA published rate

Lunch -- 30% of GSA published rate

Dinner -- 50% of GSA published rate

If a conference fee includes a meal, the per diem allowance shall be reduced by the amount of the particular meal included in the reimbursement schedule.

In order to be reimbursed for business expenses, the employee shall submit an expense log. This log must be signed by the employee submitting the expense claim and approved by the appropriate supervisor and division manager. An expense log shall be submitted to the accounts payable clerk and shall be paid on the appropriate disbursement date.

Covered expenses include but are not limited to meals, conference fees, hotel and motel accommodations, taxi fares, parking and toll fees. Personal expenses, such as personal phone calls, in-room movies and bars, or other entertainment shall not be reimbursed.

Receipts shall accompany travel requests for reimbursement.

Non-reimbursable expenses include, but are not limited to, alcoholic beverages, personal entertainment, valet service, magazines and newspapers.

Gratuities shall be reimbursed to a maximum of 15% except for those departments, programs, or projects which are prohibited by Federal or State rules or regulations from making reimbursements for gratuities.

Employees may be reimbursed for one telephone call per twenty-four (24) hour period on travel status and for emergency calls to notify of significant travel delays.

G. REIMBURSEMENT OF OTHER EXPENSES

The County shall reimburse an employee for all necessary expenditures or losses incurred by the employee within the employee's scope of employment and directly related to services performed for the County. "Necessary expenditures" means all reasonable expenditures or losses required of the employee in the discharge of employment duties and that inure to the primary benefit of the employer. The County is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft unless the theft was a result of the County's negligence.

An employee shall submit any necessary expenditure with appropriate supporting documentation within 30 calendar days after incurring the expense, except that the County may provide additional time for submitting requests for reimbursement in a written expense reimbursement policy. Where supporting documentation is nonexistent, missing, or lost, the employee shall submit a signed statement regarding any such receipts. An employee is not entitled to reimbursement under this if the County has an established written expense reimbursement policy and the employee failed to comply with the written expense reimbursement policy. The County is not liable unless it authorized or required the employee to incur the necessary expenditure or the County failed to comply with its own written expense reimbursement policy. If the written expense reimbursement policy of County establishes specifications or guidelines for necessary expenditures, it is not liable for the portion of the expenditure amount that exceeds the specifications or guidelines of the policy so long as the County does not institute a policy that provides for no reimbursement or minimal reimbursement.

- H. REPLACEMENT OF PERSONAL ITEMS LOST OR DAMAGED** – The Employer agrees to repair or replace as necessary an employee's eye glasses, contact lenses, prescription sun glasses up to a value of \$150.00, watches up to a value of \$75.00, and up to a total of \$150.00 for all other items of personal equipment as approved by the Board, if such are damaged or broken during the course of an employee's duties, or the employee is required to exert physical force, or is attacked by another person or animal. The incident is to be documented with the immediate supervisor. Proof of value shall be required.

This provision shall not apply to employees serving under the St. Clair County Sheriff's Department.

Section 10. REGULATIONS AND RESTRICTIONS

- A. ACCIDENTS/INJURIES** - Anytime an employee is involved in an automobile accident with a County automobile or in a personal automobile while on County business, the employee shall notify his or her supervisor immediately with all pertinent information, including whether personal injury is involved and whether any traffic citations were issued. All Elected Officials/Department Heads shall, within 24 hours, notify the State's Attorney's Office if any traffic citations were issued to a County employee on County business and shall provide the State's Attorney with a copy of the citations. The County employee is obligated to cooperate with the County and any of the County's legal representatives regarding the accident and any citations that may have been issued.
- B. APPEARANCE** - Neatness and good taste in dress, as well as care toward personal hygiene, are expected of all employees. For safety and hygienic purposes, employees may be required to comply with any appropriate dress code that is set forth by the Employer during the performance of their duties, which will be applied in a non-discriminatory manner.

Employees may be required to change inappropriate dress, and work lost while doing so shall not be compensated by the County. Employees may be evaluated on their dress and

appearance. The Elected Official or Department Head is the only individual in a department who may make exceptions to the dress code.

- C. USE OF DEPARTMENT PROPERTY** - All department property and equipment entrusted to any employee shall be used in accordance with the property's prescribed function. All damage through recklessness, gross negligence, intentional act, deliberate misuse, or theft shall be replaced and paid for by the employee committing the violation.

Such replacement of property by the employee shall not be considered the exclusive remedy against the employee, and the employee may still be subject to discipline. All department property, personal lockers, and personal offices are subject to search and seizure. All department property shall be inspected by the employee's immediate supervisor prior to issuance of the property.

No department property shall be used for private or unauthorized purposes. All employees are required to return all department property or equipment in their possession upon separation, promotion, and/or transfer.

- D. TELEPHONE USAGE** - Good telephone habits are an indication that the department is interested in serving the public. At all times, calls should be answered promptly and courteously. An employee should identify him/herself by name and section, and be courteous, friendly, and helpful. An employee should write time and date of any message from the caller, transfer calls tactfully, be responsive and give accurate information, not keep the caller waiting, and hang up carefully.

All personal telephone usage, including personal cellular telephones, whether incoming or outgoing, shall be kept to a minimum. Employees shall be charged and accountable for personal usage of County telephones. Employees shall also be responsible for the care of Employer-issued cellular units to avoid misplacement and theft. All pagers and cell phones assigned to employees shall remain "on" during working hours.

Employees must keep incoming and outgoing personal calls to a minimum, including internet use, text messaging and any other use of personal cellular phones, and any use shall not interfere with the operation of the department/elected office as determined by the Department Head or Elected Official.

- E. USE OF CAMERAS** – Use of cameras or camera phones is prohibited in County buildings where security or restriction access is an issue, including but not limited to: secure areas of the Airport, 9-1-1 operations, secure areas of the Jail, courtrooms, holding cells and the Juvenile Detention Center. Cameras and camera phones are also prohibited in other areas as the County may dictate. Cameras and camera phones are not to be used in private areas or used to disrespect the privacy of fellow employees or the public. Violations of this policy may lead to immediate termination.

- F. MUSIC AND/OR VIDEO DEVICES** – Use of any music, electronic tablets such as iPads, and/or video devices is prohibited during work hours, unless specifically authorized by the County.

G. CORRESPONDENCE AND COMMUNICATIONS - No employee shall use his/her official position, nor engage in official transactions or business, to harass any individual or to secure a benefit for himself or other individuals. Courtesy should be given in all communications and correspondence, and all employees should refrain from unnecessarily criticizing any individuals or agencies concerning official transactions or business.

H. PHOTO IDENTIFICATION - St. Clair County may issue a photo I.D. card for employees.

All employees who are issued a shield badge and/or photo I.D. are required to be in possession of the badge and/or photo I.D. while on duty. Employees shall not use their shield or identification card for personal business or personal gain, unless status as a government employee is afforded to any employee of a unit of government, such as hotel discounts to government employees. If a shield or Identification card is lost or stolen, it must be reported to the County immediately.

I. SPEECH AND DISSEMINATION OF INFORMATION - Employees are encouraged to appear before civic organizations, fraternal organizations, or any other group in an official capacity. Employees must notify the County prior to accepting such speaking engagements.

Employees are cautioned against making statements or giving impressions regarding official agency policy or position without prior expressed authority being granted.

Normally, the Elected Official has the sole right to adopt and interpret the policies of the organization. If in doubt, it is always preferable to consult the Elected Official before making any statements that might possibly be misinterpreted or misconstrued by the general public or press.

The Elected Official shall issue all news releases concerning the department.

The County shall comply with the Illinois Freedom of Information Act (FOIA), and employees are allowed to disseminate information pursuant to the Act. However, employees are not allowed to disclose any information that is exempted by the Illinois Freedom of Information Act or prevented from disclosure by any other state statutes. Employees who receive Freedom of Information Act requests shall notify the Elected Official and shall consult with the FOIA officer in the State's Attorney's Office to ensure timely compliance. In the case of FOIA requests to the Public Building Commission, PBC Counsel should be consulted.

J. CONTACT WITH THE OFFICE FROM THE FIELD - All employees working from a field position are required to contact the department once at the beginning of the workday and again at the end of the workday.

K. RELATIONS WITH CREDITORS - The County shall charge employees any authorized costs when making any wage deduction pursuant to court order or State or Federal statutes.

- L. POSSESSION OF FIREARMS** - Unless expressly authorized by the Sheriff, Coroner, State's Attorney or Probation Department Head, no employee of any department has legal authority to carry weapons while in the performance of their official duties.
- M. ETHICS** – Employees shall carry out their duties in an ethical manner, and uphold the laws and regulations of St Clair County, the State of Illinois, and the federal government. Employees shall not recommend or promote the sale of any specific brand name product or equipment.

Many employees in the course of their work have access to medical or personal identifying information about patients, clients, employees, or other individuals. This may be medical, legal, personal, or job-related information. Such information is not to be repeated or discussed outside the department or with other personnel unless such information is a necessary part of the employee's assigned duties. Employees shall follow all State and Federal Laws as amended from time to time to ensure confidentiality. Disposal of paper records containing information of the nature herein described shall be by shredding.

Employees shall inform the Employer of any possible conflict-of-interest situations they may have. An employee is expected to report to his/her department head any wrongdoing, fraud, corruption, or waste.

An employee shall not use, nor attempt to use, his/her position with the Employer to secure unwarranted privileges, favors, or exemptions for him/herself or others; and shall avoid the appearance of using his/her position to secure such privileges, favors, or exemptions for him/herself or others. Employees are prohibited from accepting gifts, gratuities, or any item of value for work performed on behalf of the department.

Employees shall not borrow or loan money to patients, clients, probationers, or any of their family. No employee shall hire or provide services to patients, clients or probationers or members of their families and/or other considerations without approval of the Employer. Employees shall not enter into any business transactions with patients, clients or probationers or other families without the approval of the Employer.

Consultant fees and honoraria earned by employees during normal working hours must have approval granted by the Employer on a case-by-case basis with due consideration given to time availability, and the number of days involved and the frequency of such fees.

- N. OTHER EMPLOYMENT** - Employees are prohibited from having conflicting employment while having a full-time position. An employee may not be paid by another employer for the same hours of work or work period that the employee is being paid by the Employer. If a full-time employee performs outside services or employment, such services or employment must be reported to the Elected Official/Department Head or appropriate board for prior approval, and advance notification must be given by the employee to the Human Resources Department.

Fees earned by an employee for serving as an instructor for a class during other than normal working hours which is not sponsored by the department, may be retained by the employee.

Fees earned by an employee serving as an instructor for a class outside normal working hours, which is jointly sponsored by the department and another community agency, shall be dealt with as follows:

1. No overtime shall be earned, and the fee shall be retained, or;
2. Overtime shall be earned, and the fee surrendered to the County Treasurer and recorded as miscellaneous income.

Employees who are injured while engaging in other employment must notify the Employer and the Human Resources Department.

- O. PHYSICAL EXAMINATIONS** - Each applicant for employment may be required to successfully complete a post-offer physical examination by a doctor of the Employer's choice, including a drug screen, upon the request of the Human Resources Department. At any time, employees may be required to submit to a physical examination. A drug test shall be conducted before an individual is hired or contracted. Pre-employment drug testing occurs only after an offer of contingent employment has been made. A negative test result is required before performing assigned duties.

As a condition of their employment, the employees of the department must authorize the release of medical testing information including drug tests to the St. Clair County Human Resources department for departmental use only. Genetic testing is not included in any medical examination required by the County. The County does not review, collect, or utilize genetic information gathered during medical examinations as a determining factor for the terms and conditions of employment. Genetic information which may be derived from any medical examination required by the County will only be released to the Employee and any persons authorized in writing by the Employee.

Each employee authorized to carry and use a gun while at work for St. Clair County, and all employees engaging in heavy manual labor as their principal form of job activity for the County shall be required to submit to an annual physical exam by a doctor of the employer's choice.

The term "drug tests," as used throughout this personnel manual, shall be interpreted to mean screens for alcohol as well as drugs.

- P. COMPUTER USAGE** - Routinely all personnel shall have access to a computer. The following procedures must be adhered to:

1. All employees shall only use the "Log-in ID," "User ID" and "Passwords" assigned to them, i.e. use of a supervisor "User ID" and "Passwords" by a line officer is prohibited unless authorized by the Employer. Use is a privilege, not a

right, which may be suspended or terminated by the Employer when, in its judgment, this policy has been violated by the user.

No employee is authorized to share his/her "password" with anyone.

2. It is not permissible to use County computers and equipment in any inappropriate manner, such as to disgrace the department or a fellow employee. It is forbidden to use profanity or vulgar language on any department computer equipment.

Only disks or drives or other media which are requisitioned from the County storerooms and the data processing department, or purchased by authorization by a department head, are authorized to be used in department computers.

3. No employee shall be allowed to do personal work on his or her assigned County computer.
4. No employee shall be allowed to copy any County or department document to a disk, drive or other media, nor to email a document, and use it outside the office without permission by the department head.
5. No employee shall be allowed to have any unauthorized programs, utilities, games, or files on their County PC.
6. Any variance from the above procedures must have prior Employer permission.

Information and data maintained in the electronic media on the County computer system are protected by the same laws and policies, and are subject to the same limitations, as information and communications in other media. Said information and data are the property of the County.

Before storing or sending confidential or personal information, users should understand that most materials on the County system are, by definition, public records. As such, they are subject to laws and policies that may compel the County to disclose them. The privacy of the materials kept in electronic data storage and electronic mail is neither a right nor is it guaranteed.

Q. ELECTRONIC COMMUNICATIONS -

1. **Introduction/Purpose:** This policy is intended to serve as a guide on the proper use of the St. Clair County electronic communication systems. This policy covers the use of all forms of electronic communications, including but not limited to e-mail, tweets, instant messages, texts, voice mail, fax machines, external bulletin boards, Intranet and the Internet, and applies to all Users. Use of the County electronic communication system constitutes acceptance of this policy and its requirements.

St Clair County provides electronic mail (e-mail) and/or Internet access to Elected Officials and employees who need it to perform the functions of their position.

The purpose of this document is to communicate to all employees and Elected Officials their responsibility for acceptable use of the Internet and electronic communications (whether sent over the Internet or over the County's own network). Policies and procedures are also outlined for the disclosure and monitoring of the contents of electronic files and communications stored in the system when required.

The Employer's objectives for employees to use electronic communications and/or the Internet include:

- a. exchanging information efficiently
- b. gathering information and performing research for departments; and
- c. reducing the handling of paper copy.

2. **Policy Definitions:** As used in this Policy, the terms listed below shall be defined as follows:

- a. **Electronic Mail (e-mail):** Electronic mail may include non-interactive communication of text, data, image, or voice messages between a sender and designated recipient(s) by systems utilizing telecommunications links. It may also include correspondence transmitted and stored electronically using software facilities called "mail", "facsimile", "messaging" systems, or voice messages transmitted and stored for later retrieval from a computer system.
- b. **Encryption Software:** Proprietary software that changes information from its native state to an unrecognizable coded state that can only be returned to its native state with special software.
- c. **Internet:** A worldwide network of networks, connecting informational networks communicating through a common communications language or "Protocol."
- d. **Intranet:** An in-house web site that serves the Users of St Clair County. Although Intranet pages may link to the Internet, an Intranet is not a site accessed by the general public.
- e. **World Wide Web:** An Internet client-server distributed information and retrieval system based upon hypertext transfer protocol (http) that transfers hypertext documents that can contain text, graphics, audio, video, and other multimedia file types across a varied array of computer systems.
- f. **Users:** Elected Officials, Department Heads, employees, volunteers, contractors, and consultants.

g. **Firewall:** An electronic device used to protect private networks from unauthorized access from Users on the Internet.

3. **Ownership:** The electronic communication system is the property of St Clair County. All computer equipment, computer hardware and computer software provided by the Employer are the property of St Clair County. All communications and information transmitted by, received from, or stored in these systems are the property of St Clair County.
4. **Use of Electronic Communications:** St Clair County's electronic communication systems, including e-mail and the Internet, are intended for County business use only. Personal uses of the Internet and e-mail systems are prohibited. The Employer reserves the right to use filtering software to block access to Internet sites that are considered inappropriate or non-productive. The filtered sites are to be reviewed and approved by the County Board Chairman.

Before using these systems, all Users shall understand that any information that is created, sent, received, accessed, or stored in these systems shall be the property of St Clair County and shall not be private. If a User is permitted to use electronic communication systems, such use shall not violate County policy or interfere with User's work performance.

Users shall use the same care and discretion when writing e-mail and other electronic communications as they would with any formal, written business communication. Any messages or information sent by Users to other individuals via electronic communication systems, such as the Internet or e-mail, are statements identifiable and attributable to St Clair County. Consequently, all electronic communications sent by Users shall be professional and comply with this policy.

5. **Prohibited Communications:** Under no circumstances may any User operate the County's electronic communications systems for creating, possessing, uploading, downloading, accessing, transmitting or distributing material that is illegal, sexually explicit, discriminatory, defamatory or interferes with the productivity of coworkers. Specifically prohibited communications include, but are not limited to, communications that promote or transact the following: illegal activities; outside business interests; malicious use; personal activities (including chat rooms); jokes; political causes; football pools or other sorts of gambling; recreational games; the creation or distribution of chain letters; list servers for non-work purposes; "spams" (mailing to a large number of people that contain unwanted solicitations or information); sexual or any other form of harassment; discrimination on the basis of race, creed, color, gender, religion, national origin, color, ancestry, sex, sexual orientation, or disability; or for solicitations or advertisements for non-work purposes. Users may not engage in any use that violates copyright or trademark laws.

Also prohibited is any activity that could negatively impact public trust and confidence in St Clair County or create the appearance of impropriety.

Users are also prohibited from posting information, opinions or comments to Internet discussion groups or social sites (for example: news groups, chat, list servers or electronic bulletin boards). Under no circumstances may any User represent their own views as those of St Clair County.

Users may not disclose confidential or sensitive information. Personal information such as the home addresses, phone numbers, and social security numbers of Elected Officials or employees should never be disclosed on the Internet.

This Prohibited Communications policy shall not be applied or enforced in any way that would restrict, infringe upon, or otherwise limit an employee's right to engage in protected concerted activity under federal or state law, including the National Labor Relations Act, such as discussing wages and terms and conditions of employment, action for their mutual aid and protection, or otherwise working together to improve working conditions. The County will enforce this policy in accordance with all applicable federal, state and local laws.

6. **No Presumption of Policy:** Although Users may use passwords to access some electronic communication systems, these communications should not be considered private. Users should always assume that any communications, whether business-related or personal, created, sent, received, or stored on the County's electronic communication systems, may be read or heard by someone other than the intended recipient.

Users should also recognize that e-mail messages deleted from the system may still be retrieved from the computer's back-up system when requested by authorized personnel. Consequently, messages that were previously deleted may be recreated, printed out, or forwarded to someone else without the User's knowledge.

7. **Employer's Right to Monitor Use:** Under authorization of the County Board Chairman and/or Elected Officials, St Clair County may monitor, intercept, access, and disclose, at any point, all information created, sent, received, or stored on its electronic communication systems at any time, with or without notice to the User, which is the sole property of the County. The contents of computers, voice mail, e-mail, and other electronic communications are subject to the provisions of FOIA. The contents of computers, voice mail, e-mail and other electronic communications shall be inspected when there are allegations that there have been breaches of confidentiality, security, or violations of this Electronic Communications Policy. These inspections shall also be conducted when it is necessary to locate substantive information that is not readily available by less intrusive means. Before providing access to stored electronic communications such as e-mail messages, written authorization shall be required from the County Board Chairman or his designee.

The contents of the computers, voice mail, e-mail and other electronic communications may be turned over to the appropriate authority when there are allegations that there have been violations of law.

In addition, St Clair County shall regularly monitor and maintain a log of the User's Internet access, including the type of sites accessed, the name of the server, and the time of day that access occurs. This information may be used as a basis for employee discipline.

The County Board Chairman and/or Elected Officials may authorize individuals, for investigative purposes, to engage in activities otherwise prohibited by this policy.

8. **Prohibited Activities:** Users shall not download software programs of any kind. No software is to be installed on County computers without the approval of the Director of Data Processing. Users may not upload, download, or otherwise transmit copyrighted, trademarked, or patented material; trade secrets; or confidential, private, or proprietary information or materials. Users may not use the Employer's electronic communication systems to gain unauthorized access to remote computers or other systems or to damage, alter, or disrupt such computers or systems in any way, nor may Users use someone else's code or password or disclose anyone's code or password, including their own. It is a violation of this policy for Users to intentionally intercept, eavesdrop, record, or alter another person's Internet and e-mail messages. Users may not allow unauthorized individuals to have access to or use the Employer's electronic communication systems, or otherwise permit any use that would jeopardize the security of St Clair County's electronic communication systems. Also, Users may not post an unauthorized home page or similar web site.

Users may not make unauthorized commitments or promises that might be perceived as binding St Clair County. Users must use his/her real name when sending e-mail messages or other electronic communications and may not misrepresent, obscure or in any way attempt to subvert the information necessary to identify the actual person responsible for the electronic communication.

Sending an e-mail message under a fictitious or false name is a violation of this policy. Likewise, using another User's account or login ID constitutes a violation of this policy.

9. **Passwords:** Each User shall maintain a unique password. Users must keep their passwords confidential and must never leave their computers unattended when logged into the system. Passwords shall be changed whenever a password may have been compromised or revealed or when the computer security system requests a new password.
10. **Internet Usage:** Access to the Internet from any personal computer connected to the County's network is only allowed in accordance with this policy. Alternate

methods of Internet access, such as using a modem to access a personal dial-up Internet account, is prohibited as it may compromise the County's network security exposing it to potential harm from computer hackers.

Sessions on the Internet are logged automatically in exactly the same way that phone numbers are logged in the phone system. Employees should not use the Internet for tasks that they would not want to be logged.

Web browsers leave "footprints" providing a trail of all site visits. An employee should not visit any site where s/he would be reluctant to leave her/his name and work locations.

Use appropriate judgment before filling out a form included in a Web page. The form shall pass through many interconnecting computers and networks before reaching its destination. Other individuals shall be able to eavesdrop on it.

Personal or valuable information on the form may not remain confidential. Under no circumstances should one ever put a Social Security number on the Internet.

An Internet message sent from St Clair County's address constitutes a County communication; therefore, it should be composed and structured correctly.

Whenever possible, spell check messages prior to transmission, especially when sending to a non-County address.

Sending e-mail from the County's domain name can be likened to sending a letter on County letterhead. Messages may be forwarded by the recipient to others, printed in a location where others may view the message, and/or directed to the wrong recipient. Also, computer forensic experts can often retrieve e-mail previously deleted. An ill-considered remark can return to haunt the sender later.

Be courteous and follow generally accepted standards of etiquette. Protect others' privacy and confidentiality. Consider St Clair County's needs before sending, filing, or destroying e-mail messages. Remove personal messages, temporary records, and duplicate copies in a timely manner.

11. **Records Retained:** Certain significant types of e-mail messages or their attached files may be considered records and should be retained if required by the County's record-retention policies. Examples of messages sent by e-mail that may constitute records include:

- (1) policies and directives;
- (2) correspondence or memoranda related to official business;
- (3) work schedules and assignments;
- (4) agendas and minutes of meetings;

- (5) drafts of documents that are circulated for comment or approval;
- (6) any document that initiates, authorizes, or completes a business transaction; and
- (7) final reports or recommendations.

12. **Records Disposal:** The content and maintenance of a User's electronic mailbox are the User's responsibility. The content and maintenance of a User's disk storage area are the User's responsibility.

Messages of transitory or little value that are not normally retained in record-keeping systems should be regularly deleted. Informational messages, such as meeting notices, reminders, informal notes, and telephone messages should be deleted once the administrative purpose is served. If it is necessary to retain any e-mail message for an extended period, it should be transferred from the e-mail system to an appropriate electronic folder or other filing system. With the approval of the County Board Chairman, the Director of Data Processing or one of his/her staff members designated by him/her, a User is permitted to remove any information retained in an e-mail system for more than thirty (30) days.

Employees should consult their Department Head and/or Elected Official in formulating what materials must be maintained and kept as public record and what materials may be disposed of pursuant to respective retention periods.

13. **Accessing User E-mail during Absence:** During a User's absence, the County may authorize the Data Processing Director to access the User's e-mail messages and electronic Internet records without the consent of the User when necessary to carry out normal business functions.

14. **Firewalls and Network Protection:** Firewalls and other devices to ensure the safety of the County's private network shall be installed to protect all St Clair County Electronic Communication Systems. Local Governments are often targets of hackers and unauthorized intrusions because of the unique types of information stored on their systems. For this reason, St Clair County takes a very cautious approach to security regarding the Internet and e-mail. Policies to ensure the security of the system include, but are not limited to: blocking access to certain Internet sites; filtering out potentially threatening e-mail attachments; filtering out dangerous types of web pages including Java Script, and ActiveX programs. Other methods of security may be deployed as new threats are discovered.

Any attempts to bypass or disable the security features installed by St Clair County is in violation of this policy and may result in disciplinary action.

15. **Password Protection:** Users should use caution when using encryption software or password-protected files. Password-protected files cannot be retrieved without the necessary password. St Clair County is not responsible for any lost, damaged, or inaccessible files that result from password protection.

16. **Viruses and Tampering:** Any files downloaded from the Internet must be scanned with virus detection software before installation and execution. All computers designated as having access to the Internet and e-mail must have virus detection software installed on them. Users may not deliberately disable the virus protection capabilities of these systems. The intentional introduction of viruses, malware, attempts to breach system security, or other malicious tampering with any of St Clair County's electronic communication systems is expressly prohibited. Users must immediately report any viruses, tampering or other system breaches to the Data Processing Director.
- Many viruses are transmitted through the e-mail system as attachments. Caution should be practiced prior to the accessing of any attachments to e-mail messages. Never access any unexpected attachments without verifying the source and reason for it, even if you recognize the sender of the e-mail. It is common practice for hackers to alter the source of an e-mail in an attempt to spread a virus.
17. **Disclaimer of Liability for Use of the Internet:** St Clair County is not responsible for material viewed or downloaded by Users from the Internet. The Internet provides access to a significant amount of information, some of which contains offensive, sexually explicit, and inappropriate material. It is difficult to avoid contact with this material; therefore, users of the Internet do so at their own risk.
18. **Duty Not to Waste Electronic Communications Resources:** Users must not deliberately perform actions that waste electronic communication resources or unfairly monopolize resources to the exclusion of other Users. This includes, but is not limited to, subscribing to list servers, mailing lists or web sites not directly related to the User's job responsibilities; spending nonproductive time on the Internet; and doing large non-work related file downloads or mass mailings. Electronic communication resources are limited, and Users have a duty to conserve these resources.
19. **E-Mail Addresses:** The Employer reserves the right to keep a User's e-mail address active for a reasonable period of time following the User's departure to ensure that business communications reach their respective department.
20. **Use of Credit Cards on the Internet:** Before making purchases on the Internet, Users who are authorized to use St Clair County credit cards must ensure that they are using a secured site. St Clair County recommends that Users do not use their credit cards over the Internet and expressly disclaims responsibility for any loss or damages that results from credit card usage over the Internet.
21. **Violations:** Violations of this policy may subject employees to disciplinary action ranging from the removal of electronic communication privileges to dismissal from employment. Employees who observe violations of this policy are obligated to report the violations to their Employer.

22. **Policy Changes**: St Clair County reserves the right to change this policy at any time without notice. Nothing in this policy is intended or should be construed as an agreement and/or a contract expressed or implied.

Section 11. RIGHTS OF EMPLOYEES

- A. **PERSONNEL FILE** - Employees are allowed to look at their own personnel files during normal business hours. An employee wishing to view his/her own file shall file a written request with the County or designated representative. A copy of said request shall be placed in the employee's personnel file. Nothing should be placed in an employee's personnel file, nor shall anything be removed from the file without the consent of the County. Records of prior complaints and discipline action shall be maintained in the employee's personnel file. The final decision to remove items lies within the discretion of the County.
- B. **REFERENCES** - Employees or former employees have the right to obtain neutral references. Such references shall only provide the applicable date of hire and the last date employed, rate of pay if requested, and a general description of applicable job duties.
- C. **SAFETY** - The County shall implement any safety procedures adopted by the County, and employees shall comply with any and all of the safety procedures.

All department employees are directed to report any hazardous, or potentially hazardous, conditions to their supervisor immediately.

Due to the open-office design of many department buildings, it is impossible to provide security for personal belongings left unattended. Staff members are advised to keep their wallets, purses, and items of value in their possession at all times. The department cannot be responsible for losses due to theft.

Section 12. RIGHTS OF EMPLOYER

The employee recognizes that St. Clair County possesses the exclusive right to operate and direct the employees of St. Clair County in all aspects, including, but not limited to, all rights and authority granted by law.

The employee further recognizes that this Code is not a binding contract between St. Clair County and the employee. Nothing contained in this Code shall be construed as creating an employment agreement between the County and its employees.

The County has the right to unilaterally create new employment policies and regulations not mentioned in this Code, and to change provisions of this Code without prior notice, approval, or consent of the employees of St. Clair County.

The County reserves the right to designate which employees shall be considered supervisors.

The County has the ultimate responsibility of management, including but not limited to responsibilities and rights for the following:

- a. To maintain executive management and administrative control of the department and its property, facilities, and staff.
- b. To hire all employees and to determine their qualifications and the conditions for their continued employment or their dismissal or demotion.
- c. To direct, supervise, promote, suspend, discipline, terminate, assign, and schedule employees.
- d. To relieve employees from duties because of a lack of work or funds, or under conditions where continued work would be inefficient or nonproductive, or under conditions as may be deemed necessary or advisable by the department head.
- e. To determine services to be rendered, operations to be performed, utilization of technology, and its budget.
- f. To determine the methods, processes, means, job classifications and personnel by which the operations of St Clair County are to be conducted.

It is recognized that the County normally exercises most of the powers, rights, authorities, duties, and responsibilities through and with the cooperation of the administrative staff.

Section 13. LENGTH OF SERVICE

Length of service is defined as the length of continuous service of an employee since the employee's last date of hire with the County within the employee's department. In the event an employee is transferred from or to another department of the County, the employee's total continuous employment with the County shall be used as the basis for the rates of accrual of vacation and sick leave only.

An employee's continuous service record shall be broken by voluntary resignation or discharge. If such continuous service is broken due to curtailment of operation, said employee shall be considered on layoff.

Section 14. EXEMPTIONS

When a provision of this Code conflicts with a provision of a collective bargaining agreement, the provision of the collective bargaining agreement shall govern employees covered by the agreement.

Nothing contained in this Personnel Code shall in any way affect, abrogate, preempt, or exclude any rights of any employees granted pursuant to the affirmative action plan of St. Clair County, or the affirmative action plan of Intergovernmental Grants Department, for their respective employees.

All employees covered through St. Clair County Sheriff's Department Merit Commission are exempt from this Code as to hiring, promotion, discipline, or dismissal, but are otherwise covered by this Code.

Section 15. DISCIPLINE

The formal disciplinary process is normally progressive, but dismissal may occur at any time in the process. The Employer may use the Discipline Form attached as Appendix C for documentation purposes. Measures of discipline include:

- A. **VERBAL REPRIMAND** - A verbal reprimand warns against unsatisfactory conduct, attitude, or performance, and warns that continuing such actions shall result in more severe disciplinary actions. The reprimand should be done in private, and should be documented in writing with the date and nature of the problem, with a copy given to the employee, and a copy placed in the employee's personnel file.
- B. **WRITTEN REPRIMAND** - A written reprimand warns an employee against unsatisfactory conduct, attitude, or performance. A written reprimand is more severe than a verbal reprimand, but serves the same purpose: to warn that further unsatisfactory conduct, attitude, or performance shall result in more severe disciplinary action. A copy of the written reprimand shall be given to the employee, and a copy shall be placed in the employee's personnel file.
- C. **SUSPENSION** - A suspension is unpaid time off, up to 180 days, with a loss of benefits and seniority for the period of the suspension. At the end of a suspension, the employee shall be placed on probationary status for a period not to exceed six (6) months. The period of suspension may be up to but not exceed 180 days off in one calendar year, unless the employee is suspended for a criminal act; in which case their suspension shall last until the criminal matter is concluded. The suspension may include demotion.

In order to continue to receive medical and insurance benefits during a suspension, the employee shall contribute both the employee's and employer's share of IMRF and insurance costs.

If approved by the County Board, coverage under Illinois Municipal Retirement Fund may be maintained pursuant to IMRF rules and regulations.

- D. **DISMISSAL** - All employees are subject to discharge by the County at any of the disciplinary steps. Upon dismissal, all benefits are terminated immediately, and any employee copay shall be refunded.
- E. **PROBATION** - An employee may be placed on probation if their performance is substandard and/or the employee's conduct and behavior is inappropriate. Probation may occur in conjunction with other measures of discipline. An employee may be placed on probation for up to six months. At the end of three months, an evaluation of the employee's performance shall be conducted. At the end of the probationary period, the employee's performance shall again be evaluated. Evaluations shall determine if the employee should be retained. If the employee violates the conditions of the probation, they may be subject to immediate termination. Removal from probationary status is based upon satisfactory completion of the probationary period, recommendation from the employee's immediate supervisor, and approval of the Department Head.

F. ADMINISTRATIVE LEAVE - An employee may be placed on administrative leave with or without pay and benefits pending an investigation. Administrative leave may be extended for the period of time the investigation continues, but an administrative leave shall last no longer than thirty (30) days.

G. CODE OF CONDUCT - Disciplinary action may be brought against an employee for the following, including but not limited to:

1. Violating any provisions of this Personnel Code.
2. Knowingly falsifying a report.
3. Being insubordinate to or showing disrespect towards superiors.
4. Neglecting to perform the job or performing the job inefficiently.
5. Engaging in any conduct unbecoming of a County employee or that discredits the County.
6. Leaving the assigned job without permission.
7. Absence from work without leave or permission.
8. Willfully destroying or damaging any property of the County.
9. Taking or giving bribes.
10. Being under the influence of intoxicating beverages while at work.
11. Using, manufacturing, distributing, dispensing, or possessing any statutorily defined illegal drugs, narcotics, or controlled substances, or failing to report to the employee's Elected Official/ Department Head any arrest or conviction for using, manufacturing, distributing, dispensing, or possessing any statutorily defined illegal drugs, narcotics, or controlled substance.
12. Failure of any employee to notify his/her Elected Official/Department Head within five days after an arrest or conviction of a violation of any state or federal criminal statute.
13. Using a County vehicle without the knowledge of the immediate supervisor.
14. Improperly operating a County vehicle or permitting an unauthorized person to operate a County vehicle.
15. Excessive or unexcused absence from work, or tardiness.
16. Possession of explosives, firearms or other dangerous weapons on County premises, unless authorized by the County.

17. Use of overtime for other than work purposes.
18. Failure to follow any safety rules, regulations, or manuals.
19. Gambling during working hours.
20. Sleeping on the job.
21. Being discourteous to the public.
22. Engaging in, instigating, or causing an interruption or impediment to work activities.
23. Substantial misrepresentation of facts in obtaining employment with the County.
24. The use or consumption of County property for personal or private purposes, or the use of County employees during working hours for such purposes.
25. Disorderly conduct during working time or on County premises, including fighting, interfering with work of another, or threatening or abusing any person by word or act.
26. Unauthorized use of County property such as County-owned vehicles, equipment, and materials.
27. Abuse of sick leave by misrepresentation of a leave request.
28. Violation of a written order of the County.
29. Releasing confidential information.
30. Using or attempting to use an official position to secure special privileges, exemptions, or personal gain except as may be otherwise provided by law.
31. Engaging in disreputable acts and not conducting themselves with "good moral character".
32. Abuse of telephone usage.
33. Theft of any County or employee property.
34. Discriminating against any person, individual, entity, or co-employee, on the bases outlined in Section 2, A. Nondiscrimination, or any other prohibited form of discrimination under federal or state law or government contract or grantee regulations.
35. Failure to perform essential functions of the position.
36. Abusing County computer equipment.

- 37. Allowing drugs and/or alcohol in or on County machinery and/or vehicles.
- 38. Unauthorized leave.

H. POLITICAL ACTIVITIES - No form of discipline can occur because of any employee's political beliefs or affiliation. This prohibition on discipline does not apply to individuals in policy-making or confidential positions or where an overriding interest of vital importance exists.

The County also recognizes that false accusations can have serious effects on innocent individuals. Employees are expected to act in a responsible and professional manner to establish a pleasant working environment free of discrimination.

Section 16. COMPLAINT PROCEDURE

Nothing in this Section 16 shall be construed to invalidate, diminish, or otherwise interfere with any procedure outlined in an employee's collective bargaining agreement.

The purpose of this complaint procedure is 1) to provide an expeditious means of resolving disputes over the application of the provisions of this personnel code, 2) to establish and maintain harmonious and cooperative working relationships between St Clair County and its employees, and 3) to assure due process and equitable treatment for employees.

Strict adherence to this complaint procedure and its time limits is mandatory, except that time limits may be extended by mutual agreement of the employee and the County.

Any complaint shall be presented in writing and shall set forth the nature of the complaint, include the date or dates of the alleged occurrence, present a detailed description of the facts upon which it is based, specify the relief requested, and be signed and dated by the complainant. Any resolution of a complaint shall be consistent with the provisions of this personnel code, any governing laws, and County policies and procedures.

A complaint is defined as a dispute, disagreement or complaint concerning the application of an express provision of this personnel code as written. If a complaint involves an allegation by an employee of illegal discrimination based on race, color, or national origin, the employee should follow the steps set out in the Employer's Title VI plan, or the affirmative action plan of the department for which they work. If a complaint involves an allegation by an employee of illegal discrimination based on a disability, the employee should follow the steps provided under Section 2 B. Americans with Disabilities Act of this Personnel Code.

As used in this complaint procedure, the term "day" means a day on which the County is opened for regular business, 8:30 a.m. to 5:00 p.m., Monday through Friday, and excepting holidays designated by the County Board.

If the Employer does not answer the complaint or appeal within the specified time limits, the employee may elect to treat the complaint as denied and immediately appeal the complaint to the next step.

In cases where a Department Head is disciplined, discharged, or not reappointed, such action shall constitute the final resolution and there shall be no recourse to this complaint procedure.

Complaint Steps:

Step 1 - Immediate Supervisor: The affected employee shall, within five days after the occurrence of the event giving rise to the complaint, or within five days of the date the employee reasonably should have knowledge of the occurrence, present the complaint in writing to his/her immediate supervisor.

Within five days after receipt of the written complaint, the immediate supervisor and the employee shall meet or hold other discussions in an attempt to resolve the complaint. The immediate supervisor shall give her/his response within five days following the meeting or discussion.

Step 2 – Department Head: If the complaint is not resolved to the employee's satisfaction, or if the supervisor fails to respond to the complainant within five days of meeting or discussions, the employee may submit the written complaint to the Department Head or Elected Official within five days of the supervisor's response in Step 1, or within five days of when the supervisor's response was due.

Within five days after receipt of the written complaint, the Department Head or Elected Official and the employee shall meet or hold other discussions in an attempt to resolve the complaint. The Department Head or Elected Official shall give her/his response within five days following the meeting or discussion. In the case of a department headed by an Elected Official other than the County Board Chairman, this Step shall constitute the final resolution of the complaint.

Step 3 – County Board Chairman: If the complaint is not resolved to the employee's satisfaction, or if the Department Head fails to respond to the complainant within five days of meeting or discussions, the employee may submit the written complaint to the office of the County Board Chairman within five days of the Department Head's response in Step 2, or within five days of when the Department Head's response was due.

Within ten (10) days after receipt of the written complaint, the County Board Chairman (or their designee) and the employee shall meet or hold other discussions in an attempt to resolve the complaint. The County Board Chairman, or their designee, shall give their response within ten (10) days following the meeting or discussion. This Step shall constitute the final resolution of the complaint.

For the Health Department, Mental Health Department and Public Building Commission, this Step 3 review shall be by the appropriate governing Board (Board of Health, Mental Health Board, and Public Building Commission, respectively), rather than the County Board Chairman. When the complaint is presented to one of these bodies at Step 3, its review may be made at a regular monthly meeting and a response may be issued at that same or a subsequent meeting.

Section 17. LAYOFFS

In the event it becomes necessary to lay off employees for any reason, employees shall be laid off based on the following criteria: employee's knowledge, skills, and abilities in relation to positions available, the employee's work record including commendations as well as disciplinary action, the employee's attitude and relations with other employees as well as other agencies, change in duties of the department, and the employee's length of service.

Section 18. RESIGNATION

Sick leave, vacation, and retirement fund benefits cease at midnight on the date of termination. Life and health insurance shall cease at the end of the month of the termination. Employees may elect to continue participation in the plan on a self-pay basis as provided by federal statutes. The employee shall be paid for each day of accrued and unused compensatory time and vacation time. Monies accumulated in the employee's retirement account may be refundable, according to IMRF Rules. Forms required to request this refund are available from the Human Resources Department.

Section 19. SEXUAL MISCONDUCT POLICY

- A. SEXUAL MISCONDUCT POLICY STATEMENT** - St. Clair County shall not tolerate and shall seek to eradicate any behavior by its employees, volunteers or students which constitutes sexual misconduct toward another employee, official, volunteer or student. "Sexual misconduct" means any actual, attempted or alleged sexual molestation, assault, abuse, sexual exploitation, or sexual injury. "Sexual misconduct" does not include "sexual harassment."
- B. REPORTING PROCEDURES AND DESIGNATED SEXUAL ABUSE COORDINATOR** - It is the express policy of the County to encourage victims of sexual misconduct, and their parents or guardians in the case of minors, to come forward with such claims. The County has designated a Sexual Abuse Coordinator who shall remain accountable for the implementation and monitoring of this policy. The identity of the Sexual Abuse Coordinator with the State's Attorney's office shall remain on file with the County. In order to conduct an immediate investigation, any incident of sexual misconduct must be reported as quickly as possible in confidence, as follows:
- 1. Employees and Volunteers:** Employees and volunteers are required to report any known or suspected incidents of sexual misconduct. They must also report to their supervisor or the Sexual Abuse Coordinator. If the person to whom an employee or volunteer is directed to report is the offending person, the report should be made to the next higher level of administration or supervision.
 - 2. Investigation & Confidentiality:** All formal complaints shall be given a full, impartial, and timely investigation. During such investigation, while every effort shall be made to protect the privacy rights of all parties, confidentiality cannot be guaranteed.

3. **Discipline:** Any County employee or volunteer who is determined, after an investigation, to have engaged in sexual misconduct in violation of this policy shall be subject to disciplinary action up to and including discharge.

False accusations regarding sexual misconduct against employees, volunteers or Elected Officials shall not be tolerated, and any person knowingly making a false accusation shall likewise be subject to disciplinary action up to and including discharge.

The County shall discipline any individual who retaliates against any person who reports alleged sexual misconduct, or who retaliates against any person who testifies, assists, or participates in an investigation, a proceeding or a hearing relating to a sexual harassment complaint. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

C. CHILD ABUSE - Sexual abuse of a minor is a crime.

1. **Child Abuse Incident Reporting and Follow-up:** Any case of known or suspected child abuse of a minor must be reported immediately in compliance with Illinois mandatory reporting guidelines and to the Child Abuse Coordinator and the State's Attorney's Office.

In the event that the Designated Child Abuse Coordinator is first notified of an incident of known or suspected child abuse, the Designated Child Abuse Coordinator shall immediately notify the child's parent or legal guardian as the case may be, and the appropriate legal authorities as required by state or local law. The Child Abuse Coordinator shall prepare a Suspected Child Abuse Standard Report and immediately follow-up to investigate the incident and to ascertain the condition of the child. The Designated Child Abuse Coordinator shall communicate any questions or concerns about any incident with the State's Attorney.

Any employee or volunteer involved in a reported incident of sexual misconduct or child abuse shall be immediately relieved of responsibilities that involve interaction with minors or shall be suspended, as determined by the employee's supervisor. Reinstatement of employees or volunteers involved in a reported incident of child abuse shall occur only after all allegations of child abuse have been cleared by the County.

2. **Maintenance Of Records And Documents:** The Designated Child Abuse Coordinator shall maintain all records and documentation required by law or otherwise required by this and other such related policies of the County, including all documents related to procedures for hiring and screening; employee/volunteer code of conduct; training; sign-in/sign-out, pick-up and release procedures; incident reporting follow-up; and disciplinary action.

THIS POLICY IS TO BE REVIEWED AND SIGNED BY ALL EMPLOYEES AND VOLUNTEERS.

Section 20. EMPLOYEE PRIVACY NOTICE, HEALTH INSURANCE

St Clair County provides medical benefits to its employees using a self-funded health plan. The Health Insurance Portability and Accountability Act of 1996 (HIPAA) requires health plans to notify plan participants and beneficiaries about its policies and practices to protect the confidentiality of their health and genetic information or condition.

A notice of his/her privacy rights under HIPAA is given to each employee by the Employer upon hire and enrollment. Updates to HIPAA and plan information is issued to employees on a regular basis, usually quarterly. An employee's medical records are maintained in a secure, confidential file separate from an employee's personnel file.

Section 21. DRUG TESTING POLICY

Drug testing is handled exclusively by the Human Resources Department before an individual is hired or contracted. This testing may include pre-employment and random testing throughout the term of employment.

St. Clair County shall ensure that its employees are physically and mentally fit to serve the public. A zero-tolerance drug policy is in effect for all St. Clair County employees.

St. Clair County may discipline, including possible discharge, any person employed by the County who receives a verified positive test in accordance with these drug testing procedures for any substance prohibited by relevant state or federal law. Violations may be punished as provided for in the Personnel Code at the discretion of the Department Head or Elected Official.

1. DEFINITIONS

- A. Accident - "Accident" means an incident caused, contributed to, or otherwise involving an employee that resulted in death, personal injury, or property damage and that occurred while the employee was performing work in the course of his or her employment by St. Clair County.
- B. Collector - a medically trained technician knowledgeable in all steps necessary to correctly and properly complete a collection of urine and the custody and control form process.
- C. CDL – a commercial driver's license
- D. Drug Program Administrator - a Human Resources Department employee with primary administrative responsibility for coordination of all drug testing and awareness program activities for St. Clair County.
- E. Medical Review Officer - a certified physician with knowledge of substance abuse testing and addictions with contractual responsibility for interpreting and verifying drug testing results.

- F. Prescription Drug Abuse - prescribed medication or over-the-counter medication intentionally ingested in amounts beyond the prescribed or recommended dosage or non-compliance with recommended dosages, i.e., not taking what a physician has prescribed.
- G. Split Sample - the separation of the urine specimen into two containers at the time of collection for making a primary testing sample and a secondary storage sample. The secondary storage sample may be used for independent testing.
- H. Substance Abuse and Mental Health Services Administration (SAMHSA) - a unit within the United States (U.S.) Department of Health and Human Services that oversees the federal drug testing program and certifies laboratories for testing of urine specimens for the presence of drugs.
- I. Change-in-status testing - drug testing conducted because of a proposed change in personnel status or a permanent change in assignment, including promotion.
- J. Confirmatory test - test of a urine specimen for the presence of drugs or classes of drugs using gas chromatography/mass spectrometry (GC/MS) or a more sensitive methodology by the U.S. Department of Health and Human Services. A "confirmed positive" test result means that concentrations of drugs exceed the cutoff levels for both the initial screening and confirmatory test.
- K. Consensual drug testing- Any employee may volunteer or consent to drug testing at any time regardless of the presence or absence of otherwise required justification in accordance with the provisions of this Drug Testing Policy.
- L. Initial screening - immunoassay test of urine specimens to detect the presence of drugs or classes of drugs.
- M. Monitoring - periodic drug testing of an individual employee pursuant to an agreement of the parties or ordered by any Court in the State of Illinois.
- N. Prescription drug testing - drug testing that can be ordered by the Department Head or Elected Official based upon reasonable suspicion (see Addendum 1) when an employee's use/misuse of legally prescribed medication(s) or non-compliance with recommended dosage(s) may affect the employee's job performance. (See Addendum 2, Prescription Drug Testing.)
- O. Pre-employment testing - drug testing of applicants seeking permanent and contractual/temporary positions with St. Clair County. Applicants must complete a drug testing consent form and receive a negative drug test result before their effective date of appointment. Pre-employment drug testing occurs only after an offer of contingent employment has been made.
- P. All arrangements for a pre-employment drug test shall be coordinated through the department head or his/her designee. Applicants must be given no more than 24 hours' notice of their test time.

- Q. Random testing - urine drug testing that can occur on any scheduled workday and where covered employees have an equal statistical chance of being selected for testing.
- R. Reasonable suspicion testing - drug testing that can be ordered by the Department Head or Elected Official for an employee when there is reasonable suspicion to believe the employee may be affected by the use/misuse of any controlled substance or cannabis either on or off duty or is noncompliant with recommended dosages of legally prescribed medications. (See Addendum 1, "Criteria for Reasonable Suspicion Testing.")
- S. Verified Positive Test - certification by a Medical Review Officer that the specimen tested positive for the presence of one or more of the targeted drugs for which there was no valid medical explanation provided.
- T. Employee – for purposes of the Drug Testing Policy in Section 23 of the Personnel Code only, volunteers and consultants are not employees.

2. DRUG TESTS

Drug Tests are required under the following classifications for covered employees:

- A. Pre-employment and change-in-status. At the discretion of the Human Resources Department based on the applicant's potential job duties, a drug test must be conducted before an individual is hired or contracted. Pre-employment drug testing occurs only after an offer of contingent employment has been made. A negative test result is required before performing assigned duties. This provision covers all St. Clair County employees.
- B. Post-accident. An employee must have a post-accident drug test when the driver is involved in an accident on a public road and there is 1.) a fatality or injury that requires treatment of any person away from the scene or 2.) any vehicle is towed away from the scene of the accident and the employee receives a citation under state or local law. An employee must have a post-accident drug test when the employee is involved in an incident caused, contributed to, or otherwise involving the employee that resulted in death, personal injury, or property damage and that occurred while the employee was performing work in the course of his or her employment by St. Clair County. Each of these employees shall be drug tested as soon as possible but no later than thirty-two hours (32) after the accident. If no test is given more than 32 hours after the accident, then a record shall be maintained explaining why no test was administered within thirty-two hours. Any employee who does not obtain a post-accident drug test may be subject to disciplinary action, up to and including termination.

The employee shall remain off work until the Drug Program Administrator obtains the test results from the Medical Review Officer and further action can be determined. The County must take all reasonable steps to obtain a urine specimen from an employee after an accident, but any injury should be treated first.

C. Random. The County shall only administer reasonable and nondiscrimination random drug tests for the following classifications of covered employees:

1. County employees who carry firearms, unless stated otherwise in a collective bargaining agreement;
2. County employees who are employed in criminal investigations and perform law enforcement duties;
3. County employees with access to confidential law enforcement records and death investigation records;
4. County employees involved in administering drug testing programs;
5. County employees involved in the administration of this drug testing policy;
6. County employees who operate heavy machinery in the course of their County employment unless stated otherwise in a collective bargaining agreement;
7. County employees with access to controlled substances;
8. County employees employed in educational programs involving direct interaction with primary and/or secondary school students;
9. County employees who have a CDL;
10. County employees who have agreed to participate in a Last Chance Agreement;
11. All Elected Officials. However, because of *Chandler v. Miller*, 520 U.S. 305 (1997), Elected Officials may choose not to be subject to random drug testing by informing the Drug Program Administrator who shall require the Collector to remove the Elected Official from the random number table used to select covered employees for testing.

For licensed medical employees and health care providers, drug screens can be done on a periodic basis with the Employer to announce the drug screens upon 30 days written notice.

Selection for random drug testing shall be done using a random number table comprised of covered employees. Random tests shall be unannounced and conducted at various times during the year. Employees selected for random testing shall be notified after reporting for duty the day of the tests. Employees shall report immediately to the collection site. Random selection means that covered employees have an equal chance at being selected for testing each and every time testing is conducted.

D. Reasonable cause. The County may drug test each employee when there is reasonable cause to believe the employee is under the influence of alcohol or a prohibited drug. The decision to test must be based upon a reasonable and articulable belief that the

employee is using a prohibited drug or alcohol on the basis of specific, contemporaneous physical, behavioral or performance indicators of probable drug or alcohol use. (See Addendum 1) The decision to test for reasonable cause shall be made by a supervisor trained in detecting drug or alcohol use. The decision to test must be documented within twenty-four (24) hours of the observed behavior or before the test results are released, whichever is earlier. "Reasonable cause" testing applies to all St. Clair County employees.

- E. Consensual. Any employee may volunteer or consent to drug testing at any time regardless of the presence or absence of otherwise required justification.

If an employee volunteers or consents to drug testing, St. Clair County is not obligated to conduct a drug test. However, the County may proceed with drug testing based on an employee's volunteering or consenting and the County may conduct any of the tests described in this policy.

Before the test is conducted, the employee must sign a voluntary consent form.

The processing of the test or tests shall be consistent with the procedures of this directive except that the employee requesting the test agrees to pay for all of the costs of the drug tests, including independent testing.

Any verified positive test resulting from an employee volunteering or consenting to be tested shall be considered a positive test in accordance with established County drug testing procedures.

An employee who requests a consensual drug test shall be responsible for all costs of the drug test, including independent testing.

Training

A supervisor with the authority to order an employee to undergo reasonable cause testing shall undergo at least sixty (60) minutes of training on controlled substances use. The training shall cover the physical, behavioral, and performance indicators of probable use of controlled substances or alcohol.

Return to duty: an employee who refuses to take or does not pass a drug test may not return to his or her employment until the employee passes a drug test administered under this section and the Medical Review Officer has determined that the employee may return to work.

3. RESPONSIBILITIES

The Human Resource Department shall administer drug testing.

A. Confidentiality

Information regarding an individual's drug testing results or rehabilitation is confidential and may be released only with the written consent of the individual, except that such information must be released regardless of consent to the Administrator or representative of a state agency upon request as part of an accident investigation. Information regarding an individual's drug testing results may also be released to the staff of the Human Resources Department on a job-related need-to-know basis or the employee waives by overt action, their right to confidentiality by placing the information at issue in a formal dispute between the County and the employee.

4. USE OF LEAVE

B. Substance Abuse Treatment

Time used for assessment, evaluation, counseling, and treatment of drug dependency may be charged against accrued and available sick and vacation leave in accordance with the same requirements which apply to another illness or injury and may be eligible for the Family Medical Leave Act (FMLA) in accordance with Section 8, C, 6. Granting of a leave of absence without pay for the above purposes shall be governed by the rules which apply to other requests for such leave under the Personnel Code.

C. Reasonable Suspicion Testing

1. Positive Test Results: If an employee tests positive for illegal drugs, time not worked while testing must be charged according to sick leave policies of the Personnel Code or labor agreement.
2. Negative Test Results: If an employee tests negative, time spent testing shall be considered work time.
3. Time Spent Waiting for Results: If an employee is tested based on reasonable suspicion of being under the influence of controlled substances and is not allowed to return to work pending the results of testing, the employee should be placed on paid administrative leave during the waiting period.

5. LAST CHANCE AGREEMENT

Purpose: The purpose of a Last Chance Agreement is to offer a County employee who has violated the County's drug policy a final opportunity to correct the misconduct by obtaining treatment for their substance abuse problem. If the employee fails to comply with the requirements of the treatment plan as set forth by the substance abuse professional, the original discipline of termination shall be implemented.

A. When used: Last Chance Agreements may be used solely at the County's option when all of the following are present:

1. The employee's conduct is deemed by the Department Head or Elected Official to warrant termination but mitigating factors exist.
2. The employee cooperated fully with the administration of the County's drug testing policy, including fully responding to inquiries from the Medical Review Officer and the County.

3. There was no tainting, tampering, or substitution of urine samples.
 4. There was no falsifying of information or other misconduct.
- B. The employee agrees to be evaluated by a substance abuse professional selected by the County to determine whether there are dependency issues, and if there are dependency issues, agrees to participate in the recommended treatment program that the substance abuse professional outlines for the employee.
- C. A Last Chance Agreement shall include, at a minimum, the following:
1. The employee agrees to successfully enroll, participate, and complete the treatment program if such is recommended by the substance abuse professional.
 2. The employee agrees to the right of the County to administer random drug tests for a period of two (2) years from the date of completion of the program and for a period of five (5) years for CDL drivers.
 3. The employee agrees to termination for future violations of the County's drug policy and signs a written acknowledgement of such termination in the event of a future violation.

Signatures: All Last Chance Agreements must be signed by the employee and a supervisor with the authority to terminate the employee. Additional signatures may be required from the recognized labor representative and the employee's immediate supervisor if the supervisor does not have the authority to terminate the employee.

After the Last Chance Agreement has been completed, the original shall be placed in the employee's personnel file, a copy shall be provided to the employee, and a copy shall be maintained by the Human Resource Department.

Section 22. SAVINGS CLAUSE

If any provision of this Code is subsequently declared by legislative or judicial authority to be unlawful, unenforceable, or not in accordance with applicable laws, statutes, ordinances and regulations of the United States of America or the State of Illinois, all other provisions of this Code shall remain in full force and effect.

St Clair County Personnel Code

Adopted February 25, 1991
Revised June 28, 1993
Revised April 29, 1994
Revised December 2002
Revised October 2007
Revised September 2010

Revised September 30, 2013
Revised January 1, 2024

EMPLOYEE PERSONNEL CODE ACKNOWLEDGMENT

I acknowledge that I have received a copy of the St. Clair County Personnel Code and that I have the responsibility to read and familiarize myself with its provisions. By signing this Acknowledgement, I agree to comply with the guidelines, policies, practices, and procedures of the County. If I have any questions about the contents of this Personnel Code or any other policies or procedures, I understand that I should contact a member of the Human Resources Department.

I understand that the County may modify or withdraw the policies, practices and procedures outlined in this Personnel Code at any time. I also acknowledge that this Personnel Code is not a contract of employment and that, absent any other written agreement with the County, or Collective Bargaining Agreement, there is no specified length of employment and my employment is at-will. Accordingly, and absent any other written agreement with the County or Collective Bargaining Agreement, either I or the County can terminate the employment relationship at any time, for any reason not prohibited by law, and without prior notice.

I understand that the County has adopted a policy not to discriminate against any employee or applicant for employment on the basis of any category protected by federal, state or local law. I also understand that the County has a zero-tolerance policy for workplace harassment, including sexual harassment. I acknowledge that I am aware of the County's anti-discrimination, anti-harassment and anti-retaliation policies, and I agree to abide by the terms of those policies. I understand that if I have any concerns about my work environment, I should report my concerns to my supervisor or a member of the Human Resources Department.

Finally, I understand that failure to follow the County's policies and/or procedures and/or a violation of the County's policies and/or procedures may result in disciplinary action, up to and including termination of my employment.

Employee Name: _____ Date: _____

Employee Signature: _____

AN ORDINANCE ALTERING THE Street Name of the County Portion of 19th Street in East St. Louis, from the Village of Sauget Municipal Boundary to Lawrence Avenue in East St. Louis; County Highway # 10, in ST. CLAIR COUNTY, ILLINOIS

- 24-1292

It is Hereby DECLARED; certain individuals have significantly contributed to the community in the above referenced area of 19th Street in East St. Louis and deserve recognition.

NOW, THEREFORE, BE IT ORDAINED, by the St. Clair County Board, that the County Highway Portion of 19th Street in East St. Louis be named Bishop Otis A. Eanes, Sr. Way.

SECTION I. ERECTION AND NOTICE. This Ordinance shall be forwarded to 911 for their review and action.

SECTION II. SEPERABILITY. If any part or provision of this Ordinance, of the application thereof to any person, property, or circumstances is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation and direction to the part, provision, section or application directly involved in the controversy in which such judgement shall have been rendered and shall not affect or impair the integrity of validity of the remainder of this Ordinance or the application there of to other persons, property or circumstances. The County Board hereby declares that it would have enacted the remainder of this Ordinance even without any such part, provision, section or application.

SECTION III. CONFLICT WITH OTHER ORDINANCES. All Ordinances or parts of other Ordinances in conflict with the provisions of this Ordinance shall to the extent of the conflict, be and are, hereby repealed; provided nothing herein shall in any way excuse or prevent prosecution of any previous or existing violation of any Ordinance superseded hereby.

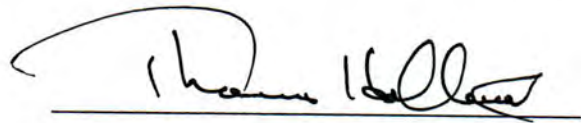
SECTION IV. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and approval as provided in the Illinois Compiled Statues.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.

Attest

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a horizontal line.

County Board Chairman

A handwritten signature in black ink, featuring a large, sweeping initial 'C' followed by several loops, positioned above a horizontal line.

County Clerk

REVIEWED BY:

State's Attorney's Office

Director of Administration

Richard Krueger
Marty Cappel
Michael Donney
Bob Lutz
Guth Arp

TRANSPORTATION COMMITTEE

Ray Maslaga
Scott Lemp
Michael Donney
DD Donney
CB
K. E. Sedgely

JUDICIARY COMMITTEE

RESOLUTION #2896-24-RT

WHEREAS, the County of St. Clair is proposing the improvement of North Green Mount Road, CH 89, beginning at a point approximately 0.25 miles north of Lebanon Avenue and extending northerly along said County Highway to a point approximately 0.31 miles south of Frank Scott Parkway East, approximately 1.1 miles; and,

WHEREAS, the St. Clair County Department of Roads and Bridges has recognized the need to expedite this improvement and has made the decision to employ a consulting engineering firm to do the design and prepare the plans for the above proposed road improvement, including surveys, plans, specifications, estimate of cost and bidding documents; and,

WHEREAS, the firm of Oates Associates, Inc., has agreed to perform all the necessary design and preparation of plans as stated hereinbefore, at the Cost-Plus Fixed Fee estimated amount of \$782,391.00. (see attached)

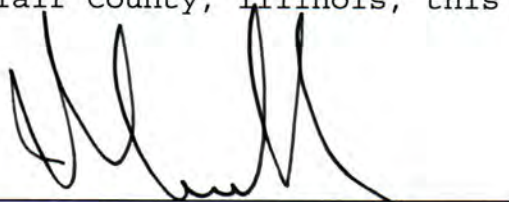
NOW, THEREFORE, BE IT RESOLVED, that this Board accepts the offer made by the firm of Oates Associates, Inc. to furnish engineering services as above specified; and,

BE IT FURTHER RESOLVED, that the Chairman of this Board is authorized and directed to execute the Agreement on behalf of the County, with the above said Oates Associates, Inc. for engineering work in accordance with the above; and,

BE IT FURTHER RESOLVED, that the services to be performed under the above said Engineering Agreement with Oates Associates, Inc. be a part of the improvement designated Section 16-00333-17-PW; and,

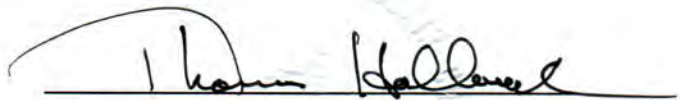
BE IT FURTHER RESOLVED, that the cost of this engineering work shall be paid from the County's allotment of County Highway Funds.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

Attest



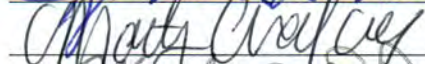
County Clerk

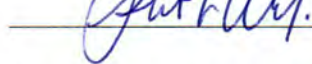
RESOLUTION NO. 2896-24-RT

REVIEWED BY: 

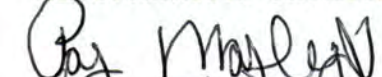
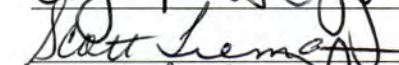
STATE'S ATTORNEY'S OFFICE

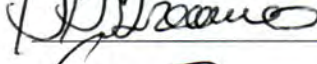
DIRECTOR OF ADMINISTRATION

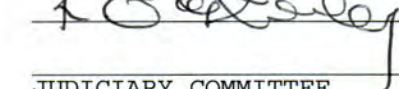



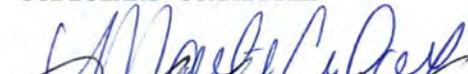
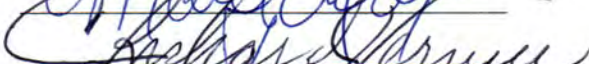
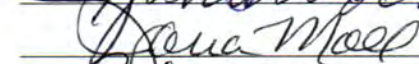
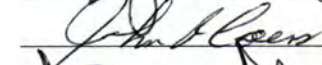
TRANSPORTATION COMMITTEE





JUDICIARY COMMITTEE



FINANCE COMMITTEE



Local Public Agency
Engineering Services Agreement

Using Federal Funds? ☐ Yes ☒ No Agreement For Agreement Type

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
St Clair County	St. Clair	16-00333-17-PW	
Project Number	Contact Name	Phone Number	Email
	Norman Etling, PE	(618) 233-1392	norm.etling@co.st-clair.il.us

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
North Green Mount Road		1.1 miles	N/A
Location Termini			Add Location
0.25 mile north of Lebanon Ave. to 0.31 miles south of Frank Scott Parkway			Remove Location

Project Description

Widen the existing 2 & 3 lane rural section to a five lane urban section.

Engineering Funding	☒ MFT/TBP ☐ State ☒ Other	Local Funds
Anticipated Construction Funding	☒ Federal ☒ MFT/TBP ☐ State ☒ Other	Local Funds

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Oates Associates, Inc.	Steve Keil	(618) 345-2200	steve.keil@oatesassociates.com
Address	City	State	Zip Code
1 South Church Street	Belleville	IL	62220

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☒ EXHIBIT E : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum or Specific Rate Compensation)

☐ _____

☐ _____

☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

(1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.

(2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
- The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

- (b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Oates Associates, Inc.	37-1256935	\$782,391.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$782,391.00
Total for all work		\$782,391.00

AGREEMENT SIGNATURES

Executed by the LPA:

Local Public Agency Type		Local Public Agency	
Attest:	The	County	of St Clair County
By (Signature & Date)		By (Signature & Date)	
Local Public Agency	Local Public Agency Type	Title	
St Clair County	County	County Board Chairman	
		Clerk	

(SEAL)

Executed by the ENGINEER:

	Prime Consultant (Firm) Name
Attest:	Oates Associates, Inc.

By (Signature & Date)
Steven M Keil
Title
Project Manager

By (Signature & Date)
Bruce P Schaff
Title
President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St Clair County	Oates Associates, Inc.	St. Clair	16-00333-17-PW

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached Estimate of Person Hours

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St Clair County	Oates Associates, Inc.	St. Clair	16-00333-17-PW

**EXHIBIT B
PROJECT SCHEDULE**

ANTICIPATED AUTHORIZATION:	December 1, 2023
PROJECT DEVELOPMENT REPORT TO DISTRICT:	December 2024
PRE-FINAL PLANS TO DISTRICT:	April 1, 2025
FINAL PLANS TO DISTRICT:	June 2025
LETTING:	September 2025

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St Clair County	Oates Associates, Inc.	St. Clair	16-00333-17-PW

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes								
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☐								
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☐								
3	Was the scope of services for this project clearly defined?	☐	☐								
4	Was public notice given for this project?	☐	☐								
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☐								
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☐								
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☐								
	Project Criteria		Weighting								
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☐								
Selection committee (titles) for this project											
<table border="1"> <tr> <td colspan="2">Top three consultants ranked for this project in order</td> </tr> <tr> <td>1</td> <td></td> </tr> <tr> <td>2</td> <td></td> </tr> <tr> <td>3</td> <td></td> </tr> </table>				Top three consultants ranked for this project in order		1		2		3	
Top three consultants ranked for this project in order											
1											
2											
3											
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☐								
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☐								
11	Were acceptable costs for this project verified?	☐	☐								
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☐								
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☐								
14	QBS according to State requirements used?	☐	☒								
15	Existing relationship used in lieu of QBS process?	☐	☒								
16	LPA is a home rule community (Exempt from QBS).	☒	☐								

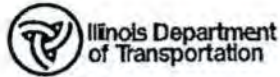


EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency	County	Section Number
St. Clair County	St. Clair	16-00333-17-PW
Prime Consultant (Firm) Name	Prepared By	Date
Oates Associates, Inc.	Steve Keil	11/6/2023
Consultant / Subconsultant Name	Job Number	
Oates Associates, Inc.		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	19	MONTHS	OVERHEAD RATE	154.93%
START DATE	12/1/2023		COMPLEXITY FACTOR	
RAISE DATE	7/1/2024		% OF RAISE	2.00%
END DATE	6/30/2025			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/1/2023	7/1/2024	7	36.84%
1	7/2/2024	7/1/2025	12	64.42%

The total escalation = 1.26%

BLR 05514 (Rev. 02/09/23)
ESCALATION

RESOLUTION #2897-24-RT

WHEREAS, the County of St. Clair, by previous resolution, passed and adopted by the County Board of St. Clair County, Illinois, is proposing the improvement of Baldwin Road, County Highway 27, by replacing a crossroad box culvert located approximately 600 ft. north of Golden Rule Mine Road, designated as Section 22-00030-06-SP; and,

WHEREAS, the consultant, Volkert, Inc., were required to perform work beyond the initial scope of the project; and,

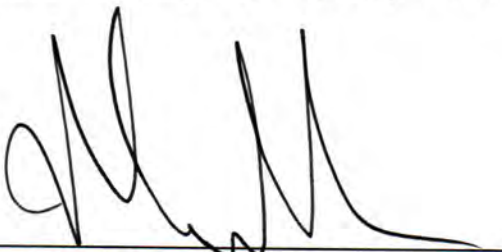
WHEREAS, the Department has negotiated an Agreement with Volkert, Inc., to perform said duties on a cost plus fixed fee basis at an estimated cost of \$8,040.00, bringing the total cost for Phase I & II engineering to \$85,809.00 (A copy of said Agreement is attached).

NOW THEREFORE BE IT RESOLVED, that the Chairman of this Board, be and he is, hereby authorized and directed to execute the Agreement on behalf of the County, with the above said Volkert, Inc.; and,

BE IT ALSO RESOLVED, that the services to be performed under the above said Agreement will be paid from the Rebuild Illinois Funds.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

Attest



County Clerk

Resolution No. 2897-24-RT

REVIEWED BY:

State's Attorney's Office

Director of Administration

Richard Vernon

Marty Cufay

Michael O'Donnell

Left into

Guthrie

TRANSPORTATION COMMITTEE

Ray Masley

Scott Legner

Michael O'Donnell

DP Dwyer

GP

K. E. Dwyer

JUDICIARY COMMITTEE

Marty Cufay

Richard Vernon

Jana Moss

John Blaes

Ray Masley

Jim Fox

FINANCE COMMITTEE



Local Public Agency
Engineering Services Agreement

Using Federal Funds? ☐ Yes ☒ No Agreement For **MFT PE** Agreement Type **Supplement** Number **1**

LOCAL PUBLIC AGENCY

Local Public Agency **St. Clair County** County **St. Clair** Section Number **22-00030-06-SP** Job Number **N/A**
Project Number **N/A** Contact Name **Randy Georgen** Phone Number **(618) 233-1392** Email **randy.georgen@co.st-clair.il.us**

SECTION PROVISIONS

Local Street/Road Name **Baldwin Road** Key Route **CH 27** Length **0.01 mi** Structure Number **N/A**
Location Termini **Culvert 600' north of Golden Rule Mine Road**

Project Description
Removal and replacement of existing crossroad culvert and flattening of side slopes to eliminate need for guardrail.

Engineering Funding ☐ MFT/TBP ☐ State ☒ Other **REBUILD Illinois Funds**
Anticipated Construction Funding ☐ Federal ☐ MFT/TBP ☐ State ☒ Other **REBUILD Illinois Funds**

AGREEMENT FOR

☐ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name **Volkert, Inc.** Contact Name **Elizabeth Witt** Phone Number **(618) 719-4015** Email **betsy.witt@volkert.com**
Address **1500 Eastport Plaza Drive, Suite 200** City **Collinsville** State **IL** Zip Code **62234**

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum or Specific Rate Compensation)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

- (b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Volkert, Inc.	63-0247014	\$8,040.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$8,040.00
Total for all work		\$8,040.00

AGREEMENT SIGNATURES

Executed by the LPA:

Local Public Agency Type		Local Public Agency	
Attest:	The County	of	St. Clair County
By (Signature & Date)		By (Signature & Date)	
Local Public Agency	Local Public Agency Type	Title	
St. Clair County	County	County Board Chairman	

(SEAL)

Executed by the ENGINEER:

	Prime Consultant (Firm) Name
Attest:	Volkert, Inc.

By (Signature & Date)

Title

By (Signature & Date)

Title

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St. Clair County	Volkert, Inc.	St. Clair	22-00030-06-SP

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

For the purpose of this scope, the word "CONSULTANT" shall be in reference to Volkert, Inc. St. Clair County shall be referred to as "County". The Illinois Department of Transportation shall be referred to as "IDOT", "District", or "Department".

Volkert and the County have agreed that the following items were not included in the original Scope of Services and constitute extra work:

- **Alternative Analysis Extra Work:** The original Scope of Services stated the Consultant would look at up to 3 alternatives; however, Volkert evaluated 5 alternatives in total and sketched 2 alternatives that were provided to the County. All 5 alternatives were summarized in a memo with our recommendation. Volkert is requesting 12 additional hours.
- **Drainage/Permitting Extra Work:** The original Scope of Services did not include any coordination time with US Army Corps of Engineers, IDNR, etc. From August 28, 2023 through October 6, 2023, the Consultant had significant coordination with the Corps (archaeological) regarding positive shovel tests that may have been within our construction limits. In addition to numerous emails, we had multiple phone conversations and met with Harry Heyer, an environmental specialist for the Corps, on site. Volkert is requesting 24 additional hours.
- **Erosion Control Extra Work:** This sheet was not in the original Scope of Services and was eliminated during negotiations. The original thought was the callouts would go on the plan sheet but ultimately the sheet was extremely cluttered and a separate plan sheet was added. Volkert is requesting 8 additional hours.

Total = Volkert – 44 additional hours (Supplement #1)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St. Clair County	Volkert, Inc.	St. Clair	22-00030-06-SP

**EXHIBIT B
PROJECT SCHEDULE**

Target letting Spring 2024.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
St. Clair County	Volkert, Inc.	St. Clair	22-00030-06-SP

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes								
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☐								
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☐								
3	Was the scope of services for this project clearly defined?	☐	☐								
4	Was public notice given for this project?	☐	☐								
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☐								
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☐								
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☐								
	Project Criteria	Weighting									
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☐								
Selection committee (titles) for this project											
<table border="1"> <tr> <td align="center" colspan="2">Top three consultants ranked for this project in order</td> </tr> <tr> <td>1</td> <td></td> </tr> <tr> <td>2</td> <td></td> </tr> <tr> <td>3</td> <td></td> </tr> </table>				Top three consultants ranked for this project in order		1		2		3	
Top three consultants ranked for this project in order											
1											
2											
3											
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☐								
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☐								
11	Were acceptable costs for this project verified?	☐	☐								
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☐								
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☐								
14	QBS according to State requirements used?	☒	☐								
15	Existing relationship used in lieu of QBS process?	☐	☒								
16	LPA is a home rule community (Exempt from QBS).	☒	☐								



Illinois Department
of Transportation

Local Public Agency	County	Section Number
St. Clair County	St. Clair	22-00030-06-SP
Prime Consultant (Firm) Name	Prepared By	Date
Volkert, Inc.	Elizabeth Witt	12/7/2023
Consultant / Subconsultant Name	Job Number	
Volkert, Inc.		

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Baldwin Road Culvert - Supplement #1

PAYROLL ESCALATION TABLE

CONTRACT TERM	MONTHS	OVERHEAD RATE
START DATE	1	151.11%
RAISE DATE	1/2/2024	COMPLEXITY FACTOR
ANNIVERSARY		0
		% OF RAISE
		2.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

0.5

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.08%

The total escalation for this project would be:

0.08%

Local Public Agency	County	Section Number
St. Clair County	St. Clair	22-00030-06-SP
Consultant / Subconsultant Name		Job Number
Volkert, Inc.		

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	0.08%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Operations Manager	\$80.82	\$80.89
Project Manager	\$61.74	\$61.79
Project Engineer	\$42.42	\$42.46
Staff Engineer	\$32.57	\$32.60
Engineering Intern	\$20.00	\$20.02
CADD Manager	\$48.25	\$48.29
Senior CADD Designer	\$39.36	\$39.39
CADD Technician	\$29.19	\$29.21
Structural Engineer	\$68.99	\$69.05
Sr Real Estate Specialist	\$46.75	\$46.79
Survey Manager	\$66.40	\$66.46
Professional Land Surveyor	\$46.06	\$46.10
Crew Chief	\$34.23	\$34.26
Drone Operator	\$38.50	\$38.53
Instrument Person	\$24.83	\$24.85
Survey Intern	\$22.25	\$22.27
Environmental Manager	\$66.97	\$67.03
Environmental Technician	\$40.76	\$40.79
GIS Manager	\$47.72	\$47.76
GIS Technician	\$29.26	\$29.28
Administrative Assistant	\$23.25	\$23.27

Local Public Agency	County	Section Number
St. Clair County	St. Clair	22-00030-06-SP
Consultant / Subconsultant Name		Job Number
Volkert, Inc.		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

[illegible]

Total	0.00	0.00
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NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

St. Clair County

County

St. Clair

Section Number

22-00030-06-SP

Consultant / Subconsultant Name

Volkert, Inc.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

BLR 05610 (Rev. 02/09/23)

St. Clair County

St. Clair

22-00030-06-SP

[illegible]

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET ANNIVERSARY RAISE SHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Alternative Analysis Extra Work			Drainage/Permitting Extra Work			Erosion Control Extra Work					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Operations Manager	80.89	20.0	45.45%	36.77				20	83.33%	67.41						
Project Manager	61.79	10.0	22.73%	14.04	6	50.00%	30.90				4	50.00%	30.90			
Project Engineer	42.46	14.0	31.82%	13.51	6	50.00%	21.23	4	16.67%	7.08	4	50.00%	21.23			
Staff Engineer	32.60	0.0														
Engineering Intern	20.02	0.0														
CADD Manager	48.29	0.0														
Senior CADD Designer	39.39	0.0														
CADD Technician	29.21	0.0														
Structural Engineer	69.05	0.0														
Sr Real Estate Specialist	46.79	0.0														
Survey Manager	66.46	0.0														
Professional Land Surveyor	46.10	0.0														
Crew Chief	34.26	0.0														
Drone Operator	38.53	0.0														
Instrument Person	24.85	0.0														
Survey Intern	22.27	0.0														
Environmental Manager	67.03	0.0														
Environmental Technician	40.79	0.0														
GIS Manager	47.76	0.0														
GIS Technician	29.28	0.0														
Administrative Assistant	23.27	0.0														
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RESOLUTION #2898-24-RT

WHEREAS, pursuant to duly published notices, bids were received in the office of the County Engineer, 1415 North Belt West, Belleville, IL. 62226, until 2:30 P.M., January 8, 2024, at which time they were publicly opened and read, for furnishing Corrugated Steel Culvert Pipe and Bands, of the sizes specified, for the calendar year 2024 as included in Section 24-00000-00-GM (Culverts); and,

WHEREAS, the bids received were as follows:

<u>Bidder</u>	<u>Size</u>	<u>Culvert</u>		<u>Bands</u>	
		<u>Unit Price</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Quantity</u>
Metal Culverts, Inc.	12" dia	\$14.80	1,690 LIN FT	\$22.20	66 Each
711 Heisinger Road	15" dia	\$18.60	1,465 LIN FT	\$27.90	47 Each
P.O. Box 330	18" dia	\$22.10	1,505 LIN FT	\$33.15	49 Each
Jefferson City, MO 65102	24" dia	\$29.55	1,055 LIN FT	\$44.35	42 Each
	30" dia	\$36.20	1,135 LIN FT	\$54.30	40 Each

Add 10 % to unit prices for Pipe Arch for 15" TO 30" inclusive

	<u>Size</u>	<u>Culvert</u>		<u>Bands</u>	
		<u>Unit Price</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Quantity</u>
Energy Culvert Company, LLC	12" dia	\$19.14	1,690 LIN FT	\$33.50	66 Each
501 E. College Street	15" dia	\$23.76	1,465 LIN FT	\$41.58	47 Each
Energy, IL 62933	18" dia	\$28.71	1,505 LIN FT	\$50.25	49 Each
	24" dia	\$38.26	1,055 LIN FT	\$66.96	42 Each
	30" dia	\$47.52	1,135 LIN FT	\$83.16	40 Each

Add 5 % to unit prices for Pipe Arch for 15" TO 30" inclusive

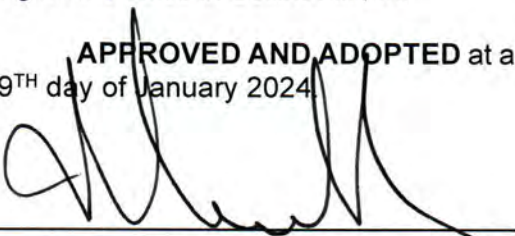
and,

WHEREAS, the purpose of requesting quotations is to establish a unit price on quantities considered approximate only.

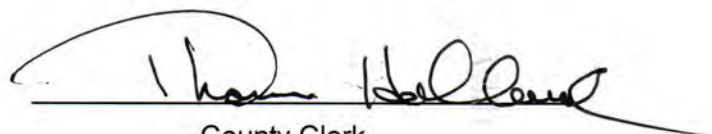
NOW THEREFORE, BE IT RESOLVED, that the bids received be awarded based on the unit price submitted.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

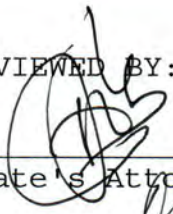
APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29TH day of January 2024

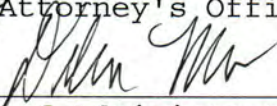

County Board Chairman

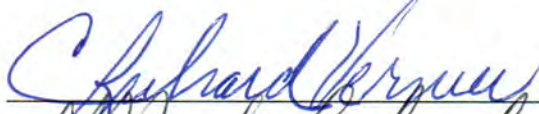
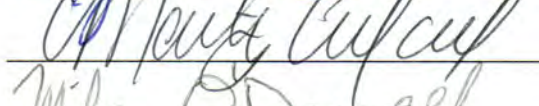
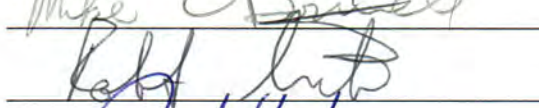
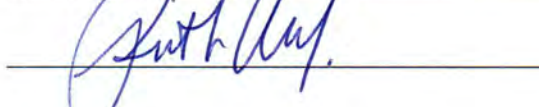
Attest


County Clerk

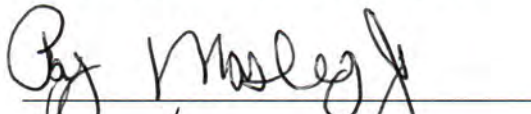
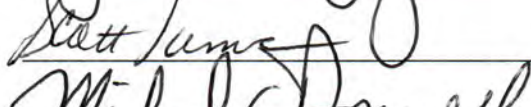
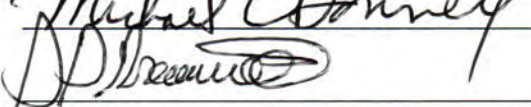
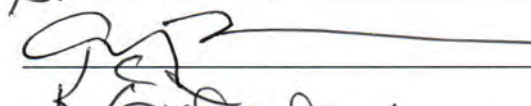
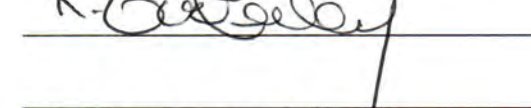
REVIEWED BY:


State's Attorney's Office

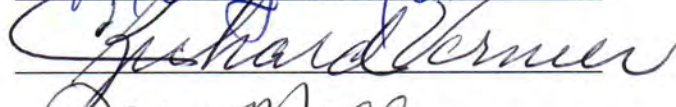
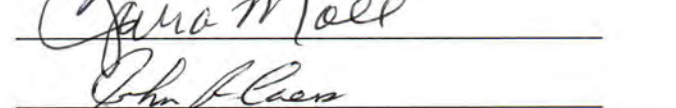
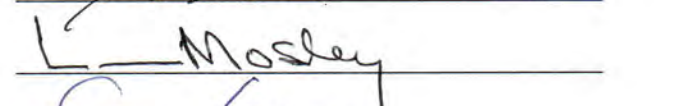
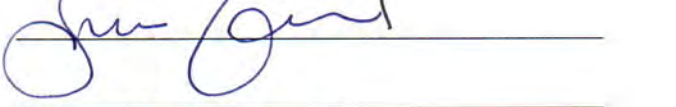

Director of Administration


TRANSPORTATION COMMITTEE

JUDICIARY COMMITTEE

FINANCE COMMITTEE

RESOLUTION #2899-24-RT

WHEREAS, pursuant to duly published notices, Material Quotations were received in the office of the County Engineer, 1415 North Belt West, Belleville, IL. 62226, until 2:30 P.M., January 8, 2024, at which time they were publicly opened and read, for furnishing (Group 1) HMA Surface Course, Mix "C", N50; (Group 2) HMA Surface Course, Mix "D", N50; (Group 3) Bituminous Mix for Maintenance (IDOT Spec. M 120-16), and (Group 4) Bituminous Mixture for Maintenance (IDOT Spec. M 19-07); all F.O.B. plant, for the calendar year 2024, as required for the maintenance of various County Highways and Road District roads as listed in Section 24-00000-00-GM (Patch); and,

WHEREAS, the bids received were as follows:

<u>Bidder</u>	Group 1 500 Ton <u>Unit Price</u>	Group 2 230 Ton <u>Unit Price</u>	Group 3 695 Ton <u>Unit Price</u>	Group 4 1,755 Ton <u>Unit Price</u>
Asphalt Sales and Products, Inc. 35 Commerce Drive Lebanon, IL 62254	\$90.00/ton	\$95.00/ton	\$155.00/ton	\$105.00/ton
Christ Bros. Asphalt, Inc S. Fritz St. PO Box 158 Lebanon, IL 62254	\$90.00/ton (1, 2, 3)	\$95.00/ton (1, 2, 3)	\$155.00/ton (1, 2, 3)	\$105.00/ton (1, 2, 3)

Christ Bros. Locations:

- (1) 2905 Stolle Road, Dupo, IL 62239
- (2) 6411 Collinsville Road, East St. Louis, IL 62201
- (3) 1100 Reese Drive, Lebanon, IL 62254

and,

WHEREAS, the purpose of requesting quotations is to establish a unit price on quantities considered approximate only; and,

WHEREAS, the cost of hauling to the unloading point, as well as the unit price at the source will be considered in determining the source from which the material shall be obtained, as specified in the proposal.

NOW THEREFORE, BE IT RESOLVED, that the bids received be awarded based on the unit price submitted and that the source of each product shall be decided based upon unit cost and mileage to the final destination of the projects.

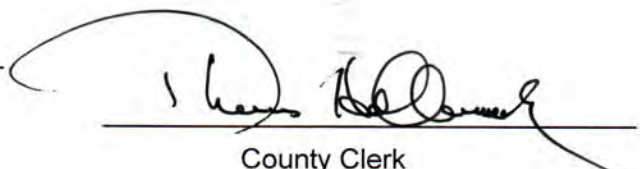
BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



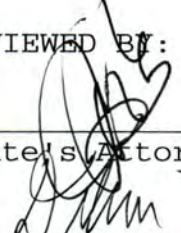
County Board Chairman

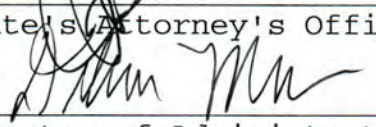
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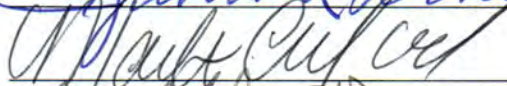
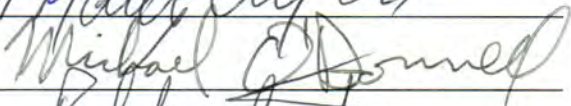
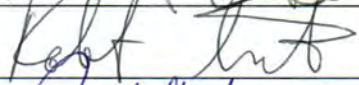
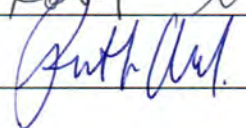


County Clerk

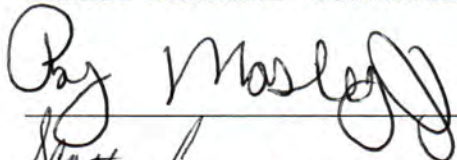
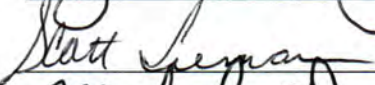
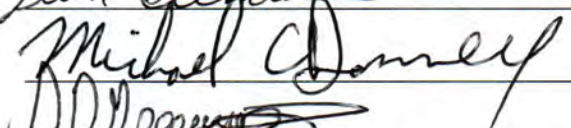
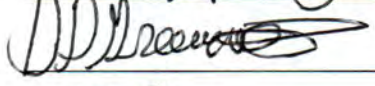
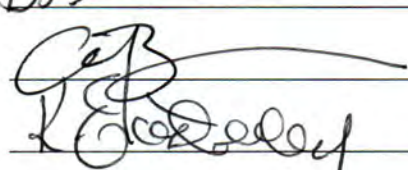
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State's Attorney's Office

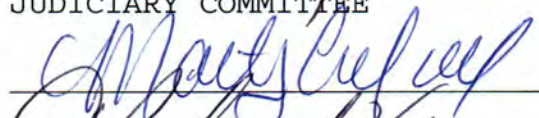
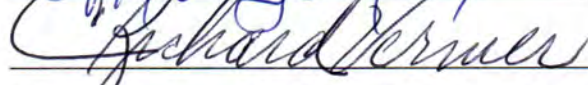
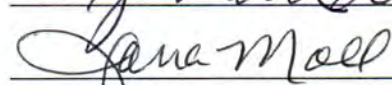
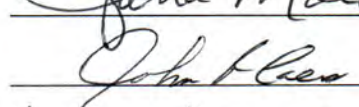

Director of Administration

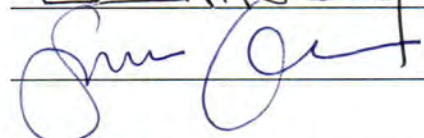






TRANSPORTATION COMMITTEE

JUDICIARY COMMITTEE



FINANCE COMMITTEE

RESOLUTION #2900-24-RT

WHEREAS, pursuant to duly published notices, Material Quotations were received in the office of the County Engineer, 1415 North Belt West, Belleville, IL. 62226, until 2:30 P.M., January 8, 2024, at which time they were publicly opened and read, for Furnishing CA02 or CM02; Furnishing CA06 or CM06; Furnishing Seal Coat Aggregate CA16 or CM16; Furnishing Seal Coat Aggregate CA14 or CM14; Furnishing Seal Coat Aggregate Crushed Blast Furnace Slag CA13 or CM13; Furnishing Riprap RR3 and RR4, as Alternate A (loaded on trucks at quarry or stockpile) and Alternate B (to stockpiles within the County as directed by Road Commissioner or County Engineer), for the calendar year 2024, as required for the maintenance of various County Highways and Road District roads as Section 24-00000-00-GM (Stone); and,

WHEREAS, the bids received were as follows:

Verlan Funk Truck Service
5087 State Route 15
Freeburg, IL 62243

CA02/CM02

Alt A	Alt B ROAD DISTRICTS				St. Clair County
	Centreville	St. Clair	Stookey		
1,300 Tons	100 Tons	100 Tons	1,000 Tons		100 Tons
N/A	N/A	N/A	N/A		N/A

CA06/CM06

Alt A	Alt B ROAD DISTRICTS					
	Canteen	Centreville	Lenzburg	Marissa	Millstadt	O'Fallon
3,550 Tons	250 Tons	300 Tons	100 Tons	400 Tons	100 Tons	150 Tons
N/A	N/A	N/A	\$14.00	\$15.30	N/A	\$13.50

Alt B (continued) ROAD DISTRICTS			St. Clair County
St. Clair	Stookey		
250 Tons	1,000 Tons		1000 tons
N/A	N/A		N/A

CA16/CM16

	Alt B ROAD DISTRICTS				
	Caseyville	Centreville	Lenzburg	Marissa	O'Fallon
Alt A					
5,250 Tons	200 Tons	400 Tons	1,000 Tons	1,000 Tons	50 Tons
N/A	N/A	N/A	\$21.20	\$22.15	\$19.85

Alt B (continued)
ROAD DISTRICTS

St. Clair	Smithton	Stookey
600 Tons	1,000 Tons	1,000 Tons
N/A	\$17.80	N/A

CA14/CM14

	Alt B ROAD DISTRICTS		
	Lebanon	Mascoutah	Millstadt
Alt A			
2,445 Tons	800 Tons	1,400 Tons	245 Tons
N/A	N/A	\$19.85	N/A

Furnishing Seal Coat
Crushed Blast Furnace Slag
CA13 or CM13

	Alt B ROAD DISTRICTS		
	Centreville	Fayetteville	Smithton
Alt A			
2,134 Tons	100 Tons	1,534 Tons	500 Tons
N/A	N/A	N/A	N/A

RIPRAP RR3

	Alt B ROAD DISTRICTS					
	Centreville	Fayetteville	O'Fallon	St. Clair	Stookey	St. Clair County
Alt A						
660 Tons	50 Tons	50 Tons	100 Tons	10 Tons	350 Tons	100 Tons
N/A	N/A	\$28.65	N/A	N/A	N/A	N/A

RIPRAP RR4

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	Lenzburg	Marissa	Mascoutah	O'Fallon
665 Tons	50 Tons	50 Tons	300 Tons	50 Tons	25 Tons	25 Tons
N/A	N/A	N/A	N/A	N/A	N/A	N/A

Alt B (continued)
ROAD DISTRICTS

St. Clair	St. Clair County
15 Tons	150 Tons
N/A	N/A

Falling Springs Quarry Co.
 2901 Stolle Road
 Dupo, IL 62239

CA02/CM02

	Alt B ROAD DISTRICTS			
	Centreville	St. Clair	Stookey	St. Clair County
Alt A				
1,300 Tons	100 Tons	100 Tons	1,000 Tons	100 Tons
\$7.65	N/A	N/A	N/A	N/A

CA06/CM06

	Alt B ROAD DISTRICTS					
	Canteen	Centreville	Lenzburg	Marissa	Millstadt	O'Fallon
Alt A						
3,550 Tons	250 Tons	300 Tons	100 Tons	400 Tons	100 Tons	150 Tons
\$6.35	N/A	N/A	N/A	N/A	N/A	N/A

Alt B (continued) ROAD DISTRICTS				
St. Clair	Stookey		St. Clair County	
250 Tons	1,000 Tons		1000 tons	
N/A	N/A		N/A	

CA16/CM16

	Alt B ROAD DISTRICTS				
	Caseyville	Centreville	Lenzburg	Marissa	O'Fallon
Alt A					
5,250 Tons	200 Tons	400 Tons	1,000 Tons	1,000 Tons	50 Tons
\$12.65	N/A	N/A	N/A	N/A	N/A

Alt B (continued) ROAD DISTRICTS		
St. Clair	Smithton	Stookey
600 Tons	1,000 Tons	1,000 Tons
N/A	N/A	N/A

CA14/CM14

Alt A	Alt B		
	ROAD DISTRICTS		
	Lebanon	Mascoutah	Millstadt
2,445 Tons	800 Tons	1,400 Tons	245 Tons
\$12.65	N/A	N/A	N/A

**Furnishing Seal Coat
Crushed Blast Furnace Slag
CA13 or CM13**

Alt A	Alt B		
	ROAD DISTRICTS		
	Centreville	Fayetteville	Smithton
2,134 Tons	100 Tons	1,534 Tons	500 Tons
N/A	N/A	N/A	N/A

RIPRAP RR3

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	O'Fallon	St. Clair	Stookey	St. Clair County
660 Tons	50 Tons	50 Tons	100 Tons	10 Tons	350 Tons	100 Tons
\$13.85	N/A	N/A	N/A	N/A	N/A	N/A

RIPRAP RR4

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	Lenzburg	Marissa	Mascoutah	O'Fallon
665 Tons	50 Tons	50 Tons	300 Tons	50 Tons	25 Tons	25 Tons
\$17.15	N/A	N/A	N/A	N/A	N/A	N/A

Alt B (continued)
ROAD DISTRICTS

St. Clair	St. Clair County
15 Tons	150 Tons
N/A	N/A

CK Hauling, LLC
301 E Nashville Rd
Lenzburg, IL 62255

CA02/CM02

Alt A 1,300 Tons	Alt B ROAD DISTRICTS			St. Clair County 100 Tons
	Centreville 100 Tons	St. Clair 100 Tons	Stookey 1,000 Tons	
N/A	N/A	N/A	N/A	N/A

CA06/CM06

Alt A 3,550 Tons	Alt B ROAD DISTRICTS					
	Canteen 250 Tons	Centreville 300 Tons	Lenzburg 100 Tons	Marissa 400 Tons	Millstadt 100 Tons	O'Fallon 150 Tons
N/A	N/A	N/A	\$13.85	\$13.85	N/A	N/A

Alt B (continued) ROAD DISTRICTS			St. Clair County 1000 tons
St. Clair 250 Tons	Stookey 1,000 Tons		
N/A	\$13.85		N/A

CA16/CM16

Alt A 5,250 Tons	Alt B ROAD DISTRICTS				
	Caseyville 200 Tons	Centreville 400 Tons	Lenzburg 1,000 Tons	Marissa 1,000 Tons	O'Fallon 50 Tons
N/A	N/A	N/A	\$19.85	\$19.85	N/A

Alt B (continued) ROAD DISTRICTS		
St. Clair 600 Tons	Smithton 1,000 Tons	Stookey 1,000 Tons
N/A	\$18.45	\$18.45

CA14/CM14

Alt A	Alt B ROAD DISTRICTS		
	Lebanon	Mascoutah	Millstadt
2,445 Tons	800 Tons	1,400 Tons	245 Tons
N/A	N/A	\$20.15	\$19.00

**Furnishing Seal Coat
Crushed Blast Furnace Slag
CA13 or CM13**

Alt A	Alt B ROAD DISTRICTS		
	Centreville	Fayetteville	Smithton
2,134 Tons	100 Tons	1,534 Tons	500 Tons
N/A	N/A	\$19.85	\$19.85

RIPRAP RR3

Alt A	Alt B ROAD DISTRICTS					
	Centreville	Fayetteville	O'Fallon	St. Clair	Stookey	St. Clair County
660 Tons	50 Tons	50 Tons	100 Tons	10 Tons	350 Tons	100 Tons
N/A	N/A	N/A	N/A	N/A	\$22.85	N/A

RIPRAP RR4

Alt A	Alt B ROAD DISTRICTS					
	Centreville	Fayetteville	Lenzburg	Marissa	Mascoutah	O'Fallon
665 Tons	50 Tons	50 Tons	300 Tons	50 Tons	25 Tons	25 Tons
N/A	N/A	\$26.50	\$26.50	\$26.50	N/A	N/A

**Alt B (continued)
ROAD DISTRICTS**

St. Clair 15 Tons	St. Clair County 150 Tons
N/A	N/A

Columbia Quarry Company
 One Racehorse Drive
 East St. Louis, IL 62205

CA02/CM02

Alt A	Alt B			
	ROAD DISTRICTS			
	Centreville	St. Clair	Stookey	St. Clair County
1,300 Tons	100 Tons	100 Tons	1,000 Tons	100 Tons
\$7.85	N/A	N/A	N/A	N/A

CA06/CM06

Alt A	Alt B					
	ROAD DISTRICTS					
	Canteen	Centreville	Lenzburg	Marissa	Millstadt	O'Fallon
3,550 Tons	250 Tons	300 Tons	100 Tons	400 Tons	100 Tons	150 Tons
\$6.70	N/A	N/A	N/A	N/A	N/A	N/A

Alt B (continued)		
ROAD DISTRICTS		
St. Clair	Stookey	St. Clair County
250 Tons	1,000 Tons	1000 tons
N/A	N/A	N/A

CA16/CM16

Alt A	Alt B				
	ROAD DISTRICTS				
	Caseyville	Centreville	Lenzburg	Marissa	O'Fallon
5,250 Tons	200 Tons	400 Tons	1,000 Tons	1,000 Tons	50 Tons
\$12.60	N/A	N/A	N/A	N/A	N/A

Alt B (continued)		
ROAD DISTRICTS		
St. Clair	Smithton	Stookey
600 Tons	1,000 Tons	1,000 Tons
N/A	N/A	N/A

CA14/CM14

Alt A	Alt B		
	ROAD DISTRICTS		
	Lebanon	Mascoutah	Millstadt
2,445 Tons	800 Tons	1,400 Tons	245 Tons
N/A	N/A	N/A	N/A

Furnishing Seal Coat
Crushed Blast Furnace Slag
CA13 or CM13

Alt A	Alt B		
	ROAD DISTRICTS		
	Centreville	Fayetteville	Smithton
2,134 Tons	100 Tons	1,534 Tons	500 Tons
N/A	N/A	N/A	N/A

RIPRAP RR3

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	O'Fallon	St. Clair	Stookey	St. Clair County
660 Tons	50 Tons	50 Tons	100 Tons	10 Tons	350 Tons	100 Tons
\$13.65	N/A	N/A	N/A	N/A	N/A	N/A

RIPRAP RR4

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	Lenzburg	Marissa	Mascoutah	O'Fallon
665 Tons	50 Tons	50 Tons	300 Tons	50 Tons	25 Tons	25 Tons
\$16.85	N/A	N/A	N/A	N/A	N/A	N/A

Alt B (continued)
ROAD DISTRICTS

St. Clair	St. Clair County
15 Tons	150 Tons
N/A	N/A

Beelman Logistics, LLC.
One Racehorse Drive
East St. Louis, IL 62205

CA02/CM02

Alt A	Alt B			
	ROAD DISTRICTS			
	Centreville	St. Clair	Stookey	St. Clair County
1,300 Tons	100 Tons	100 Tons	1,000 Tons	100 Tons
N/A	\$11.78	\$14.28	\$12.68	\$13.78

CA06/CM06

Alt A	Alt B					
	ROAD DISTRICTS					
	Canteen	Centreville	Lenzburg	Marissa	Millstadt	O'Fallon
3,550 Tons	250 Tons	300 Tons	100 Tons	400 Tons	100 Tons	150 Tons
N/A	\$11.58	\$10.68	\$14.48	\$15.28	\$11.43	\$14.38

Alt B (continued)		
ROAD DISTRICTS		
St. Clair	Stookey	St. Clair County
250 Tons	1,000 Tons	1000 tons
\$13.18	\$11.58	\$12.68

CA16/CM16

Alt A	Alt B				
	ROAD DISTRICTS				
	Caseyville	Centreville	Lenzburg	Marissa	O'Fallon
5,250 Tons	200 Tons	400 Tons	1,000 Tons	1,000 Tons	50 Tons
N/A	\$18.48	\$17.08	\$19.88	\$20.68	\$20.28

Alt B (continued)		
ROAD DISTRICTS		
St. Clair	Smithton	Stookey
600 Tons	1,000 Tons	1,000 Tons
\$19.08	\$19.68	\$17.48

CA14/CM14

Alt A	Alt B		
	ROAD DISTRICTS		
	Lebanon	Mascoutah	Millstadt
2,445 Tons	800 Tons	1,400 Tons	245 Tons
N/A	\$21.18	\$20.98	\$18.18

Furnishing Seal Coat
Crushed Blast Furnace Slag
CA13 or CM13

Alt A	Alt B		
	ROAD DISTRICTS		
	Centreville	Fayetteville	Smithton
2,134 Tons	100 Tons	1,534 Tons	500 Tons
N/A	\$25.10	\$27.95	\$26.35

RIPRAP RR3

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	O'Fallon	St. Clair	Stookey	St. Clair County
660 Tons	50 Tons	50 Tons	100 Tons	10 Tons	350 Tons	100 Tons
N/A	\$20.08	\$23.88	\$24.48	\$35.68	\$20.38	\$24.68

RIPRAP RR4

Alt A	Alt B					
	ROAD DISTRICTS					
	Centreville	Fayetteville	Lenzburg	Marissa	Mascoutah	O'Fallon
665 Tons	50 Tons	50 Tons	300 Tons	50 Tons	25 Tons	25 Tons
N/A	\$23.28	\$28.48	\$29.58	\$30.08	\$28.88	\$27.68

Alt B (continued)
ROAD DISTRICTS

St. Clair	St. Clair County
15 Tons	150 Tons
\$38.88	\$27.88

WHEREAS, the purpose of obtaining bids is to establish a unit price at the various sources on quantities considered approximate only; and

WHEREAS, the cost of hauling to the unloading point, as well as the unit price at the quarry will be considered in determining the source from which the materials shall be obtained, as specified in the proposal; and

NOW, THEREFORE, BE IT RESOLVED, and it is that the unit prices be received and placed on file for the purpose of establishing unit prices for 2024 and that the cost for the type of material desired at the various supplier's locations shall be determined based upon base price and mileage from the source.

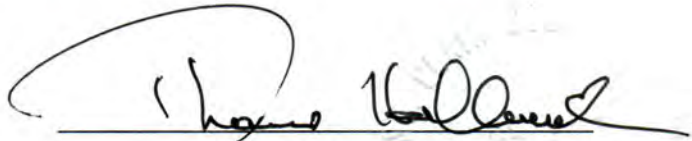
BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of the St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

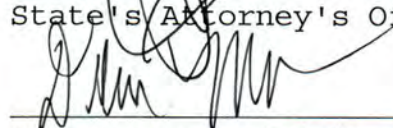
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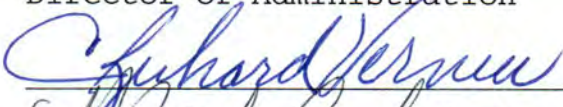


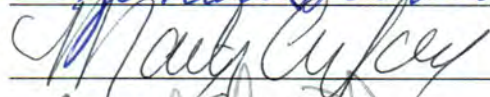
County Clerk

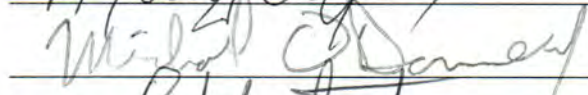
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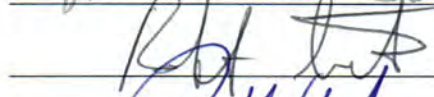

State's Attorney's Office

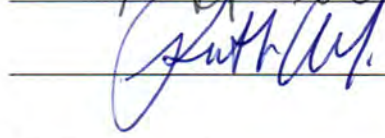

Director of Administration


Richard Vernon

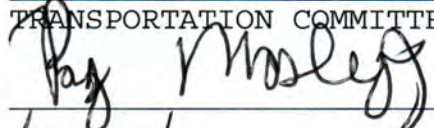

Mary Cufey

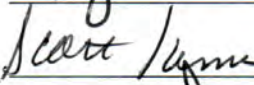

Michael C. Danner

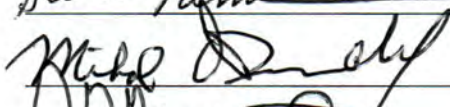

Robt. L. Lott

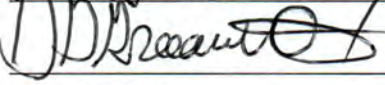

Ruth W. Lott

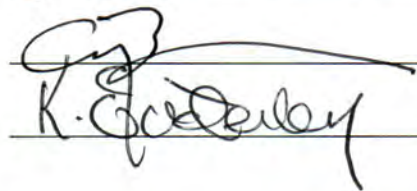
TRANSPORTATION COMMITTEE


Ray Mosley

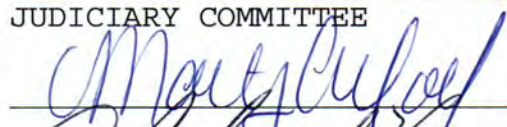

Scott Lamm

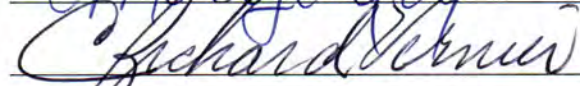

Miss Dancy

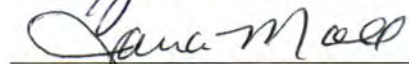

J. D. Brantley

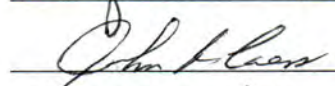

K. E. Gentry

JUDICIARY COMMITTEE

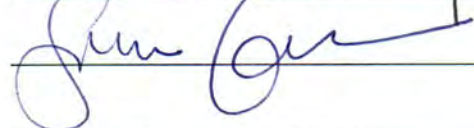

Mary Cufey


Richard Vernon


Jane M. Lee


John L. Lee


L. Mosley


Jim G. Lee

FINANCE COMMITTEE

RESOLUTION #2901-24-RT

WHEREAS, the County of St. Clair has previously passed Resolution #2686-22-RT appropriating \$485,000.00 from the County's Rebuild Illinois funds to provide funding for the design and construction of the improvements to Str. 082-3081 and 082-3082, designated as Sec 20-00304-06-BR; and,

WHEREAS, the Department of Roads and Bridges has since determined that it would be in the best interest of the Department to fund the inner-office engineering expenses through the County Highway Funds rather than RBI funds.

NOW, THEREFORE, BE IT RESOLVED, that this Board is hereby appropriating the sum of Twenty Thousand Dollars (\$20,000.00) from the County Highway Fund for the inner-office engineering expenses associated with this improvement.

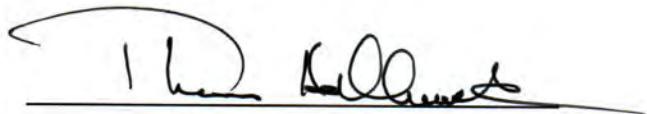
BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

Attest



County Clerk



Resolution No. 2901-24-RT

REVIEWED BY

State's Attorney's Office

Director of Administration

Richard Krumer
Mary Cuffey
Michael O'Donnell
Robert Trump
John H. Murphy

TRANSPORTATION COMMITTEE

Ray Maslego
Scott Linger
Michael O'Donnell
Michael O'Donnell
Chris
LE Shalley

JUDICIARY COMMITTEE

Matt Cuffey
Richard Krumer
Gina Moe
John Haas
Tom Masley
John G. G.

FINANCE COMMITTEE

RESOLUTION #2902-24-RT

WHEREAS, the County of St. Clair has previously passed Resolution #2592-20-RT appropriating \$128,000.00 from the County's Rebuild Illinois funds to provide funding for the Phase I/II engineering expenses associated with the replacement of Str 082-3094, designated as Sec 18-00141-03-BR; and,

WHEREAS, the final costs exceeded this estimated amount.

NOW, THEREFORE, BE IT RESOLVED, that this Board is hereby appropriating an additional Eight Thousand Dollars (\$8,000.00) from the County's Rebuild Illinois Funds for said costs.

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

Attest



County Clerk



Resolution No. 2902-24-RT

REVIEWED BY:

State's Attorney's Office

Director of Administration

Richard Krueger
Marty Cuffel
Michael Donnelly
Robert [unclear]
[unclear]

TRANSPORTATION COMMITTEE

Ray Masley
Scott Herman
Michael Donnelly
[unclear]
[unclear]

JUDICIARY COMMITTEE

Marty Cuffel
Richard Krueger
Jana Moll
John [unclear]
Ray Masley
[unclear]

FINANCE COMMITTEE

RESOLUTION #2903-24-RT

WHEREAS, the County of St. Clair, by previous resolution, passed and adopted by the County Board of St. Clair County, Illinois, is proposing the improvement of Str. 082-3083, Str. 082-3084 and Str. 082-3088, by removing and replacing the existing surface course and waterproofing membrane systems and designating this work as Sec 19-00999-00-BR; and,

WHEREAS, during the course of the initial design the Illinois Department of Transportation approved a new method of waterproofing the decks which the County chose to pursue; and

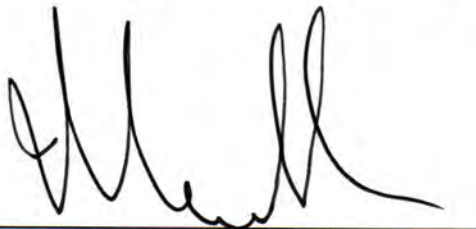
WHEREAS, the consultant, Gonzalez Companies, LLC., was directed to perform additional work beyond the initial scope of the project to achieve this goal; and,

WHEREAS, the Department has negotiated an Agreement with Gonzalez Companies, LLC., to perform said duties on a cost-plus basis at an estimated cost of \$8,000.00, bringing the total cost for Phase I & II engineering up to \$48,820 (A copy of said agreement is attached).

NOW THEREFORE BE IT RESOLVED, that the Chairman of this Board, be and he is, hereby authorized and directed to execute the Agreement on behalf of the County, with the above said Gonzalez Companies, LLC.; and,

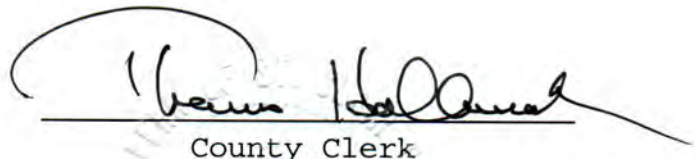
BE IT ALSO RESOLVED, that the services to be performed under the above said Agreement will be paid from the County Matching Tax Fund.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman

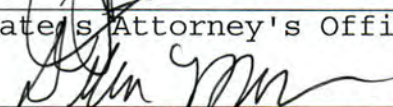
Attest

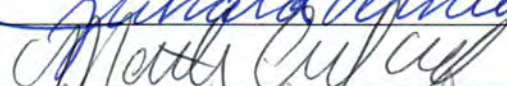
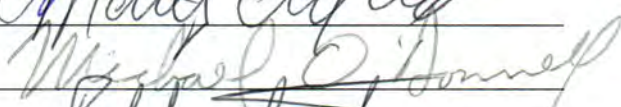
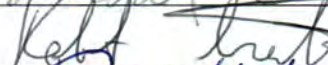
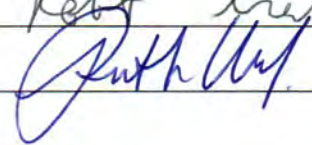


County Clerk

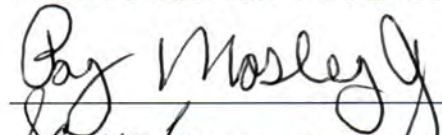
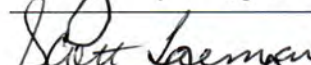
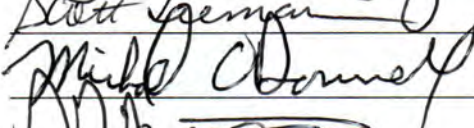
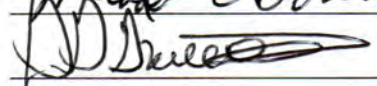
REVIEWED BY:


State's Attorney's Office


Director of Administration

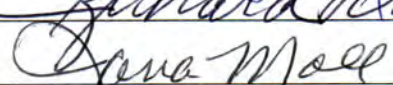
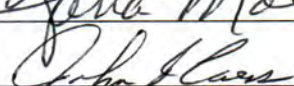
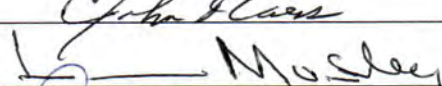
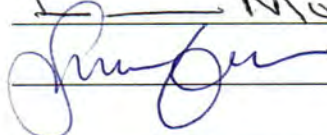
TRANSPORTATION COMMITTEE

K. E. [unclear]

JUDICIARY COMMITTEE



FINANCE COMMITTEE



January 08, 2024

Mr. Norman Etling, PE, County Engineer
St. Clair County Department of Roads and Bridges
1415 North Belt West
Belleville, IL 62226

Re: Request for Work Supplement
CH 35 (79th St) SN 082-3083
CH 16 (Hartman Ln) SN 082-3084
CH 28 (Waterloo Rd) SN 082-3088
Section 19-00999-00-BR
St. Clair County
Gonzalez Job 20-6031

Dear Mr. Etling:

Gonzalez Companies, LLC (Gonzalez) is requesting additional engineering fees for the above-mentioned project.

Fee: The amount of additional engineering fees for performing these services is **\$8,000.00 (Time and Material basis)**. See the attached manhour estimate for the breakdown of the additional fees.

Justification for the additional fees are:

- Gonzalez progressed with the project with the understanding that a Waterproofing Membrane System (WMS) would be used for the three bridges (this system was/is the IDOT standard waterproofing system). Noting poor long-term performance of the IDOT standard Waterproofing Membrane System on past projects and a newer technology of Full Lane Sealant Waterproofing System (FLSWS) becoming available, St. Clair County requested that the project incorporate FLSWS for two of the project bridges in lieu of a WMS; and the County requested elimination of the WMS on the third bridge, noting that the third bridge will have oil and chip applied (in the future) as part of the maintenance program for the waterproofing. At the time of the requested revisions, FLSWS was experimental and IDOT reported FLSWS was close to being approved for use as a non-experimental pay item. For this reason, the project was postponed until the FLSWS was made a standard pay item and a BDE was incorporated by IDOT. The additional fee requested is for work related to revisions to the plans, quantities, special provisions, and cost estimates.

St. Clair County

Please feel free to contact me with any questions.

Respectfully Submitted,
GONZALEZ COMPANIES, LLC

A handwritten signature in black ink, appearing to read "Brent L. Taylor".

Brent L Taylor, PE
Project Manager

1/8/24

Bridge Deck Preservation; Section 19-00999-00-BR; St. Clair Co

MANHOUR ESTIMATE

PREPARED BY: B Taylor

QA'ED BY:

ROW ID	REVENUE PHASES, TASKS AND MILESTONES	0	Project Manager IV 195	Senior Structural Engineer II 175	Technician VI 115	0	HOURS	LABOR	SUBS AND ODCS	MARKUP (SEE TAB 1)	SUBTOTAL
0.00	Pre-Engineering and Contract Negotiation										
1.00	PE										
1.01							0	\$ 390.00		\$ -	\$ 390.00
1.02	Process supplement		2				2	\$ 390.00		\$ -	\$ 390.00
1.03	Meetings / discussions regarding FLWS		2				2	\$ 390.00		\$ -	\$ 390.00
1.04	Revisions to plans, quantities, specs, estimates		12	6	20		38	\$ 5,690.00		\$ -	\$ 5,690.00
1.05	QA (including revisions)		2	2	4		8	\$ 1,200.00		\$ -	\$ 1,200.00
1.06	Project Admin		2				2	\$ 390.00		\$ -	\$ 390.00
1.07							0	\$ -		\$ -	\$ -
1.08							0	\$ -		\$ -	\$ -
1.09							0	\$ -		\$ -	\$ -
1.10							0	\$ -		\$ -	\$ -
1.11							0	\$ -		\$ -	\$ -
1.12							0	\$ -		\$ -	\$ -
SUM	SUMMARY	0	20	8	24	0	52	\$ 8,060.00	\$ -	\$ -	\$ 8,060.00
TOTAL		0	20	8	24	0	52	\$ 8,060.00	\$ -	\$ -	\$ 8,060.00

1/8/2024 2:29 PM



2023 PROFESSIONAL SERVICE RATES

<u>Employee Classification</u>	<u>Rate</u>
Principal IV	\$350
Principal III	\$325
Principal II	\$300
Principal I	\$275
Project Manager XII	\$275
Project Manager XI	\$265
Project Manager X	\$255
Project Manager IX	\$245
Project Manager VIII	\$235
Project Manager VII	\$225
Project Manager VI	\$215
Project Manager V	\$205
Project Manager IV	\$195
Project Manager III	\$185
Project Manager II	\$175
Project Manager I	\$165
Survey Manager	\$155
Senior Structural Engineer II	\$175
Senior Structural Engineer I	\$165
Project Engineer VIII	\$165
Project Engineer VII	\$155
Project Engineer VI	\$145
Project Engineer V	\$135
Project Engineer IV	\$125
Project Engineer III	\$115
Project Engineer II	\$105
Project Engineer I	\$95
Survey Technician III	\$95
Survey Technician II	\$85
Survey Technician I	\$75
Technician IX	\$145
Technician VIII	\$135
Technician VII	\$125
Technician VI	\$115
Technician V	\$105
Technician IV	\$95
Technician III	\$85
Technician II	\$75
Technician I	\$65

Direct Costs

Mileage	IRS Standard Rate
Other Direct Costs	15% Markup
Subconsultant Costs	15% Markup

RESOLUTION #2904-24-RT

WHEREAS, pursuant to duly published notices, bids were received in the office of the County Engineer, 1415 North Belt West, Belleville, IL. 62226, until 2:30 P.M., January 8, 2024, at which time they were publicly opened and read, for furnishing and applying an estimated quantity of (A) 1,743 Tons of Emulsions HFE-150 and (B) 525 Tons of HFRS-2 for the calendar year 2024 as included in Section 24-(1-19)000-00-GM (Bituminous); and,

WHEREAS, the bids received were as follows:

		<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Piasa Road Oil, LLC	(A)	1743 Ton	\$669.00/ton	\$1,166,067.00
P.O.Box 484	(B)	525 Ton	\$634.00/ton	\$ 332,850.00
Alton, IL 62002			TOTAL BID PRICE:	\$1,498,917.00
Illiana Construction Co	(A)	1743 Ton	\$662.83/ton	\$1,155,312.69
1414 W Anthony Drive	(B)	525 Ton	\$660.17/ton	\$ 346,591.35
Urbana, IL 61802			TOTAL BID PRICE:	\$1,501,904.04
DMS Contracting, Inc	(A)	1743 Ton	\$683.49/ton	\$1,191,323.07
1414 W Anthony Drive	(B)	525 Ton	\$642.54/ton	\$ 337,333.50
Urbana, IL 61802			TOTAL BID PRICE:	\$1,528,656.57

and,

WHEREAS, the low bid was submitted by **Piasa Road Oil, LLC**, P.O.Box 484, Alton, IL 62002, at the prices shown above for a total bid of **\$1,498,917.00**.

NOW THEREFORE, BE IT RESOLVED, pending approval of the Illinois Department of Transportation and the St. Clair County Road Commissioners, that the low bid of Piasa Road Oil, LLC, in the amount of \$1,498,917.00 for furnishing an estimated quantity of 1743 Tons of Emulsions HFE-150 and 525 Tons of HFRS-2, be accepted and the contract for the same be and it is, hereby awarded to Piasa Road Oil, LLC, for the calendar year 2024, in accordance with the provisions set forth in the proposal.

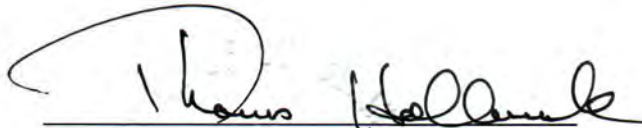
BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit, via email, one (1) certified copy of this resolution to the Illinois Department of Transportation, through its Region Five Engineer's office in Collinsville, IL.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2023.



County Board Chairman

Attest



County Clerk

REVIEWED BY:

State's Attorney's Office

Director of Administration

Richard Vernon
Natly Cefal
Michael Donnelly
Robt. L. L...
John H. L...

TRANSPORTATION COMMITTEE

By Mosley
Scott Herman
Michael Donnelly
Debra...
Greg...
R. G. G...

JUDICIARY COMMITTEE

Natly Cefal
Richard Vernon
Jana M...
John R. L...
L. Mosley
John G...

FINANCE COMMITTEE

RESOLUTION #2905-24-RT

WHEREAS, St. Clair County purchases equipment necessary to construct and maintain roadways in a safe condition for the traveling public throughout St. Clair County; and

WHEREAS, this equipment deteriorates over time to a point and the cost to revitalize this equipment may, in the opinion of the St. Clair County Department of Roads & Bridges, exceed the value of the equipment.

NOW, THEREFORE, BE IT RESOLVED, that the following equipment is deemed surplus and that the County Engineer may, sell or dispose of the equipment as he sees fit in accordance with established County and State of Illinois policies and procedures.

5425 John Deer Tractor(#4) Vin# - LV5425R246450

5425 John Deer Tractor(#5) Vin# - LV5425R24651

International Truck(181) Vin# - 1HTWDAAN07J451998

International Truck(187) Vin# - 1HTWDAAN6CJ624692

John Deere hx7 Deck Vin# - 1POOHX7CTJPOO3126

John Deere mx6 Deck Vin# - 1POOMX6clfp064488

Oil and Chip -chip spreader

Hydraulic Press

Concept 1 vacuum sweeper County Tag # 008336

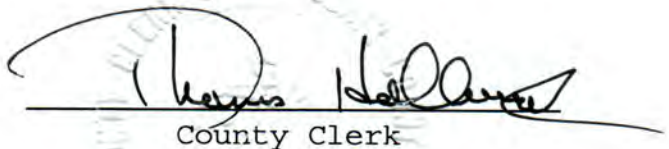
2011 Lee Boy Paver model 8515B, serial # 83352

BE IT FURTHER RESOLVED that the sale or disposal of this equipment be designated as Section 24-00000-01-EQ.

APPROVED AND ADOPTED at a meeting of the County Board of St. Clair County, Illinois, this 29th day of January 2024.



County Board Chairman



County Clerk

REVIEWED BY:

State's Attorney's Office

Director of Administration

Richard Vernon
Marty Cufey
Michael O'Donnell
Robt. Trotter
Paul H. H. H.
K. E. Stanley

TRANSPORTATION COMMITTEE

Greg Mosley
Scott Luman
Michael O'Donnell
D. D. D.

K. E. Stanley

JUDICIARY COMMITTEE

Marty Cufey
Richard Vernon
Quana Moe
John H. H.
Greg Mosley
John H. H.

FINANCE COMMITTEE

RESOLUTION NO. 2906-24-R

WHEREAS, the County of St. Clair has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases where the taxes on the same have not been paid pursuant to 35 ILCS, Sec. 200/21-90 and 35 ILCS, Sec. 200/21-175 et seq.

WHEREAS, pursuant to this program the County of St. Clair has acquired an interest in the following described real estate:

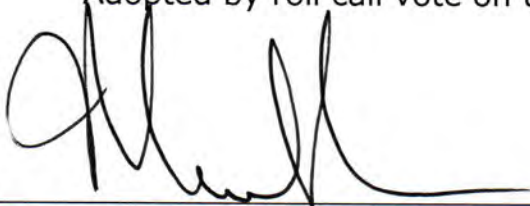
(See attachment)

and it appearing to the Trustee Committee that it would be to the best interest of the County to dispose of its interest in said property.

THEREFORE, the Trustee Committee recommends the adoption of the following resolution:

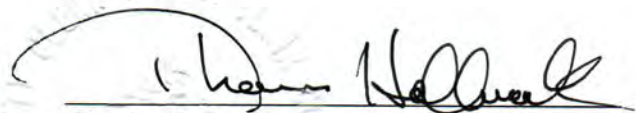
BE IT RESOLVED BY THE COUNTY BOARD OF ST. CLAIR COUNTY, ILLINOIS, that the Chairman of the Board of St. Clair County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate certificate of purchase, as the case may be, on the above described real estate for the sum of One Hundred Fourteen Thousand, Four Hundred Thirty-Five and 40/100 Dollars (\$114,435.40) paid to the Treasurer of St. Clair County, Illinois, to be distributed according to law.

Adopted by roll call vote on the 29th day of January 2024.



Chairman, St. Clair County Board

ATTEST:



Clerk of the Board

01/23/2024

St. Clair County Monthly Resolution List - January 2024

Page 1 of 3

9-f-1

RES#	Account	Type	Account Name	Parcel#	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Misc/ Overpnt	Treasurer
01-24-001	0123136	SAL	DARIN EVERETT	02-10-0-319-043 THRU 059	2,587.00	472.73	0.00	614.25	637.75	0.00	862.27
01-24-002	0123137	SAL	DARIN EVERETT	02-10-0-321-017 THRU 024	1,237.00	236.97	0.00	192.25	450.00	0.00	357.78
01-24-003	0123138	SAL	DARIN EVERETT	02-10-0-321-025, 026, 027, 028	787.00	96.12	0.00	116.00	450.00	0.00	124.88
01-24-004	0123139	SAL	DARIN EVERETT	02-10-0-321-029, 030, 031	787.00	70.57	0.00	96.00	450.00	0.00	170.43
01-24-005	0123140	SAL	DARIN EVERETT	02-10-0-321-032, 033, 034, 037	787.00	189.00	0.00	148.00	450.00	0.00	0.00
01-24-006	0123141	SAL	DARIN EVERETT	02-10-0-321-040, 064, 065	787.00	65.24	0.00	96.00	450.00	0.00	175.76
01-24-007	0422105	SAL	DARIN EVERETT	02-10-0-321-005 THRU 008, 067	787.00	90.25	0.00	136.00	450.00	0.00	110.75
01-24-008	0423121	SAL	DARIN EVERETT	02-10-0-320-046	787.00	30.78	0.00	51.75	450.00	0.00	254.47
01-24-009	0423122	SAL	DARIN EVERETT	02-10-0-321-046, 047	787.00	71.86	0.00	76.00	450.00	0.00	189.14
01-24-010	0423123	SAL	DARIN EVERETT	02-10-0-321-048, 049, 051, 053, 054, 057, 058, 061, 062, 063, 068	1,687.00	326.65	0.00	256.00	450.00	0.00	654.35
01-24-011	0423124	SAL	DARIN EVERETT	02-10-0-321-066	787.00	29.88	0.00	56.00	450.00	0.00	251.12
01-24-012	0723227	SAL	ADOLESCENT ADJUSTMENT CENTER	02-26-0-317-004	786.00	0.00	0.00	65.25	450.00	0.00	270.75
01-24-013	0723228	SAL	ADOLESCENT ADJUSTMENT CENTER	02-26-0-317-009	786.00	0.00	0.00	65.25	450.00	0.00	270.75
01-24-014	1023214	SAL	ADOLESCENT ADJUSTMENT CENTER	02-26-0-317-021, 022	786.00	73.26	0.00	76.00	450.00	0.00	186.74
01-24-015	1023212	SAL	ADOLESCENT ADJUSTMENT CENTER	02-26-0-313-016, 017	786.00	39.40	0.00	76.00	450.00	0.00	220.60
01-24-016	201902393	REC	JOSE A DIAZ	06-02-0-311-002	2,806.52	161.81	0.00	72.00	1,035.75	0.00	1,536.96
01-24-017	201901824	REC	JOHN R STEVENSON	02-32-0-113-020	1,039.60	106.43	0.00	72.00	449.84	0.00	411.33
01-24-018	201803101	REC	BOBBIE COLEMAN	02-30-0-211-018	5,418.33	68.00	0.00	72.00	1,492.18	0.00	3,786.15
01-24-019	1023007	SAL	...ALL TYPE TRANSPORT LLC	01-24-0-142-081	786.00	58.88	0.00	65.25	450.00	0.00	211.87
01-24-020	1023112	SAL	ALLEN & STACEY WILLIAMS	02-16-0-302-065	786.00	31.03	0.00	65.25	450.00	0.00	239.72
01-24-021	0723268	SAL	KIARA HOPKINS	02-32-0-105-004, 005, 006, 084	5,150.00	165.84	0.00	173.25	1,278.50	0.00	3,532.41
01-24-022	0723238	SAL	INTELLIGENT CONSTRUCTION INVESTMENT LLC	02-27-0-200-021	786.00	44.44	0.00	65.25	450.00	0.00	226.31
01-24-023	0723229	SAL	MATTHEW HEBRON	02-26-0-318-001	786.00	75.23	0.00	56.00	450.00	0.00	204.77
01-24-024	0722299	SAL	GENE MARTIN	02-35-0-103-003, 018, 019	786.00	62.25	0.00	96.00	450.00	0.00	177.75
01-24-025	201900964	REC	J&J LANDSCAPING	02-18-0-105-010	1,057.81	84.35	0.00	72.00	464.80	0.00	436.66
01-24-026	201900966	REC	BI STATE GROUP	02-18-0-105-052	1,105.86	84.35	0.00	72.00	478.93	0.00	470.58
01-24-027	201900965	REC	BI STATE GROUP	02-18-0-105-018	1,156.69	84.35	0.00	72.00	493.83	0.00	506.51
01-24-028	201701534	REC	REUBEN DENT	02-27-0-212-031	8,371.89	68.00	0.00	72.00	2,081.69	0.00	6,150.20

01/23/2024

St. Clair County Monthly Resolution List - January 2024

1-6

RES#	Account	Type	Account Name	Parcel#	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Misc Overpmt	Treasurer
01-24-029	201900967	REC	BI STATE GROUP	02-18-0-105-054	1,273.80	84.35	0.00	72.00	528.18	0.00	589.27
01-24-030	201801719	REC	TERRY BEACH AND VANDA ROGERS	08-21-0-401-024	14,418.77	130.55	0.00	72.00	3,740.78	0.00	10,475.44
01-24-031	201901023	REC	MARILYN COWSEN 3/5 INTEREST	02-18-0-327-012	1,679.46	169.25	0.00	72.00	650.49	0.00	787.72
01-24-032	201700153	REC	RONNIE F MCCOY	01-13-0-222-047	1,778.33	68.00	0.00	72.00	751.30	0.00	887.03
01-24-033	201900051	REC	ERWIN MILLER	01-02-0-218-001	921.61	114.53	0.00	72.00	427.89	0.00	307.19
01-24-034	201900052	REC	ERWIN MILLER	01-02-0-218-002	921.61	114.53	0.00	72.00	427.89	0.00	307.19
01-24-035	201900053	REC	ERWIN MILLER	01-02-0-218-003	1,006.71	114.53	0.00	72.00	455.75	0.00	364.43
01-24-036	1019590	DEF-SAL	JEREMIAH TILMON	08-33-0-201-015	6,477.00	0.00	0.00	0.00	2,205.66	0.00	4,271.34
01-24-037	200700096	DEF-REC	RONNIE F MCCOY	01-13-0-222-049	6,000.00	0.00	0.00	0.00	566.09	0.00	5,433.91
01-24-038	201302461	DEF-REC	NORMAN TREMELL AND SCHNELL CARAWAY	02-20-0-221-010	837.00	0.00	0.00	0.00	105.39	0.00	731.61
01-24-039	201403246	DEF-REC	CHARLES DAVIS JR AND ERICA U. DAY	06-02-0-408-011	400.00	0.00	0.00	0.00	128.37	0.00	271.63
01-24-040	201503956	DEF-REC	LAWRENCE SCHAEFER	07-05-0-301-017	1,822.00	0.00	0.00	0.00	297.63	0.00	1,524.37
01-24-041	201600286	DEF-REC	JOHNIE EILAND	01-35-0-105-039	1,826.00	0.00	0.00	0.00	312.70	0.00	1,513.30
01-24-042	201601432	DEF-REC	STANLEY WILLIAMS	02-21-0-414-023	3,400.00	0.00	0.00	0.00	706.49	0.00	2,693.51
01-24-043	201704156	DEF-REC	HILLARY WINTERS	02-10-0-111-086	1,900.00	0.00	0.00	0.00	243.95	0.00	1,656.05
01-24-044	201704286	DEF-REC	KEYONNA HUGHES	02-15-0-116-034	2,678.00	0.00	0.00	0.00	643.98	0.00	2,034.02
01-24-045	201800016	DEF-REC	ROY WILSON JR	01-13-0-112-029	11,177.00	62.55	0.00	0.00	3,099.72	0.00	8,014.73
01-24-046	201800592	DEF-REC	LEAH WATSON	02-17-0-406-094	2,000.00	0.00	0.00	0.00	648.44	0.00	1,351.56
01-24-047	201801193	DEF-REC	TOMMY L. & NINA N. & DAMON D. MITCHELL	02-26-0-111-013	3,527.00	115.62	0.00	0.00	1,112.29	0.00	2,299.09
01-24-048	201801227	DEF-REC	STANLEY WILLIAMS	02-26-0-202-050	2,094.00	78.09	0.00	0.00	644.10	0.00	1,371.81
01-24-049	201801232	DEF-REC	SCOTT JACKSON	02-26-0-208-006	3,321.00	115.62	0.00	0.00	1,273.53	0.00	1,931.85
01-24-050	201801371	DEF-REC	WILLIE J CANADA	02-30-0-108-030	1,444.00	47.01	0.00	0.00	606.28	0.00	790.71
01-24-051	201801764	DEF-REC	GARY & MARILETTA SPEAKES	08-22-0-228-006	300.00	0.00	0.00	0.00	221.70	0.00	78.30
01-24-052	201804017	DEF-REC	EVELYN J GARRARD	07-07-0-313-004	870.00	0.00	0.00	0.00	161.98	0.00	708.02
01-24-053	201804254	DEF-REC	ABDUL BOYD	02-10-0-310-016	1,460.00	0.00	0.00	0.00	495.18	0.00	964.82
01-24-054	201901385	DEF-REC	KRISTA ADAMS	02-22-0-420-009	1,880.00	53.97	0.00	0.00	658.88	0.00	1,167.15
01-24-055	201502321	DEF-REC	SANTORO UNDERWOOD	02-27-0-309-015	1,259.00	0.00	0.00	0.00	83.53	0.00	1,175.47
01-24-056	201703137	DEF-REC	ROBERT MCNEESE	02-30-0-405-023	50.00	0.00	0.00	0.00	50.00	0.00	0.00
01-24-057	0118285	SAL	JJE REALESTATE INVESTMENTS LLC	06-11-0-205-074	2,166.05	0.00	120.00	65.25	360.30	0.00	1,620.50
01-24-058	201603614	REC	ALBERT J HARRIS II	07-08-0-204-002	965.06	68.00	0.00	72.00	435.87	0.00	389.19
01-24-059	201804195	REC	A-1 REALTORS LLC	02-09-0-404-037	38,333.11	161.86	0.00	72.00	10,284.31	0.00	27,814.94

01/23/2024

St. Clair County Monthly Resolution List - January 2024

RES#	Account	Type	Account Name	Parcel#	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Misc/ Overpt	Treasurer
01-24-060	201900938	REC	WADE WICKS	02-17-0-317-024	1,161.93	106.43	0.00	72.00	488.82	0.00	494.68
Totals					\$164,336.14	\$4,492.56	\$120.00	\$3,931.00	\$49,780.74	\$0.00	\$106,011.84

Committee Members

[Handwritten signatures and names of Committee Members]

Clerk Fees \$4,492.56
Recorder/Sec of State Fees \$3,931.00
Total to County \$114,435.40

COUNTY BOARD EXTENSION REQUEST

PAYER: Anderson, Jai

Account No.: 201402405

Parcel I. D. No.: 02-30.0-216-062

Property Address: 3329 MARKET AVE. EAST ST. LOUIS, IL 62207

Property Description:

Is this property:

Occupied?

NO

Rented or Leased?

NO

Generating Income?

NO

History of Account: (Payment dates and amounts)

Opened: 4/16/2018

Purchase Price: \$10,514.61

Total Paid to Account: \$6,206.00

Balance Due: \$4,441.11

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? _____

Has the Buyer ever not paid? _____

What has Payer done with property? (insurance, repairs, maintenance, etc?) _____

Has Payer attempted to secure private financing? _____

With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

No pay \$2000.00 by 1/26/24
None paid at TC mtg.

COUNTY BOARD EXTENSION REQUEST

PAYER: Boone, Torcus

Account No.: 201800390

Parcel I. D. No.: 02-08.0-408-005

Property Address: 3224 NORTH PARK DR. EAST SAINT LOUIS, IL 62204

Property Description:

Is this property:

Occupied? NO

Rented or Leased? NO

Generating Income? NO

History of Account: (Payment dates and amounts)

Opened: 7/11/2022

Purchase Price: \$6,496.78

Total Paid to Account: \$2,168.00

Balance Due: \$4,340.25

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? YES

Has the Buyer ever not paid? NO

What has Payer done with property? (insurance, repairs, maintenance, etc?)

Has Payer attempted to secure private financing? _____ With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

Paid \$866.00 Mo at TC mtg.

COUNTY BOARD EXTENSION REQUEST

PAYER: Herndon, Adrienne A.

Account No.: 201601767

Parcel I. D. No.: 02-27.0-205-010

Property Address: 625 N. 74TH ST. EAST ST. LOUIS, IL 62203

Property Description:

Is this property:

Occupied?

YES

Rented or Leased?

NO

Generating Income?

NO

History of Account: (Payment dates and amounts)

Opened: 10/18/2019

Purchase Price: \$12,615.76

Total Paid to Account: \$6,372.00

Balance Due: \$6,338.76

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? NO

Has the Buyer ever not paid? NO

What has Payer done with property? (insurance, repairs, maintenance, etc?)

Has Payer attempted to secure private financing? _____ With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

Paid \$ 1260.00 cash at TC mtg

COUNTY BOARD EXTENSION REQUEST

PAYER: Moore And Calvin Stokes, Be

Account No.: 201500897

Parcel I. D. No.: 02-08.0-421-022

Property Address: 3237 AUDUBON AVE. EAST ST. LOUIS, IL 62204

Property Description:

Is this property:

Occupied?

YES

Rented or Leased?

NO

Generating Income?

NO

History of Account: (Payment dates and amounts)

Opened: 9/23/2019

Purchase Price: \$14,670.14

Total Paid to Account: \$12,634.00

Balance Due: \$2,131.14

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? NO

Has the Buyer ever not paid? NO

What has Payer done with property? (insurance, repairs, maintenance, etc?)

Has Payer attempted to secure private financing? _____ With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

Paid \$410.⁰⁰ MO at TC mtg.

COUNTY BOARD EXTENSION REQUEST

PAYER: Morgan Millard And Kevin Ha

Account No.: 201402147

Parcel I. D. No.: 02-27.0-212-036

Property Address: 7029 SHIPLEY LN. EAST ST. LOUIS, IL 62203

Property Description:

Is this property:

Occupied? YES

Rented or Leased? NO

Generating Income? NO

History of Account: (Payment dates and amounts)

Opened: 4/24/2018

Purchase Price: \$19,326.22

Total Paid to Account: \$16,438.36

Balance Due: \$2,970.36

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? _____

Has the Buyer ever not paid? _____

What has Payer done with property? (insurance, repairs, maintenance, etc?) _____

Has Payer attempted to secure private financing? _____

With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

Paid \$600.00 cash at TC mtg.

COUNTY BOARD EXTENSION REQUEST

PAYER: White, Tee

Account No.: 201402478

Parcel I. D. No.: 02-32.0-128-023

Property Address: 4706 MC CASLAND AVE. CENTREVILLE, IL 62207

Property Description:

Is this property:

Occupied?

YES

Rented or Leased?

Generating Income?

History of Account: (Payment dates and amounts)

Opened: 5/18/2018

Purchase Price: \$12,099.74

Total Paid to Account: \$5,954.09

Balance Due: \$6,240.65

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? YES

Has the Buyer ever not paid? NO

What has Payer done with property? (insurance, repairs, maintenance, etc?)

Has Payer attempted to secure private financing? _____ With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

Paid \$1230.00 Mo at TC mtg.

COUNTY BOARD EXTENSION REQUEST

PAYER: White, Tee

Account No.: 201402485

Parcel I. D. No.: 02-32.0-202-029

Property Address: 4719 MC CASLAND AVE. ALORTON, IL 62207

Property Description:

Is this property:

Occupied? NO

Rented or Leased? _____

Generating Income? _____

History of Account: (Payment dates and amounts)

Opened: 5/18/2018

Purchase Price: \$9,206.17

Total Paid to Account: \$4,295.09

Balance Due: \$5,006.08

Prospects for meeting Extended Payment Schedule: _____

PRIOR EXTENSIONS GRANTED? YES

Any local government support for an extension? _____

Has the Payer purchased other properties? _____

Evidence of short or long term owner? _____

Is Payer delinquent in paying other real estate taxes? YES

Has the Buyer ever not paid? NO

What has Payer done with property? (insurance, repairs, maintenance, etc?) _____

Has Payer attempted to secure private financing? _____

With: _____

Do economic conditions in the area warrant an extension? _____

Are there or were there other bidders for this property? _____

Other comments or reasons for the extension by the Trustee Committee:

paid \$983.¹⁰ Mo at TC mtg.



MARK A. KERN
CHAIRMAN

ST. CLAIR COUNTY BOARD

10 PUBLIC SQUARE, ROOM B-561, BELLEVILLE, ILLINOIS 62220-1623

(618) 825-2203 • FAX: (618) 825-2740

District 5
LONNIE MOSLEY
VICE-CHAIRMAN

BOARD MEMBERS

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ROBERT L. ALLEN, JR.

District 2
GW SCOTT, JR.

District 3
ROY MOSLEY, JR.

District 4
HARRY HOLLINGSWORTH

District 6
MARTY T. CRAWFORD

District 7
COURTNEY D. MOORE

District 8
STEVEN GOMRIC

District 9
KEN EASTERLEY

District 10
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District 11
KENNETH G. SHARKEY

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C. RICHARD VERNIER

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District 15
JERRY J. DINGES

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District 17
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District 18
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District 20
ED COCKRELL

District 21
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District 22
SUSAN GRUBERMAN

District 23
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District 24
KEVIN DAWSON

District 25
RICHIE MEILE

District 26
ROBERT WILHELM

District 27
MATT SMALLHEER

District 28
JOHN COERS

January 10, 2024

Mark A. Kern, Chairman
St. Clair County Board
10 Public Square
Belleville, Illinois 62220

Dear Chairman Kern:

The St. Clair County Board's Grants Committee submits the payroll and expense claims for the pay periods in **December, 2023**.

These claims involve the expenditure of programmatic and administrative funds associated with the Community Development Group, Workforce Development Group, and the Community Services Group.

These expenditures have been processed by the administrative staff of the St. Clair County Intergovernmental Grants Department. They have been reviewed and approved by the Grants Committee and are recommended for County Board approval by the Grants Committee.

Respectfully submitted,

Stephen Reeb, Chairman
St. Clair County Board Grants Committee

Julie Wittenauer, M.D.

President

St. Clair County Board of Health

**Myla Blandford,
MPH, REHS, LEHP**

Executive Director

St. Clair County Health Department

Administrative/Fiscal

618.233.7703

618.222.1630 fax

Infectious Disease Prevention

Communicable Disease

618.233.6175

618.233.9356 fax

Southwestern Illinois HIV

Care Connect

618.825.4501

618.825.4585 fax

Emergency Preparedness

618.233.7703

618.233.9356 fax

Health Promotion & Wellness

Clinical Services & Systems

Maternal-Child Health Programs

618.233.6170

618.236.0831 fax

Breast and Cervical Cancer

618.233.7703

618.233.7713 fax

Environmental Health

618.233.7769

618.236.0676 fax

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@StClairHealth

MONTHLY ACTIVITY REPORT

December 2023 Stats

NOV	DEC	YTD 23	YTD 22
-----	-----	--------	--------

ENVIRONMENTAL PROGRAMS

ENVIRONMENTAL HEALTH

FOOD SERVICE PROGRAM

Routine Inspection

216	242	2,556	2,026
-----	-----	-------	-------

Reinspection

65	40	716	223
----	----	-----	-----

Opening Inspections

4	7	74	64
---	---	----	----

Food Recalls

21	19	261	57
----	----	-----	----

Foodborne Illness Investigations

5	3	28	31
---	---	----	----

Complaint Investigations

10	5	167	89
----	---	-----	----

In-services

0	0	1	3
---	---	---	---

of Participants

0	0	19	26
---	---	----	----

Consultations/Plan Reviews/Fires/Disasters

128	222	3,235	11,039
-----	-----	-------	--------

NUISANCE/VECTOR/TANNING

Complaint Investigations & Rechecks

0	0	6	4
---	---	---	---

Smoke Free IL Complaints

0	0	2	4
---	---	---	---

Smoke Free IL Citations

0	0	0	0
---	---	---	---

Consultations (Smoking, Tanning, Vector)

33	217	1,145	1,652
----	-----	-------	-------

Tanning/Body Art Inspections & Rechecks

2	4	19	14
---	---	----	----

Vector Surveillance sites (May - October)

0	0	24	463
---	---	----	-----

POTABLE WATER PROGRAM

Well Permits Issued

4	0	40	24
---	---	----	----

Well Inspections

4	0	39	26
---	---	----	----

Analysis Reviewed

2	0	70	80
---	---	----	----

Consultations

13	0	165	119
----	---	-----	-----

PRIVATE SEWAGE PROGRAM

Permits Issued

11	6	91	111
----	---	----	-----

Sewage Consultations

143	140	1,446	1112
-----	-----	-------	------

Systems Inspected

12	4	86	112
----	---	----	-----

Complaints, Investigations & Rechecks

3	1	64	53
---	---	----	----

Home Loan Inspections

0	0	0	1
---	---	---	---

**ENVIRONMENTAL PROTECTION and
POLLUTION PREVENTION**

LANDFILL PROGRAM

Landfill, Compost, Open Dump Inspections, FUIs

6	5	76	72
---	---	----	----

New Open Dump Sites Closed

0	0	2	6
---	---	---	---

Complaint Investigations, Rechecks

19	5	158	68
----	---	-----	----

Consultations

15	4	226	153
----	---	-----	-----

POLLUTION PREVENTION PROGRAM

Consultations/Presentations

1	4	36	36
---	---	----	----

Materials Distributed

4	0	103	81
---	---	-----	----

Julie Wittenauer, M.D.
President
St. Clair County Board of Health

Myla Blandford,
MPH, REHS, LEHP
Executive Director
St. Clair County Health Department

Administrative/Fiscal
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618.222.1630 fax

Infectious Disease Prevention

Communicable Disease
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Southwestern Illinois HIV
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618.233.9356 fax

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618.236.0831 fax

Breast and Cervical Cancer
618.233.7703
618.233.7713 fax

Environmental Health
618.233.7769
618.236.0676 fax

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MONTHLY ACTIVITY REPORT
December 2023 Stats

INFECTIOUS DISEASE PREVENTION

COMMUNICABLE DISEASE CASES

Chlamydia
E-Coli
Gonorrhea
Group A Streptococcal (Invasive)
Hepatitis A
Hepatitis B
Hepatitis C
HIV+
Influenza
Covid-19
Flu-like Symptoms (*Specific*)
Meningitis (Bacterial)
MRSA
Pertussis (Whooping Cough)
Salmonella
Syphilis

NOV DEC YTD 23 YTD 22

77	72	929	1,016
1	2	14	12
30	37	370	492
1	2	23	11
1	1	6	3
2	2	25	59
11	6	103	80
0	2	12	9
0	5	7	2
0	0	2,350	34,010
0	0	11	17
0	0	1	0
0	0	0	0
0	2	2	1
3	1	32	14
9	17	136	160

TB CONTROL/TESTING

Field Visits (Directly Observed Therapy)
Client Contacts (Directly Observed Therapy)
Video Observed Therapy
Client Served under Video Observed Therapy
Clients Served (by Physician)
Client Contacts (Clinic)
Chest X-Ray
Skin Tests
Positive Skin Tests
MTB Cases
Suspects

12	18	299	98
12	18	299	98
0	1	313	487
0	1	4	5
5	4	56	20
97	56	1,167	1,100
1	2	36	26
28	22	479	510
0	0	15	40
1	1	3	3
0	0	0	0

ILLNESS INVESTIGATIONS-CONSULTATIONS

Off-site
Office
Phone
OOJ - Out of Jurisdiction
Documentation Sen-Physicians/ MSP Providers

0	0	0	0
8	0	21	30
315	0	3,542	4,401
25	0	87	110
0	0	3	0

HIV/AIDS CARE REGION

Starting Caseload
New to Medical Case Management Clients
Discharges
Misc Changes
Remaining/Current Caseload

659	659	663	644
0	15	79	140
0	11	(45)	105
	0	0	0
659	663	697	654

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President
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Executive Director
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Administrative/Fiscal
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618.222.1630 fax

Infectious Disease Prevention

Communicable Disease
618.233.6175
618.233.9356 fax

Southwestern Illinois HIV
Care Connect
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Health Promotion & Wellness
Clinical Services & Systems

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MONTHLY ACTIVITY REPORT
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NOV	DEC	YTD 23	YTD 22
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INFECTIOUS DISEASE PREVENTION (cont.)

HIV PREVENTION - REGION

HIV Tests Completed Total
HIV Tests Completed at SCCHD
New Positive Cases Identified
Cases Linked to HIV Medical Care

0	11	42	88
0	6	33	62
0	0	3	1
0	0	3	1

HIV Disease Interv. Serv. - REGION

New Cases Opened
Individuals Notified
Linked to Medical Care
Already in care (May reflects to-date number)

0	0	98	78
0	0	0	0
0	0	0	1
0	0	23	40

EMERGENCY PREPAREDNESS

Public Outreach/Presentations
External Conferences/Workshops
Partnership Meetings
Materials Distributed
Project Activities
St. Clair County Personnel Trained
Health Department Personnel Trained*
Incident/Assistance

1	0	6	67
0	0	13	25
5	4	71	111
0	0	6,585	50,412
8	9	86	49
0	0	86	0
2	4	454	102
1	2	38	93

MRC (MEDICAL RESERVE CORPS)

Public Outreach/Presentations
Meetings/Workshops/Trainings Offered
Program Materials Distributed
Non- Emergency Public Health Event
Number of MRC Volunteers Trained
Number of Personnel Trained
Emergency Response Incident/Assistance
MRC Unit Volunteer Hours Served

8.5	0	68	17
17	11.5	74	39
128	250	1,556	161
4	1	20	11
4	1	32	20
5	17	22	63
0	0	0	0
6	6	167	119

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Health Promotion & Wellness

HEALTHY KIDS SERVICES

Immunizations
Developmental Screenings
Perinatal Depression Screenings
Lead Testing-Children
Lead Testing-Prenatal
School/Sports/Job Physicals (NEW 6/2023)

NOV	DEC	YTD 23	YTD 22
-----	-----	--------	--------

173	108	1,624	1,677
9	9	9	90
78	166	1,795	782
108	39	640	20
23	14	199	0
3	8	85	0

HEALTHY HOMES LEAD FOLLOW-UP PROG

New Case Enrollments
Closed Cases
Prevention Education

0	1	10	15
3	0	32	22
15	10	221	88

CASE MANAGEMENT SERVICES

Intensive Prenatal Caseload
New Enrollments
Services Provided
YouthCare - current caseload
YouthCare New cases
YouthCare Closed & Transferred cases
YouthCare ACRs

39	57	608	n/a
12	22	132	136
0	0	329	953
288	270	3,420	3,176
21	8	171	147
15	17	200	0
36	42	557	526

HEALTH INSURANCE APPLICATIONS

Healthy Start (MPE)-Prenatal
Add a Baby
All Kids
Add a Family Member
SNAP (Food Assistance)
TANF (Cash Assistance)
Technical Assistance

0	0	0	7
0	0	11	33
0	0	0	21
0	0	0	0
0	0	0	18
0	0	0	6
0	0	0	0

WOMEN, INFANTS & CHILDREN (WIC)

Assigned Caseload
Clients Picking Up Food Instruments
Achievement Percentage
Clients Certified
Nutrition Education Attendance

2,019	2,019	24,076	n/a
1,631	1,529	19,287	18,190
82	82	957	n/a
199	154	2,640	2,120
410	414	5,565	4,892

DIAPER DEPOT

Diaper's Distributed

4525	4200	52,160	0
------	------	--------	---

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BREASTFEEDING PEER COUNSELOR PRGM

Caseload

152	162	526	n/a
-----	-----	-----	-----

Client Contacts

106	145	590	682
-----	-----	-----	-----

New Enrollments

21	30	94	525
----	----	----	-----

Health Promotion & Wellness (cont.)

PHS COMMUNITY OUTREACH

Health Fairs

0	0	5	8
---	---	---	---

Total Attendance

0	0	765	324
---	---	-----	-----

Presentations

1	7	18	2
---	---	----	---

Total Attendance

22	178	295	5
----	-----	-----	---

Meetings/Conferences/Workshop Contacts

3	14	266	29
---	----	-----	----

Face to Face Contacts

1	15	142	294
---	----	-----	-----

BREAST & CERVICAL CANCER PROGRAM

Enrollments

1	2	178	258
---	---	-----	-----

Clinically Navigated Insured

1	1	38	20
---	---	----	----

Clients with High Deductible

1	1	15	6
---	---	----	---

Younger Symptomatic Referrals

2	3	16	11
---	---	----	----

Referrals/Treatment Act

0	0	4	7
---	---	---	---

Cancer within BCCP

0	0	3	4
---	---	---	---

Cancer outside BCCP

0	0	1	3
---	---	---	---

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ADMINISTRATION				
<u>COMMUNITY HEALTH EDUCATION & PROMOTION</u>				
Coalition/Advisory Meetings	0	0	4	10
Healthier Together mtgs/activities	0	0	0	0
Community Organizations/Agencies	0	0	1	6
Total Attendance	0	0	110	76
Press releases	0	0	3	235
<u>SOCIAL MEDIA</u>				
Instagram ~ New Followers Launched April '23	0	1	13	
Instagram Reach ~ NEW METRIC starting May '23	6	5	64,332	
Instagram Profile Visits~ NEW METRIC starting July '23	4	0	18	
Twitter Followers - NEW from previous month	0	0	11	118
Total Twitter Followers Lifetime-Accumulative	0	0	1,340	0
Twitter Tweets	n/a	n/a	n/a	0
Twitter Impressions per month	806	361	17,032	0
Twitter Profile Visits per month	n/a	n/a	n/a	0
Twitter Mentions	n/a	n/a	n/a	0
Facebook Page Followers Lifetime-Accumulative	11	8	9,780	92,617
Facebook Page Reach	10,680	8,037	297,728	1,425,661
Facebook Page and Profile Visits	867	725	20,851	62,144
NEW Facebook Page Likes	5	17	221	0

*Twitter Analytics have changed and are not available as they previously were.

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0188	492	27	44910055	4491	\$792,191.43	DISBURSE CNTY/MASS TRANS SALES

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 01/04/2024
2	COUNTY .25 % SHARE OF SALES TAX
3	LIAB MO: OCT. 2023 COLL MO: NOV. 2023 VCHR MO: JAN. 2024
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	COUNTY .25 % SHARE OF SALES TAX

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IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$202,243.12	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 01/04/2024
2	COUNTY 1 % SHARE OF SALES TAX
3	LIAB MO: OCT. 2023 COLL MO: NOV. 2023 VCHR MO: JAN. 2024
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	COUNTY 1 % SHARE OF SALES TAX

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